

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS January 25, 2022 – BOARD AGENDA

Government Center Board Room

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code): 2554 987 9938; (meeting password): 7282.

- 9:00** 1) **J. Mark Wedel, County Board Chair**
A) Call to Order
B) Pledge of Allegiance
C) Approval of Agenda
- 9:05** D) **Health & Human Services (see separate HHS agenda)**
- 9:35** **BREAK**
- 9:45** E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) **Correspondence File January 4, 2022 to January 24, 2022**
B) **Approve January 4, 2022 Year End 2021 County Board Minutes**
C) **Approve January 4, 2022 County Board Minutes**
D) **Approve Electronic Funds Transfers**
E) **Approve Commissioner's Vouchers (01-07-2022)**
F) **Approve Commissioner's Vouchers (01-21-2022)**
G) **Approve Auditor's Vouchers – Property Tax Overpayments**
H) **Approve Auditor's Vouchers – Lease Payment Treasurer's Office**
I) **Approve Auditor's Vouchers – December 2021 Settlements**
J) **Approve Auditor's Vouchers – Unorg Cemetery Appropriations**
K) **Approve Manual Warrants/Voids/Corrections – FSA Claims #40066297**
L) **Approve Manual Warrants/Voids/Corrections – LLCC Credit Card Fees December 2021**
M) **Approve Manual Warrants/Voids/Corrections – Returned Payment, Unable to Locate**
N) **Approve Manual Warrants/Voids/Corrections – MTG and Deed Tax Dec,**

FSA Claims, Returned Check

- O) Approve Manual Warrants/Voids/Corrections – ELAN Paid 12/23/2021**
- P) Approve Manual Warrants/Voids/Corrections – ELAN Paid 01/06/2022**
- Q) Approve Manual Warrants/Voids/Corrections – FSA Claims #40079033**
- R) Approve Manual Warrants/Voids/Corrections – Sales/Use and Diesel Tax December 2021**
- S) Approve Manual Warrants/Voids/Corrections – State General Tax 3rd Apportionment**
- T) Approve Engineering Services Agreement**
- U) Approve Community Corrections Interim Comprehensive Plan**
- V) Approve CCA Subsidy/State of MN Grant Contract Agreement 2022-2023**
- W) Approve Temp On-Sale Liquor License**
- X) Approve Recommendation from Consultant**
- Y) Adopt Resolution: OJP Grant Agreements and Amendments**
- Z) Adopt Resolution: Minnewawa Donation**
- AA) Adopt Resolution: VFW Post 1727 Donation**
- BB) Adopt Resolution: Amended Application for GIA ATV Funding**
- CC) Adopt Resolution: CPL Grant- Bud Capping**
- DD) Adopt Resolution: LG214 Premises Permit-McGregor Fire Department Relief Association**
- EE) Adopt Resolution: Snowmobile Safety Enforcement Grant 2022-2023**
- FF) Adopt Resolution: American Legion Post 86-Donation**
- GG) Adopt Resolution: License to Sell Tobacco Products-Round Lake Resort**

- 9:55 3) Dennis Thompson – Interim Land Commissioner**
 - A) State of Minnesota LiDAR Agreement**

- 10:05 4) Kirk Peysar – County Auditor**
 - A) On, Off and Sunday Sale Liquor License for 2022-Round Lake Resort L.L.C**

- 10:10 5) Jessica Seibert – County Administrator**
 - A) Approve General Operations Policy Changes**
 - B) Reschedule Chronic Wasting Disease/Cervid Farms Public Hearing**
 - C) Rum River Watershed Policy Committee**
 - D) Administrator Updates**

- 10:30 6) Committee Updates**

- 11:05 7) Dan Guida – County Sheriff**
 - A) Employee Recognition**

- 11:10 BREAK**

- 11:25 Adjourn**



AITKIN COUNTY HEALTH & HUMAN SERVICES

204 First Street NW
Aitkin, MN 56431

Phone: 800-328-3744/218-927-7200
Fax: 218-927-7210

January 25, 2022 – BOARD AGENDA

- 9:05 Start**
- 9:05 1) Review/Approval of Health & Human Services Board Agenda**
- 9:06 2) Review/Approval of December 21, 2021 Health & Human Services Board Minutes**
- 9:07 3) Review/Approval of Bills**
- 9:08 4) Cynthia Bennett – Health & Human Services Director**
A) Director Update
- 9:13 5) Carli Goble – Health & Human Services Fiscal Supervisor**
A) End of Year 2021 Fiscal Report
- 9:18 6) Contracts**
A) 2022 Northland Club House POS
B) 2022 NEMOJT POS
- 9:23 7) Committee Updates from Commissioners**
A) H&HS Advisory Committee – Commissioners Wedel and/or Westerlund
B) CHS Joint Powers Board Update – Commissioner Westerlund
C) CARE Board – Commissioner Westerlund
D) CJI (Children’s Justice Initiative) – Commission Westerlund
E) NEMOJT Committee Update – Commissioner Niemi
F) Lakes & Pines Update – Commissioner Niemi
- 9:33 End**
Next Meeting – February 22, 2022

<p>The Aitkin County Board of Commissioners met this 4th day of January, 2022 at 9:15 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Donald Niemi, Anne Marcotte, Brian Napstad, County Administrator Jessica Seibert, and Administrative Assistant Brittany Searle.</p> <p>Motion made by Commissioner Napstad, seconded by Commissioner Niemi and carried, all voting yes to approve the January 4, 2022 amended agenda. Item 8F – Adopt Resolution: Minimum Salaries for Elected Officials.</p> <p>There was no Citizens’ Public Comment</p> <p>Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voting yes to approve the Consent Agenda as follows.</p> <p>A) Correspondence File December 21, 2021 to January 3, 2022; B) Approve December 21, 2021 County Board Minutes;</p> <p>Motion by Commissioner Westerlund seconded by Commissioner Napstad and carried, all members voting yes to adjourn the 2021 County Board meeting at 9:20 a.m.</p>	<p>Call to Order</p> <p>Approved Agenda</p> <p>Citizens’ Public Comment</p> <p>Consent Agenda for 2021</p> <p>Adjourn</p>
<p>_____ J. Mark Wedel, Board Chair Aitkin County Board of Commissioners</p> <p>_____ Jessica Seibert County Administrator</p>	

<p>County Administrator Jessica Seibert called the 2022 County Board meeting to order this day of January, 2022 at 9:15 a.m. at the Aitkin Government Center with the following members present: Commissioners J. Mark Wedel, Donald Niemi, Anne Marcotte, Brian Napstad, and Administrative Assistant Brittany Searle.</p>	<p>Call to Order</p>
<p>Commissioner Marcotte nominated Commissioner Wedel for the Board Chair. There were no further nominations. Nominations closed. Jessica Seibert, County Administrator called for a roll call vote. Commissioner Marcotte, Westerlund, Napstad and Niemi in support. Commissioner Wedel abstained.</p>	<p>Nomination of Board Chair</p>
<p>Commissioner Westerlund nominated Commissioner Marcotte for Board Vice-Chair for the year 2022. Commissioner Napstad made a motion to close nominations with a unanimous vote in support of Commissioner Marcotte to fill the Vice-Chair position, seconded by Commissioner Wedel. Motion passed unanimously.</p>	<p>Nomination of Vice Chair</p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows.</p>	<p>Consent Agenda</p>
<p>A) Approve Electronic Funds Transfers \$816,984.42; B) Approve Commissioner Vouchers: General Fund \$150,719.97, Reserves Fund \$76,963.76, Road & Bridge \$84,701.00, Health & Human Services \$4,534.26, State \$9,442.50, Trust \$14,139.43, Forest Development \$423.21, Long Lake Conservation Center \$-139.28, Parks \$32,479.67 for a total of \$373,264.52; C) Approve Auditor’s Vouchers – R&B Contracts: Road and Bridge \$87,247.01, for a total of \$87,247.01; D) Approve Auditor’s Vouchers – Year-End Payments: General Fund \$190,127.95, for a total of \$190,127.95; E) Approve Manual Warrants/Voids/Corrections – ELAN Paid 12/09/2021: General Fund \$-1,008.20, Health & Human Services \$340.94, Trust \$194.98, Long Lake Conservation Center \$422.42, Parks \$49.86 for a total of \$0.00; F) Approve Manual Warrants/Voids/Corrections – FSA Claims and Participant Fees December: General Funds \$1,109.20, for a total of \$1,109.20; G) Adopt Resolution: Establish Absentee/UOCAVA Ballot Board; H) Approve Reaffirm Annual Code of Ethics; I) Approve Joint Powers Agreement-Drug Task Force; J) Approve Schedule County Board of Appeal and Equalization; K) Approve Reserve Request Correction; L) Adopt Resolution: K9 Loki to Remain with Handler; M) Adopt Resolution: OJP Grant;</p>	<p>Resolution #20220104-001 Establish Absentee/UOCAVA Ballot Board</p>
<p>Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Establish Absentee/UOCAVA Ballot Board;</p>	
<p>WHEREAS, Aitkin County is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee/UOCAVA Ballot Board; and</p>	
<p>WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in Aitkin County; and</p>	
<p>WHEREAS, the Absentee/UOCAVA Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors</p>	

AITKIN COUNTY BOARD

January 4, 2022

trained in the processing and counting of absentee ballots;

THEREFORE, BE IT RESOLVED THAT, the Aitkin County Board of Commissioners hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task.

BE IT ALSO RESOLVED, the Aitkin County Board of Commissioners grants the County Auditor the authority to appoint or remove Election Judges as appropriate throughout the 2022 Election season.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to reaffirm Annual Code of Ethics.

Annual Code of Ethics

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – Joint Powers Agreement-Drug Task Force.

Joint Powers Agreement-Drug Task Force

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – Schedule County Board of Appeal and Equalization.

Schedule County Board of Appeal and Equalization

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to approve – Reserve Request Correction.

Reserve Request Correction

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: K9 Loki Retirement to Remain with Handler;

Resolution #20220104-002 K9 Loki Retirement to Remain with Handler

WHEREAS, K9 Loki is being medically recommended for retirement from service to Aitkin County, and

WHEREAS, a trained K9 should remain with the person it has been trained to work with, and this dog has lived with this K9 handler for over 5 years and has become a part of his family.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board authorizes the donation of K9 Loki to his current handler.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: OJP Grant

Resolution #20210101-003 OJP Grant

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members present voted to approve Electronic Poll Pad Purchase.

Electronic Poll Pad Purchase

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Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve Greater Minnesota Recycling and Composting Grant.

Greater Minnesota Recycling and Composting Grant

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members present voted to approve the Chronic Wasting Disease/Cervid Farms Public Hearing date be moved to January 25th, 2021 at 10:00 a.m.

Chronic Wasting Disease/Cervid Farms Public Hearing

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – 2022 Board of Commissioners Meeting Procedures;

Resolution #20220104-004 2022 Board of Commissioners Meeting Procedures

WHEREAS, the Aitkin County Board of Commissioners sees it prudent and necessary to review and adopt rules of procedure governing the conduct of the County Board Meetings; and

WHEREAS, the Aitkin County Board has adopted and utilized rules of business, board procedures, and Robert’s Rules of Order; and

WHEREAS, the Aitkin County Board of Commissioners believes it is important to annually reaffirm the rules; and

THEREFORE, BE IT RESOLVED, that the “Aitkin County Board of Commissioners Meeting Procedures and Rules of Business” is hereby amended and reaffirmed.

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – Designation of Official County Newspaper;

Resolution #20220104-005 Designation of Official County Newspaper

BE IT RESOLVED, That the *Aitkin Independent Age* is hereby designated by the Aitkin County Board of Commissioners as the official county newspaper in which all official business shall be published. *Voyageur Press* is named second publication of Financial Statement.

Motion by Commissioner Niemi, seconded by Commissioner Napstad and carried, all members voted to adopt resolution – 2022 Committee Appointments;

Resolution #20220104-006 2022 Committee Appointments

2022 Committee Appointments

BE IT HEREBY RESOLVED, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2022:

Aitkin Airport Commission (2)

J. Mark Wedel

Aitkin County Care Board

Laurie Westerlund

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Aitkin County Community Corrections Advisory Board (2)	J. Mark Wedel Ann Marcotte	
Aitkin County Water Planning Task Force	J. Mark Wedel	
Aitkin Economic Development Administration (AEDA)	J. Mark Wedel	
AMC Delegates (8)	Commissioner District 2 Commissioner District 3 Commissioner District 4 Commissioner District 5 County Administrator County Engineer Environmental Services Director HHS Director	
Aquatic Invasive Species (AIS)	J. Mark Wedel Brian Napstad	
Arrowhead Counties Association (1)	Don Niemi Laurie Westerlund, Alt.	
Arrowhead Economic Opportunity Agency	Laurie Westerlund Don Niemi, Alt.	
Arrowhead Regional Development Center (ARDC)	Don Niemi Laurie Westerlund, Alt.	
Assessor for Unorganized Townships	Mike Dangers	
ATV Committee (2)	Brian Napstad Laurie Westerlund	
Big Sandy Lake Management Plan (1+Alternate)	Brian Napstad Ann Marcotte, Alt.	
Budget Committee 2020 (2)	Ann Marcotte Brian Napstad	
East Central Regional Library Board	Don Niemi Brian Napstad, Alt.	
Economic Development (2)	Brian Napstad Don Niemi	
Emergency Management	J. Mark Wedel	
Environmental Assessment Worksheet (2)	Ann Marcotte Brian Napstad	
Extension Committee (1 + Alternate)	Ann Marcotte, Laurie Westerlund, Alt	
Facilities/Technology Committee (2)	J. Mark Wedel Laurie Westerlund	
Fairgrounds Custodian	Kirk Peysar	

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H&HS Advisory Committee (Liaison) (2)	J. Mark Wedel Laurie Westerlund
Historical Society (Liaison)	J. Mark Wedel
Joint Powers Natural Resources Board (2)	Brian Napstad, Ann Marcotte, Alt. Dennis Thompson
Lakes & Pines (1+Alternate)	Don Niemi Ann Marcotte, Alt.
Law Library	Ann Marcotte, Don Niemi, Alt.
McGregor Airport Commission (2)	Brian Napstad William Bedor
MCIT Representative (1 + Alternate)	Laurie Westerlund Jessica Seibert, Alt.
Mille Lacs Fisheries Input Group	Laurie Westerlund
Mille Lacs Watershed (1 + Alternate)	Laurie Westerlund Don Niemi, Alt.
Mississippi Headwaters Board (1+Alternate)	Ann Marcotte Brian Napstad, Alt.
MN Rural Counties (1+Alternate)	Don Niemi Laurie Westerlund, Alt.
Natural Resources Advisory Committee (2)	Ann Marcotte Brian Napstad
NE MN Office Job Training	Don Niemi
Northeast MN ATP (2)	Brian Napstad John Welle Don Niemi, Alt.
Northeast MN Emergency Communications Board (ECB)	Brian Napstad Dan Guida, Alt.
Northeast MN Regional Advisory Committee (RAC)	Patrice Erickson Dan Guida, Alt.
Northeast Waste Advisory Committee (NEWAC) (1+Alternate)	Brian Napstad Laurie Westerlund, Alt.
Northern Counties Land Use Coordinating Board (NCLUCB) (1+Alternate)	Ann Marcotte Brian Napstad, Alt.
Ordinance Committee (2)	Brian Napstad Ann Marcotte
Personnel/Insurance Committee (2)	J. Mark Wedel Ann Marcotte

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Planning Commission	Ann Marcotte Laurie Westerlund, Alt.
Rum 1W1P Policy Committee	Laurie Westerlund
Snake River Watershed Management Board/1W1P Policy Committee	Don Niemi, Alt. Don Niemi Brian Napstad, Alt.
Sobriety Court	J. Mark Wedel
Solid Waste Task Force (2)	Laurie Westerlund Brian Napstad
Toward Zero Deaths	J. Mark Wedel
Tri-County Community Health Services Board	Laurie Westerlund

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voted to approve 2022 Board Meeting Schedule.

2022 Board Meeting Schedule

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voted to adopt resolution – Minimum Salaries for Elected Officials;

Resolution #20220104-007 Minimum Salaries for Elected Officials

WHEREAS, Minnesota Statutes require that at a January meeting during the year in which candidates may file for various county offices, the County Board shall set by resolution the minimum salary to be paid for the following term,

NOW, THEREFORE BE IT RESOLVED, that the minimum salaries of elected officials are hereby established for the next term as follows:

County Attorney	\$80,000
County Auditor	\$70,000
County Recorder	\$60,000
County Sheriff	\$75,000
County Treasurer	\$65,000
County Commissioner	\$34,715

Jessica Seibert, County Administrator updated the Board on the following:

- OSHA ETS
- OPIOID Documents Submitted
- Department Head 1:1 Meetings

Administrator Updates

The Board discussed: HRA, Mississippi Headwaters Board, McGregor Airport Commissioner, and Economic Development.

Board Discussion

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Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adjourn the meeting at 10:40 a.m. until Tuesday, January 25, 2022 at the Aitkin County Government Center.

Adjourn

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2D
Agenda Item #

Requested Meeting Date: 1/25/2022

Title of Item: Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Electronic Funds Transfer thru 1/17/2022		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

WLC1
1/5/22

1:47PM

Aitkin County

2E



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age						
	01-001-000-0000-6230	AP	156.66-	CREDIT - DUPLICATE PYMT	1175290 CREDIT	Printing, Publishing & Adv	Y
	01-001-000-0000-6230	AP	151.07	1123 SYNOPSIS 12/22/2021 12/25/2021	1190843	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		5.59-	2 Transactions			
15240	AT&T Mobility						
	01-001-000-0000-6220	AP	114.69	COMMISSIONERS-DECEMBER 11/26/2021 12/25/2021	287298817699	Telephone	N
15240	AT&T Mobility		114.69	1 Transactions			
3334	MCIT						
	01-001-000-0000-6171		380.62	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-001-000-0000-6352		1,445.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
3334	MCIT		1,825.62	2 Transactions			
1	DEPT Total:		1,934.72	Commissioners	3 Vendors	5 Transactions	
40	DEPT			Auditor			
248	Association of Mn Counties						
	01-040-000-0000-6241	AP	400.00	2021 ANNUAL CONFERENCE - KIRK 12/06/2021 12/08/2021		Registration Fee	N
248	Association of Mn Counties		400.00	1 Transactions			
2966	MACO						
	01-040-000-0000-6240		360.00	2022 MACO DUES 01/01/2022 12/31/2022	111121	Membership/Dues/Association Fees	N
2966	MACO		360.00	1 Transactions			
3195	MCCC LOCKBOX						
	01-040-000-0000-6360		900.00	2022 JIC DUES 01/01/2022 12/31/2022	2201007	Services, Labor, Contracts	N
	01-040-000-0000-6360		6,585.00	2022 IFS SUPPORT 01/01/2022 12/31/2022	2201007	Services, Labor, Contracts	N
	01-040-000-0000-6360		115.00	2022 IFS - GOLDEN WIKI 01/01/2022 12/31/2022	2201007	Services, Labor, Contracts	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-040-000-0000-6360			300.00	2022 JIC-IFS ENHANCEMENT FUND	2201007	Services, Labor, Contracts	N
3195	MCCC LOCKBOX			7,900.00	01/01/2022 12/31/2022			
					4 Transactions			
3334	MCIT							
	01-040-000-0000-6171			527.84	2022 Work Comp Premium	18881R	Workers Compensation	N
					01/01/2022 12/31/2022			
	01-040-000-0000-6352			1,445.00	2022 Property.Liability Premiu	18881R	Insurance	N
					01/01/2022 12/31/2022			
	01-040-021-0000-6171			193.45	2022 Work Comp Premium	18881R	Workers Compensation	N
					01/01/2022 12/31/2022			
	01-040-021-0000-6352			867.00	2022 Property.Liability Premiu	18881R	Insurance	N
					01/01/2022 12/31/2022			
3334	MCIT			3,033.29				
					4 Transactions			
86235	The Office Shop Inc							
	01-040-000-0000-6405	AP		4.76	BINDERS (2)	1105486-0	Office Supplies	N
86235	The Office Shop Inc			4.76				
					1 Transactions			
40	DEPT Total:			11,698.05	Auditor	5 Vendors	11 Transactions	
41	DEPT				Internal Audit			
	12780 CliftonLarsonAllen LLP							
				385.00	2021 TECH & CLIENT SUPPORT #2	3106378	Services, Labor, Contracts	Y
				7,700.00	2021 PROGRESS BILLING #2	3106378	Services, Labor, Contracts	Y
12780	CliftonLarsonAllen LLP			8,085.00				
					2 Transactions			
41	DEPT Total:			8,085.00	Internal Audit	1 Vendors	2 Transactions	
42	DEPT				Treasurer			
	2966 MACO							
				360.00	2022 MACO DUES	111121	Membership/Dues/Association Fees	N
					01/01/2022 12/31/2022			
2966	MACO			360.00				
					1 Transactions			
3334	MCIT							
	01-042-000-0000-6171			284.07	2022 Work Comp Premium	18881R	Workers Compensation	N
					01/01/2022 12/31/2022			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-042-000-0000-6352			867.00	2022 Property.Liability Premiu	18881R	Insurance	N
3334	MCIT			1,151.07	01/01/2022 12/31/2022			
					2 Transactions			
86235	The Office Shop Inc							
	01-042-000-0000-6405	AP		11.72	OFFICE SUPPLIES	1105529-0	Office Supplies	N
86235	The Office Shop Inc			11.72				
					1 Transactions			
10930	Tidholm Productions							
	01-042-000-0000-6405	AP		263.70	#10 WINDOW ENVELOPES	1372.11266 AND	Office Supplies	Y
	01-042-000-0000-6405	AP		197.40	#10 REGULAR ENVELOPES	1372.11266 AND	Office Supplies	Y
10930	Tidholm Productions			461.10				
					2 Transactions			
42	DEPT Total:			1,983.89	Treasurer	4 Vendors	6 Transactions	
43	DEPT				Assessor			
3334	MCIT							
	01-043-000-0000-6171			215.09	2022 Work Comp Premium	18881R	Workers Compensation	N
					01/01/2022 12/31/2022			
	01-043-000-0000-6171			244.84	2022 Work Comp Premium	18881R	Workers Compensation	N
					01/01/2022 12/31/2022			
	01-043-000-0000-6171			5,082.14	2022 Work Comp Premium	18881R	Workers Compensation	N
					01/01/2022 12/31/2022			
	01-043-000-0000-6352			5,599.00	2022 Property.Liability Premiu	18881R	Insurance	N
					01/01/2022 12/31/2022			
3334	MCIT			11,141.07				
					4 Transactions			
86235	The Office Shop Inc							
	01-043-000-0000-6405	AP		9.16	WITE-OUT CORRECTION TAPES	1105531-0	Office Supplies	N
					12/01/2021 12/31/2021			
86235	The Office Shop Inc			9.16				
					1 Transactions			
9615	WEX BANK							
	01-043-000-0000-6335	AP		627.06	NOVEMBER FUEL & CARWASHES	76615233	Gas/Vehicle Fuel Charges	N
					11/08/2021 12/07/2021			
9615	WEX BANK			627.06				
					1 Transactions			

Aitkin County



1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
43	DEPT Total:				11,777.29	Assessor	3 Vendors	6 Transactions	
44	DEPT					Central Services			
	783	Canon Financial Services, Inc							
		01-044-000-0000-6342	AP		248.78	DECEMBER RENT	27783170	Office Equipment Rental/Contracts	N
						12/01/2021 12/31/2021			
	783	Canon Financial Services, Inc			248.78	1 Transactions			
	3334	MCIT							
		01-044-000-0000-6352			49,912.00	2022 Property.Liability Premiu	18881R	Insurance	N
						01/01/2022 12/31/2022			
	3334	MCIT			49,912.00	1 Transactions			
44	DEPT Total:				50,160.78	Central Services	2 Vendors	2 Transactions	
45	DEPT					Motor Pool			
	3334	MCIT							
		01-045-000-0000-6352			4,300.00	2022 Property.Liability Premiu	18881R	Insurance	N
						01/01/2022 12/31/2022			
	3334	MCIT			4,300.00	1 Transactions			
45	DEPT Total:				4,300.00	Motor Pool	1 Vendors	1 Transactions	
49	DEPT					Information Technologies			
	9561	Amazon Business							
		01-049-000-0000-6485	AP		2,011.79	4 MONITORS FOR IT STAFF	1DJF-QHGJ-Y4RT	Computer/Technology Supplies	N
	9561	Amazon Business			2,011.79	1 Transactions			
	783	Canon Financial Services, Inc							
		01-049-000-0000-6342	AP		47.07	MONTHLY PRINTER RENTAL	27783179	Office Equipment Rental/Contracts	N
	783	Canon Financial Services, Inc			47.07	1 Transactions			
	3334	MCIT							
		01-049-000-0000-6171			501.26	2022 Work Comp Premium	18881R	Workers Compensation	N
						01/01/2022 12/31/2022			
		01-049-000-0000-6352			1,445.00	2022 Property.Liability Premiu	18881R	Insurance	N
						01/01/2022 12/31/2022			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3334	MCIT		1,946.26		2 Transactions		
49	DEPT Total:		4,005.12	Information Technologies	3 Vendors	4 Transactions	
52	DEPT			Administration			
248	Association of Mn Counties 01-052-000-0000-6240		771.00	MACA ANNUAL DUES 01/01/2022 12/31/2022	10411	Membership/Dues/Association Fees	N
	248 Association of Mn Counties		771.00		1 Transactions		
15240	AT&T Mobility 01-052-000-0000-6220	AP	49.70	JESSICA-DECEMBER 11/26/2021 12/25/2021	287298817699	Telephone	N
	15240 AT&T Mobility		49.70		1 Transactions		
3334	MCIT 01-052-000-0000-6171		230.91	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	3334 MCIT		230.91		1 Transactions		
52	DEPT Total:		1,051.61	Administration	3 Vendors	3 Transactions	
53	DEPT			Human Resources			
86222	Aitkin Independent Age 01-053-000-0000-6230	AP	89.00	PRINTING, PUBLISHING & ADV 12/08/2021 12/11/2021	AD 1188344	Printing, Publishing & Adv	Y
	01-053-000-0000-6230	AP	86.00	PRINTING, PUBLISHING & ADV 12/15/2021 12/18/2021	AD 1190057	Printing, Publishing & Adv	Y
	86222 Aitkin Independent Age		175.00		2 Transactions		
248	Association of Mn Counties 01-053-000-0000-6240		125.00	HR-AFFILIATE IND. ANNUAL DUES 01/01/2022 12/31/2022	7930	Membership/Dues/Association Fees	N
	248 Association of Mn Counties		125.00		1 Transactions		
3334	MCIT 01-053-000-0000-6171		331.69	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-053-000-0000-6352		1,445.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance-Vehicles/Equipment/Liability	N
3334	MCIT		1,776.69	2 Transactions			
14962	YourMembership.com, INC 01-053-000-0000-6360		250.00	LAND COMMISSIONER POSTING 12/20/2021 01/20/2022	R54363108	Services, Labor, Contracts	N
14962	YourMembership.com, INC		250.00	1 Transactions			
53	DEPT Total:		2,326.69	Human Resources	4 Vendors	6 Transactions	
60	DEPT 3334 MCIT			Elections			
	01-060-000-0000-6171		26.64	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
3334	MCIT		26.64	1 Transactions			
60	DEPT Total:		26.64	Elections	1 Vendors	1 Transactions	
90	DEPT 783 Canon Financial Services, Inc			Attorney			
	01-090-000-0000-6342	AP	326.99	MONTHLY COPIER CHARGE 12/01/2021 12/31/2021	27783171	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		326.99	1 Transactions			
3334	MCIT 01-090-000-0000-6171		382.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-090-000-0000-6171		375.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-090-000-0000-6352		2,890.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
3334	MCIT		3,647.00	3 Transactions			
4036	Ratz/James 01-090-000-0000-6330	AP	178.08	MCAA CONF - 318M RT TRAVEL 12/01/2021 12/03/2021	NONE GIVEN	Transportation/Travel/Parking	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4036	Ratz/James		178.08		1 Transactions		
86235	The Office Shop Inc						
	01-090-000-0000-6405	AP	183.41	OFFICE SUPPLIES	1105583-0	Office Supplies	N
	01-090-000-0000-6405	AP	283.58	OFFICE SUPPLIES	1105583-1	Office Supplies	N
	01-090-000-0000-6405	AP	62.93	OFFICE SUPPLIES	1105586-0	Office Supplies	N
86235	The Office Shop Inc		529.92		3 Transactions		
90	DEPT Total:		4,681.99	Attorney	4 Vendors	8 Transactions	
100	DEPT			Recorder			
2966	MACO						
	01-100-000-0000-6240		360.00	2022 MACO DUES 01/01/2022 12/31/2022	111121	Membership/Dues/Association Fees	N
2966	MACO		360.00		1 Transactions		
3334	MCIT						
	01-100-000-0000-6171		279.25	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-100-000-0000-6352		867.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
3334	MCIT		1,146.25		2 Transactions		
6101	West Central Indexing						
	01-100-195-0000-6360	AP	213.60	ERECORDING ICRS NOVEMBER 2021 11/01/2021 11/30/2021	1705	Services, Labor, Contracts-Land Records	N
6101	West Central Indexing		213.60		1 Transactions		
100	DEPT Total:		1,719.85	Recorder	3 Vendors	4 Transactions	
110	DEPT			Courthouse Maintenance			
15240	AT&T Mobility						
	01-110-000-0000-6220	AP	49.70	JIM-DECEMBER 11/26/2021 12/25/2021	287298817699	Telephone	N
15240	AT&T Mobility		49.70		1 Transactions		
3334	MCIT						
	01-110-000-0000-6171		5,748.00	2022 Work Comp Premium	18881R	Workers Compensation	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-110-000-0000-6352		1,892.00	01/01/2022 12/31/2022 2022 Property.Liability Premiu	18881R	Insurance	N
3334	MCIT		7,640.00	2 Transactions			
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254	AP	2,445.24	UTILITIES-COURTHOUSE 11/17/2021 12/16/2021	0506823754	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		2,445.24	1 Transactions			
3950	Public Utilities 01-110-000-0000-6254	AP	3,355.81	UTILITIES	1430-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254	AP	118.19	UTILITIES-GLARCO	50186-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254	AP	323.00	UTILITIES-LA TOOL	50188-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254	AP	42.63	UTILITIES-OLD CO GARAGE	50202-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254	AP	55.83	UTILITIES-JUDICIAL	509-00	Utilities-Gas and Electric	N
3950	Public Utilities		3,895.46	5 Transactions			
10698	Stericycle,Inc 01-110-000-0000-6255		30.10	STERI-SAFE 01/01/2022 01/31/2022	4010614999	Garbage	6
10698	Stericycle,Inc		30.10	1 Transactions			
110	DEPT Total:		14,060.50	Courthouse Maintenance	5 Vendors	10 Transactions	
120	DEPT 3334 MCIT			Service Officer			
	01-120-000-0000-6171		158.98	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-120-000-0000-6352		976.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
3334	MCIT		1,134.98	2 Transactions			
120	DEPT Total:		1,134.98	Service Officer	1 Vendors	2 Transactions	
122	DEPT 111 Aitkin Co Soil & Water			Planning & Zoning			
	01-122-000-0000-6360	AP	21,297.64	SAM SEYBOLD - CONTRACT LABOR	123021	Services, Labor, Contracts	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
111	Aitkin Co Soil & Water		21,297.64	01/01/2021 08/31/2021	1 Transactions		
86222	Aitkin Independent Age 01-122-000-0000-6230		97.50	JAN BOA AD	1191362	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		97.50		1 Transactions		
783	Canon Financial Services, Inc 01-122-000-0000-6342	AP	166.12	MONTHLY COPIER CHARGES 12/01/2021 12/31/2021	27783168	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		166.12		1 Transactions		
15142	Christensen/Charles 01-122-000-0000-6278	AP	60.00	DEC PC MEETING	123021	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330	AP	67.20	DEC PC MEETING - MILEAGE	123021	BOA/PC Mileage	Y
15142	Christensen/Charles		127.20		2 Transactions		
14832	Kulifaj / Stephen 01-122-000-0000-6278	AP	60.00	DEC PC MEETING	123021	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330	AP	87.36	DEC PC MEETING - MILEAGE	123021	BOA/PC Mileage	Y
14832	Kulifaj / Stephen		147.36		2 Transactions		
11990	Lange/David 01-122-000-0000-6278	AP	60.00	DEC PC MEETING	123021	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330	AP	101.36	DEC PC MEETING - MILEAGE	123021	BOA/PC Mileage	Y
11990	Lange/David		161.36		2 Transactions		
3334	MCIT 01-122-000-0000-6171		251.52	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-122-000-0000-6171		1,824.64	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-122-000-0000-6352		941.50	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
3334	MCIT		3,017.66		3 Transactions		
999999000	NYBERG/DUSTAN 01-122-000-0000-6820	AP	696.00	Refund-App denied	2021-007855	Refunds & Reimbursements	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
999999000	NYBERG/DUSTAN				696.00				
						1 Transactions			
13424	Sonnee/Dennise J								
	01-122-000-0000-6278			AP	60.00	DEC PC MEETING	123021	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330			AP	44.80	DEC PC MEETING - MILEAGE	123021	BOA/PC Mileage	Y
13424	Sonnee/Dennise J				104.80				
						2 Transactions			
999999000	WARZECHA/SEBASTION								
	01-122-000-0000-6820			AP	350.00	Refund-App denied	2021-007460	Refunds & Reimbursements	N
999999000	WARZECHA/SEBASTION				350.00				
						1 Transactions			
122	DEPT Total:				26,165.64	Planning & Zoning		10 Vendors	16 Transactions
123	DEPT					Coroner			
3987	Ramsey County Medical Examiner								
	01-123-000-0000-6260			AP	1,465.00	ME 21-3381 MEDEX 031006	ME 21-3381	Autopsies--Pathologist, Xrays, Etc	N
3987	Ramsey County Medical Examiner				1,465.00				
						1 Transactions			
9151	River Valley Forensic Services PA								
	01-123-000-0000-6262			AP	500.00	ME 21-2691	1645	Coroner Fees	6
	01-123-000-0000-6262			AP	250.00	ME 21-3340	1645	Coroner Fees	6
	01-123-000-0000-6262			AP	500.00	ME 21-3178	1645	Coroner Fees	6
	01-123-000-0000-6262			AP	500.00	ME 21-3381	1645	Coroner Fees	6
	01-123-000-0000-6262			AP	250.00	NOVEMBER 2021 SERVICES	1645	Coroner Fees	6
9151	River Valley Forensic Services PA				2,000.00				
						5 Transactions			
123	DEPT Total:				3,465.00	Coroner		2 Vendors	6 Transactions
200	DEPT					Enforcement			
50	Aitkin Body Shop, Inc								
	01-200-000-0000-6302			AP	454.49	REPAIR MIRROR GMC SIERRA	13702	Vehicle Maintenance	N
50	Aitkin Body Shop, Inc				454.49				
						1 Transactions			
117	Aitkin County Sheriff								
	01-200-000-0000-6374				30.00	10 SHERIFF PLATES	N/A	Auto & Trailer License	N
117	Aitkin County Sheriff				30.00				
						1 Transactions			
86222	Aitkin Independent Age								

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1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-200-000-0000-6230	AP	A A	100.71	ABANDONED VEHICLE AD - MOTORCY	AD 1186299	Printing, Publishing & Adv	Y
	01-200-000-0000-6230	AP	A A	100.71	ABANDONED VEHICLE AD - DODGE	AD 1187804	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age			201.42		2 Transactions		
86467	Auto Value Aitkin							
	01-200-000-0000-6302	AP		83.88	SHRF CASE WINDSHIELD SOLVENT	40192437	Vehicle Maintenance	N
	01-200-000-0000-6302	AP		10.99	SHRF #206 HALOGEN BULB	40192443	Vehicle Maintenance	N
86467	Auto Value Aitkin			94.87		2 Transactions		
783	Canon Financial Services, Inc							
	01-200-000-0000-6342	AP	A A	170.74	ADMIN COPIER LEASE	27783176	Office Equipment Rental/Contracts	N
					12/01/2021	12/31/2021		
783	Canon Financial Services, Inc			170.74		1 Transactions		
4812	JC32 Teamsters H&W Fund							
	01-200-000-0000-6101	AP		5,491.00	EE HEALTH INS	202112	Salaries-Full Time	N
					12/01/2021	12/31/2021		
	01-200-000-0000-6150	AP		20,400.00	ER HEALTH INS	202112	Health Insurance-Employer	N
					12/01/2021	12/31/2021		
4812	JC32 Teamsters H&W Fund			25,891.00		2 Transactions		
2925	L & M Supply, Inc.							
	01-200-019-0000-6460	AP		8.98	BISCUITS	10639520	Deputy Supplies	N
2925	L & M Supply, Inc.			8.98		1 Transactions		
3334	MCIT							
	01-200-000-0000-6171			25,171.53	2022 Work Comp Premium	18881R	Workers Compensation	N
					01/01/2022	12/31/2022		
	01-200-000-0000-6171			159.75	2022 Work Comp Premium	18881R	Workers Compensation	N
					01/01/2022	12/31/2022		
	01-200-000-0000-6352			69,563.00	2022 Property.Liability Premiu	18881R	Insurance	N
					01/01/2022	12/31/2022		
3334	MCIT			94,894.28		3 Transactions		
13864	Sandberg/Kristi							
	01-200-000-0000-6150			1,000.00	JAN 2022 INS	01042022	Health Insurance-Employer	N
					01/01/2022	01/31/2022		
13864	Sandberg/Kristi			1,000.00		1 Transactions		

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13934	The Tire Barn						
	01-200-000-0000-6302	AP	48.68	OIL CHANGE #206	60778	Vehicle Maintenance	N
	01-200-000-0000-6302	AP	73.48	HEADLAMP #225	60793	Vehicle Maintenance	N
	01-200-000-0000-6302	AP	770.68	4 TIRES, OIL CHANGE #202	60842	Vehicle Maintenance	N
	01-200-000-0000-6302	AP	706.00	4 TIRES, INSTALL #206	60918	Vehicle Maintenance	N
13934	The Tire Barn		1,598.84	4 Transactions			
3518	Voyageur Press Of Mcgregor, Inc						
	01-200-000-0000-6405		45.00	2022 SUBSCRIPTION	44385	Office Supplies	N
3518	Voyageur Press Of Mcgregor, Inc		45.00	1 Transactions			
9302	WEX Bank						
	01-200-000-0000-6335	AP	7,218.40	DEPUTY GAS	76746973	Gas/Vehicle Fuel Charges	N
9302	WEX Bank		7,218.40	1 Transactions			
200	DEPT Total:		131,608.02	Enforcement	12 Vendors	20 Transactions	
202	DEPT			Boat & Water			
3334	MCIT						
	01-202-000-0000-6171		1,029.73	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-202-000-0000-6352		2,053.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
3334	MCIT		3,082.73	2 Transactions			
3950	Public Utilities						
	01-202-000-0000-6254	AP	35.52	B&W UTILITIES	1345-00	Utilities-Gas and Electric	N
3950	Public Utilities		35.52	1 Transactions			
13847	WHITES LEGACY GARAGE						
	01-202-000-0000-6302	AP A A	178.38	WINTERIZE 08 LUND	N/A	B&W Maintenance	Y
13847	WHITES LEGACY GARAGE		178.38	1 Transactions			
202	DEPT Total:		3,296.63	Boat & Water	3 Vendors	4 Transactions	
203	DEPT			Snowmobile			
3334	MCIT						
	01-203-000-0000-6171		399.91	2022 Work Comp Premium	18881R	Workers Compensation	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3334	MCIT		399.91	01/01/2022 12/31/2022	1 Transactions		
9302	WEX Bank 01-203-000-0000-6335	AP	399.71	#208 GAS	76746973	Gas/Vehicle Fuel Charges	N
9302	WEX Bank		399.71		1 Transactions		
203	DEPT Total:		799.62	Snowmobile	2 Vendors	2 Transactions	
204	DEPT			ATV			
4812	JC32 Teamsters H&W Fund 01-204-000-0000-6101	AP	323.00	EE HEALTH INS 12/01/2021 12/31/2021	202112	Salaries-Full Time	N
	01-204-000-0000-6150	AP	1,200.00	ER HEALTH INS 12/01/2021 12/31/2021	202112	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		1,523.00		2 Transactions		
3334	MCIT 01-204-000-0000-6171		227.08	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
3334	MCIT		227.08		1 Transactions		
204	DEPT Total:		1,750.08	ATV	2 Vendors	3 Transactions	
206	DEPT			Forfeitures			
117	Aitkin County Sheriff 01-206-000-0000-6466	AP	67.00	TITLE GMC SIERRA	N/A	Forfeiture Supplies	N
117	Aitkin County Sheriff		67.00		1 Transactions		
10475	Creative Product Sourcing,Inc 01-206-000-0000-6466	AP A A	222.30	D.A.R.E. GRAD PINS, PENCILS	143182	Forfeiture Supplies	N
10475	Creative Product Sourcing,Inc		222.30		1 Transactions		
206	DEPT Total:		289.30	Forfeitures	2 Vendors	2 Transactions	
252	DEPT			Corrections			
14005	American Tower Corporation 01-252-000-0000-6342		378.14	JANUARY JACOBSON TOWER LEASE	409003347	Tower Lease	N

Aitkin County



1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
14005	American Tower Corporation				378.14						
783	Canon Financial Services, Inc	01-252-000-0000-6342			101.52	DISPATCH COPIER LEASE	12/20/2021 01/19/2022	27783180		Tower Lease	N
783	Canon Financial Services, Inc				101.52						
88628	Dalco Enterprises, Inc.	01-252-000-0000-6420	AP		31.86	FOODSERVICE GLOVES		3873032		Food Service Supplies	N
88628	Dalco Enterprises, Inc.				31.86						
4812	JC32 Teamsters H&W Fund	01-252-000-0000-6101	AP		7,106.00	EE HEALTH INS	12/01/2021 12/31/2021	202112		Salaries-Full Time	N
		01-252-000-0000-6150	AP		26,400.00	ER HEALTH INS	12/01/2021 12/31/2021	202112		Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund				33,506.00						
3334	MCIT	01-252-000-0000-6171			19,755.25	2022 Work Comp Premium	01/01/2022 12/31/2022	18881R		Workers Compensation	N
		01-252-000-0000-6171			696.62	2022 Work Comp Premium	01/01/2022 12/31/2022	18881R		Workers Compensation	N
		01-252-000-0000-6171			702.00	2022 Work Comp Premium	01/01/2022 12/31/2022	18881R		Workers Compensation	N
3334	MCIT				21,153.87						
3160	Mille Lacs Energy Coop-Albert Lea	01-252-000-0000-6254	AP	A A	62.94	SHELTER/TOWER	11/01/2021 12/01/2021	34-54-015-01		Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea				62.94						
9692	Minnesota Energy Resources Corporation	01-252-000-0000-6254	AP		3,104.06	UTILITIES	11/17/2021 12/16/2021	0505221458		Utilities-Gas and Electric	N
		01-252-000-0000-6254	AP		563.23	UTILITIES	11/18/2021 12/19/2021	0505399584		Utilities-Gas and Electric	N
		01-252-000-0000-6254	AP		185.88	UTILITIES-STS	11/18/2021 11/18/2021	0506726121		Utilities-Gas and Electric	N

Aitkin County



1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9692	Minnesota Energy Resources Corporation				3,853.17							
3789	Pan-O-Gold Baking Company											
	01-252-000-0000-6418		AP	A A	61.82	GROCERIES		10002421350003		Groceries		N
	01-252-000-0000-6418		AP		72.96	GROCERIES		10002421357001		Groceries		N
3789	Pan-O-Gold Baking Company				134.78							
3950	Public Utilities											
	01-252-000-0000-6254		AP		5,569.83	UTILITIES-NEW JAIL 2		1431-00		Utilities-Gas and Electric		N
	01-252-000-0000-6254		AP		134.39	UTILITIES-STS		50109-00		Utilities-Gas and Electric		N
	01-252-000-0000-6254		AP		86.92	UTILITIES-EMERG STORAGE		507-00		Utilities-Gas and Electric		N
	01-252-000-0000-6254		AP		1,276.31	UTILITIES-NEW JAIL		512-00		Utilities-Gas and Electric		N
3950	Public Utilities				7,067.45							
9295	Reinhart Foodservice											
	01-252-000-0000-6418		AP		2,494.87	GROCERIES		865988		Groceries		N
	01-252-000-0000-6418		AP		51.57	DICED CHICKEN		873988		Groceries		N
	01-252-000-0000-6418		AP		2,914.41	GROCERIES		874084		Groceries		N
9295	Reinhart Foodservice				5,460.85							
86235	The Office Shop Inc											
	01-252-252-0000-6465		AP		13.52	SPEAKERS		319327-0		Prisoner Welfare Supplies		N
86235	The Office Shop Inc				13.52							
9302	WEX Bank											
	01-252-000-0000-6330		AP		233.45	TRANSPORT GAS		76746973		Prisoner Transportation & Travel		N
9302	WEX Bank				233.45							
252	DEPT Total:				71,997.55	Corrections				12 Vendors		23 Transactions
253	DEPT					Sentence to Serve						
4812	JC32 Teamsters H&W Fund											
	01-253-000-0000-6101		AP		323.00	EE HEALTH INS		202112		Salaries-Full Time		N
	01-253-000-0000-6150		AP		1,200.00	ER HEALHT INS		202112		Health Insurance-Employer		N
4812	JC32 Teamsters H&W Fund				1,523.00							
3334	MCIT											

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
		01-253-000-0000-6171			1,881.90	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
		01-253-000-0000-6352			1,688.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
3334	MCIT				3,569.90	2 Transactions			
86235	The Office Shop Inc	01-253-000-0000-6415	AP		12.99	SPEAKERS	319326-0	Operational Supplies	N
86235	The Office Shop Inc				12.99	1 Transactions			
253	DEPT Total:				5,105.89	Sentence to Serve	3 Vendors	5 Transactions	
254	DEPT					Enhanced 911 System			
	2437	Independent Emerg Services,Llc							
		01-254-000-0000-6360	AP		1,414.00	REPLACE SOUND ARBITRATION	3268	Services, Labor, Contracts	Y
	2437	Independent Emerg Services,Llc			1,414.00	1 Transactions			
254	DEPT Total:				1,414.00	Enhanced 911 System	1 Vendors	1 Transactions	
255	DEPT					General Crime Victim Grant			
	3334	MCIT							
		01-255-000-0000-6171			122.95	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	3334	MCIT			122.95	1 Transactions			
255	DEPT Total:				122.95	General Crime Victim Grant	1 Vendors	1 Transactions	
257	DEPT					Community Corrections			
	788	Bureau of Crim. Apprehension							
		01-257-000-0000-6360	AP		150.00	BCA CJDN ACCESS FEE 10/01/2021 12/31/2021	00000685576	Services, Labor, Contracts	N
	788	Bureau of Crim. Apprehension			150.00	1 Transactions			
	14989	CIT							
		01-257-000-0000-6625	AP		1,819.99	COMPUTER/DOCKING STATION - KG 12/10/2021 12/10/2021	123302	Capital - Office & Other Equipment	N
14989	CIT				1,819.99	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11202	Crow Wing Community Service 01-257-255-0000-6269	AP	777.00	REIMBURSE CWC - JUV DET. (GWG) 09/27/2021 09/29/2021	4583	Juvenile Detention	N
11202	Crow Wing Community Service		777.00	1 Transactions			
15176	Koonce/Crystal 01-257-251-0000-6330	AP	84.64	Mileage to Anoka Ekit Training		Mileage	N
15176	Koonce/Crystal		84.64	1 Transactions			
3195	MCCC LOCKBOX 01-257-000-0000-6266		4,721.14	MNCCC FOR ANNUAL FEE AND CSTS 01/01/2022 12/31/2022	2201006	Software Fees/License Fees	N
3195	MCCC LOCKBOX		4,721.14	1 Transactions			
3334	MCIT 01-257-000-0000-6171		36.18	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation Insurance	N
	01-257-000-0000-6171		6,395.09	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation Insurance	N
	01-257-000-0000-6352		2,710.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Property Casualty Insurance-MCIT	N
3334	MCIT		9,141.27	3 Transactions			
6123	Port Group Homes 01-257-255-0000-6269	AP	1,265.85	JUV LE DETENTION HOLD (ADB) 12/16/2021 12/20/2021		Juvenile Detention	N
6123	Port Group Homes		1,265.85	1 Transactions			
86235	The Office Shop Inc 01-257-000-0000-6300	AP	105.26	CANON COPIER MAINT. CONTRACT 09/23/2021 12/07/2021	319559-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		105.26	1 Transactions			
6097	Verizon Wireless 01-257-257-0000-6215	AP	163.93	AGENT WORK CELL PHONES 11/24/2021 12/23/2021	9895817074	Wireless Telephone Services	N
6097	Verizon Wireless		163.93	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
257	DEPT Total:		18,229.08	Community Corrections	9 Vendors	11 Transactions	
280	DEPT			Emergency Management			
	3334 MCIT						
	01-280-000-0000-6171		586.60	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-280-000-0000-6352		312.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
	3334 MCIT		898.60	2 Transactions			
280	DEPT Total:		898.60	Emergency Management	1 Vendors	2 Transactions	
390	DEPT			Environmental Health (FBL)			
	3334 MCIT						
	01-390-000-0000-6171		1,024.92	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-390-000-0000-6352		1,356.50	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
	3334 MCIT		2,381.42	2 Transactions			
390	DEPT Total:		2,381.42	Environmental Health (FBL)	1 Vendors	2 Transactions	
391	DEPT			Solid Waste			
	248 Association of Mn Counties						
	01-391-000-0000-6240		200.00	SWAA ANNUAL DUES 01/01/2022 12/31/2022	12907	Membership/Dues/Association Fees	N
	248 Association of Mn Counties		200.00	1 Transactions			
	3334 MCIT						
	01-391-000-0000-6171		2,375.75	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-391-000-0000-6352		1,760.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
	3334 MCIT		4,135.75	2 Transactions			
391	DEPT Total:		4,335.75	Solid Waste	2 Vendors	3 Transactions	

500 DEPT

Library And Historical Society

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3334	MCIT 01-500-501-0000-6171		50.00	2022 WC RENEWAL 01/01/2022 01/01/2023	18964R	Workers Compensation	N
	01-500-501-0000-6352		4,580.00	2022 PC RENEWAL 01/01/2022 01/01/2023	18964R	Historical Society Insurance	N
3334	MCIT		4,630.00	2 Transactions			
500	DEPT Total:		4,630.00	Library And Historical Society	1 Vendors	2 Transactions	
600	DEPT			Ag Society, Soil & Water, Ag Inspect			
3334	MCIT 01-600-550-0000-6352		3,710.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Ag Society Insurance	N
	01-600-550-0000-6352		50.00	2022 WC RENEWAL 01/01/2022 01/01/2023	18963R	Ag Society Insurance	N
	01-600-550-0000-6352		3,008.00	2022 PC RENEWAL 01/01/2022 01/01/2023	18963R	Ag Society Insurance	N
3334	MCIT		6,768.00	3 Transactions			
600	DEPT Total:		6,768.00	Ag Society, Soil & Water, Ag Inspect	1 Vendors	3 Transactions	
711	DEPT			Economic Development			
248	Association of Mn Counties 01-711-000-0000-6240		275.00	MAPCED ANNUAL DUES 01/01/2022 12/31/2022	12966	Membership/Dues/Association Fees	N
248	Association of Mn Counties		275.00	1 Transactions			
15240	AT&T Mobility 01-711-000-0000-6220	AP	44.67	JEFFERS-DECEMBER 11/26/2021 12/25/2021	287298817699	Telephone	N
15240	AT&T Mobility		44.67	1 Transactions			
3334	MCIT 01-711-000-0000-6171		182.34	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	01-711-000-0000-6352		289.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3334	MCIT		471.34	2 Transactions		
711	DEPT Total:		791.01	Economic Development	3 Vendors	4 Transactions
1	Fund Total:		402,995.65	General Fund		181 Transactions

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT				R&B Administration			
248	Association of Mn Counties 03-301-000-0000-6241	AP		400.00	2021 ANNUAL CONFERENCE - JOHN 12/06/2021 12/08/2021		Meeting/Conference Registration Fee	N
	03-301-000-0000-6241	AP	P	400.00	ANNUAL CONFERENCE-JOHN WELLE	675331	Meeting/Conference Registration Fee	N
	248 Association of Mn Counties			800.00	2 Transactions			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6500	AP	P	139.79	OFFICE SUPPLIES	IN3602919	R&B Supplies and Materials	N
	11406 Innovative Office Solutions, LLC			139.79	1 Transactions			
3334	MCIT 03-301-000-0000-6171			181.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	03-301-000-0000-6171			3,991.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	03-301-000-0000-6352			17,118.00	2022 Liability Premium 01/01/2022 12/31/2022	18881R	Insurance	N
	03-301-000-0000-6352			5,763.00	2022 Inland Marine Premium 01/01/2022 12/31/2022	18881R	Insurance	N
	03-301-000-0000-6352			25,817.00	2022 Auto Premium 01/01/2022 12/31/2022	18881R	Insurance	N
	03-301-000-0000-6352			256.00	2022 Bond Premium 01/01/2022 12/31/2022	18881R	Insurance	N
	3334 MCIT			53,126.00	6 Transactions			
11605	Shred Right 03-301-000-0000-6500	AP	P	40.00	DOCUMENT DESTRUCTION	565734	R&B Supplies and Materials	N
	11605 Shred Right			40.00	1 Transactions			
86235	The Office Shop Inc 03-301-000-0000-6500	AP	P	120.65	CONTRACT	319361-0	R&B Supplies and Materials	N
	86235 The Office Shop Inc			120.65	1 Transactions			
301	DEPT Total:			54,226.44	R&B Administration	5 Vendors	11 Transactions	
302	DEPT				R&B Engineering/Construction			
9541	DIEDERICH/AUSTIN 03-302-000-0000-6181	AP	P	145.00	WORK BOOTS REIMBURSEMENT		Safety Footwear Allowance	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9541	DIEDERICH/AUSTIN				145.00				1 Transactions			
3334	MCIT											
		03-302-000-0000-6171			752.00	2022 Work Comp Premium	01/01/2022 12/31/2022	18881R		Workers Compensation		N
		03-302-000-0000-6171			1,213.00	2022 Work Comp Premium	01/01/2022 12/31/2022	18881R		Workers Compensation		N
3334	MCIT				1,965.00				2 Transactions			
302	DEPT Total:				2,110.00	R&B Engineering/Construction			2 Vendors		3 Transactions	
303	DEPT					R&B Highway Maintenance						
195	Aitkin Tire Shop											
		03-303-000-0000-6590	AP	P	462.00	TIRE		0-061273		Repair & Maintenance Supplies		Y
195	Aitkin Tire Shop				462.00				1 Transactions			
12106	Antoine Electric											
		03-303-000-0000-6417	AP	P	271.36	AITKIN SHOP		20594		Shop/Building Maintenance		N
		03-303-000-0000-6417	AP	P	6,413.00	PALISADE SHOP		20607		Shop/Building Maintenance		N
12106	Antoine Electric				6,684.36				2 Transactions			
10452	AT&T Mobility											
		03-303-000-0000-6254	AP	P	22.97	PAUL'S IPAD SERVICE		287266104878X1		Utilities-Gas and Electric		N
10452	AT&T Mobility				22.97				1 Transactions			
86467	Auto Value Aitkin											
		03-303-000-0000-6590	AP	P	51.86	REPAIR PARTS		40191138		Repair & Maintenance Supplies		N
		03-303-000-0000-6590	AP	P	2.99	REPAIR PARTS		40191141		Repair & Maintenance Supplies		N
		03-303-000-0000-6417	AP	P	65.98	AITKIN SHOP SUPPLIES		40191186		Shop/Building Maintenance		N
		03-303-000-0000-6590	AP	P	75.99	REPAIR PARTS		40191207		Repair & Maintenance Supplies		N
		03-303-000-0000-6590	AP	P	206.49	REPAIR PARTS		40191296		Repair & Maintenance Supplies		N
		03-303-000-0000-6417	AP	P	125.82	AITKIN SHOP SUPPLIES		40191704		Shop/Building Maintenance		N
		03-303-000-0000-6590	AP	P	632.51	REPAIR PARTS		40191789		Repair & Maintenance Supplies		N
		03-303-000-0000-6590	AP	P	155.56	REPAIR PARTS		40191903		Repair & Maintenance Supplies		N
		03-303-000-0000-6590	AP	P	111.99	REPAIR PARTS		40191947		Repair & Maintenance Supplies		N
		03-303-000-0000-6590	AP	P	142.92	REPAIR PARTS-FILTERS		40192367		Repair & Maintenance Supplies		N
86467	Auto Value Aitkin				1,260.99				10 Transactions			
13911	BERT'S TRUCK EQUIP. OF MOORHEAD											

Aitkin County



3 Road & Bridge

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
13911	BERT'S TRUCK EQUIP. OF MOORHEAD	03-303-000-0000-6590	AP	P	460.90	REPAIR PARTS	S 91833	Repair & Maintenance Supplies	N
					460.90	1 Transactions			
163	Charter Communications Holdings LLC	03-303-000-0000-6254			141.76	PHONE: HWY OFFICE	0-022823121921	Utilities-Gas and Electric	N
163	Charter Communications Holdings LLC				141.76	1 Transactions			
14887	Cintas Corporation	03-303-000-0000-6417	AP	P	13.07	SHOP LAUNDRY	4105119163	Shop/Building Maintenance	N
		03-303-000-0000-6417	AP	P	13.07	SHOP LAUNDRY	4105803506	Shop/Building Maintenance	N
14887	Cintas Corporation				26.14	2 Transactions			
8618	Compass Minerals America	03-303-000-0000-6518	AP	P	1,709.41	DE-ICING SALT	607565	De-Icing Salt	N
		03-303-000-0000-6518	AP	P	3,622.52	DE-ICING SALT	905371	De-Icing Salt	N
		03-303-000-0000-6518	AP	P	3,514.68	DE-ICING SALT	906692	De-Icing Salt	N
		03-303-000-0000-6518	AP	P	1,713.78	DE-ICING SALT	907564	De-Icing Salt	N
		03-303-000-0000-6518	AP	P	3,313.24	DE-ICING SALT	908864	De-Icing Salt	N
		03-303-000-0000-6518	AP	P	1,738.61	DE-ICING SALT	909686	De-Icing Salt	N
		03-303-000-0000-6518	AP	P	3,672.91	DE-ICING SALT	910649	De-Icing Salt	N
		03-303-000-0000-6518	AP	P	1,769.15	DE-ICING SALT	910651	De-Icing Salt	N
8618	Compass Minerals America				21,054.30	8 Transactions			
8500	Diamond Mowers, Inc	03-303-000-0000-6590	AP	P	598.61	REPAIR PARTS	0210832-IN	Repair & Maintenance Supplies	N
8500	Diamond Mowers, Inc				598.61	1 Transactions			
1430	Dotzler Power Equipment	03-303-000-0000-6417	AP	P	232.92	AITKIN SHOP SUPPLIES	19660	Shop/Building Maintenance	N
		03-303-000-0000-6417	AP	P	48.82	AITKIN SHOP SUPPLIES	24274	Shop/Building Maintenance	N
1430	Dotzler Power Equipment				281.74	2 Transactions			
7060	Federated Co-Ops Inc.	03-303-000-0000-6423	AP	P	900.47	MCGREGOR PROPANE	902474	Fuel for Buildings	N
		03-303-000-0000-6423	AP	P	995.36	MCGRATH SHOP PROPANE	915405	Fuel for Buildings	N
7060	Federated Co-Ops Inc.				1,895.83	2 Transactions			
8622	Frontier	03-303-000-0000-6254			70.82	JACOBSON	218-752-6591	Utilities-Gas and Electric	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6254			70.82	MCGRAGOR	218-768-4481	Utilities-Gas and Electric	N
	03-303-000-0000-6254			70.82	PALISADE	218-845-2607	Utilities-Gas and Electric	N
	03-303-000-0000-6254			119.07	MCGRATH	320-592-3580	Utilities-Gas and Electric	N
8622	Frontier			331.53				4 Transactions
1880	Gravelle Plumbing & Heating, Inc							
	03-303-000-0000-6417	AP	P	12.44	AITKIN SHOP	88165	Shop/Building Maintenance	N
	03-303-000-0000-6417	AP	P	17.90	AITKIN SHOP SUPPLIES	88166	Shop/Building Maintenance	N
	03-303-000-0000-6417	AP	P	192.00	SWATARA SHOP	88201	Shop/Building Maintenance	N
1880	Gravelle Plumbing & Heating, Inc			222.34				3 Transactions
12002	Johnson/Carter							
	03-303-000-0000-6181	AP	P	130.00	WORK BOOT REIMBURSEMENT	CATFOOTWEAR	Safety Footwear Allowance	N
12002	Johnson/Carter			130.00				1 Transactions
2831	Little Falls Machine Inc							
	03-303-000-0000-6590	AP	P	558.12	REPAIR PARTS	362779	Repair & Maintenance Supplies	N
2831	Little Falls Machine Inc			558.12				1 Transactions
7899	Locators & Supplies, Inc							
	03-303-000-0000-6417	AP	P	102.02	AITKIN SHOP SUPPLIES	0296924-IN	Shop/Building Maintenance	N
7899	Locators & Supplies, Inc			102.02				1 Transactions
2941	M R Sign Co Inc							
	03-303-000-0000-6516	AP	P	198.00	ADOPT-A-HIGHWAY-TEAL CONSTRUCT	214850	Signs & Posts	N
2941	M R Sign Co Inc			198.00				1 Transactions
13858	MANSFIELD OIL COMPANY							
	03-303-000-0000-6570	AP	P	18,509.42	AITKIN DIESEL	22874823	Motor Fuel & Lubricants	N
13858	MANSFIELD OIL COMPANY			18,509.42				1 Transactions
3334	MCIT							
	03-303-000-0000-6171			31,605.00	2022 Work Comp Premium	18881R	Workers Compensation	N
					01/01/2022	12/31/2022		
	03-303-000-0000-6171			5,325.00	2022 Work Comp Premium	18881R	Workers Compensation	N
					01/01/2022	12/31/2022		
	03-303-000-0000-6352			9,108.00	2022 Property Premium	18881R	Insurance	N
					01/01/2022	12/31/2022		

Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
3334	MCIT				46,038.00						
								3	Transactions		
5917	Mike's Bobcat Service, Inc.										
	03-303-000-0000-6521		AP	P	360.00	PLOWING		DEC		Maintenance Supplies	N
	03-303-000-0000-6521		AP	P	120.00	GRADING		DEC		Maintenance Supplies	N
5917	Mike's Bobcat Service, Inc.				480.00			2	Transactions		
3160	Mille Lacs Energy Coop-Albert Lea										
	03-303-000-0000-6254		AP	P	467.97	POWER: PALISADE		18-52-026-01		Utilities-Gas and Electric	N
	03-303-000-0000-6254		AP	P	52.00	CSAH 5		27-35-015-02		Utilities-Gas and Electric	N
	03-303-000-0000-6254		AP	P	147.40	POWER: MCGREGOR		29-53-003-01		Utilities-Gas and Electric	N
	03-303-000-0000-6254		AP	P	52.00	CSAH 8		30-06-012-02		Utilities-Gas and Electric	N
	03-303-000-0000-6254		AP	P	52.00	CSAH 4		32-32-007-02		Utilities-Gas and Electric	N
	03-303-000-0000-6254		AP	P	255.72	POWER: AITKIN		33-52-007-02		Utilities-Gas and Electric	N
	03-303-000-0000-6254		AP	P	42.69	CSAH 12		40-06-000-01		Utilities-Gas and Electric	N
	03-303-000-0000-6254		AP	P	52.00	CSAH 12		46-56-023-02		Utilities-Gas and Electric	N
	03-303-000-0000-6254		AP	P	52.00	CSAH 11		48-09-009-02		Utilities-Gas and Electric	N
	03-303-000-0000-6254		AP	P	53.12	47 & CSAH 2		54-51-104-01		Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea				1,226.90			10	Transactions		
13503	Minnesota Petroleum Service										
	03-303-000-0000-6417		AP	P	154.00	JACOBSON SHOP		0000102236		Shop/Building Maintenance	N
	03-303-000-0000-6417		AP	P	154.00	AITKIN SHOP		0000102236		Shop/Building Maintenance	N
13503	Minnesota Petroleum Service				308.00			2	Transactions		
9179	NORTH CENTRAL INTERNATIONAL, LLC										
	03-303-000-0000-6590		AP	P	474.20	REPAIR PARTS		X220027152:01		Repair & Maintenance Supplies	N
9179	NORTH CENTRAL INTERNATIONAL, LLC				474.20			1	Transactions		
8691	Northland Hydraulic Service										
	03-303-000-0000-6590		AP	P	730.37	REPAIR PARTS		11759		Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		AP	P	480.00	REPAIR LABOR		11759		Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		AP	P	126.48	REPAIR PARTS		11767		Repair & Maintenance Supplies	N
8691	Northland Hydraulic Service				1,336.85			3	Transactions		
10720	Nuss Truck Group Inc										
	03-303-000-0000-6590		AP	P	797.72	REPAIR PARTS		6144038P		Repair & Maintenance Supplies	N
10720	Nuss Truck Group Inc				797.72			1	Transactions		

Aitkin County



3 Road & Bridge

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
3950	Public Utilities											
		03-303-000-0000-6254	AP	P	56.19	HWY 47 & CR 12		1686-00		Utilities-Gas and Electric		N
		03-303-000-0000-6254	AP	P	48.79	HWY 210 W & CR 28		59455-00		Utilities-Gas and Electric		N
		03-303-000-0000-6254	AP	P	83.40	AITKIN SHOP WATER		63335-00		Utilities-Gas and Electric		N
		03-303-000-0000-6254	AP	P	56.29	HWY 210/169 E & CR 12		63388-00		Utilities-Gas and Electric		N
3950	Public Utilities				244.67				4	Transactions		
9176	SPARKY'S TOOLS, LLC											
		03-303-000-0000-6417	AP	P	145.98	AITKIN SHOP SUPPLIES		D 96464		Shop/Building Maintenance		N
9176	SPARKY'S TOOLS, LLC				145.98				1	Transactions		
90805	Temco											
		03-303-000-0000-6590	AP	P	54.50	REPAIR PARTS		26518		Repair & Maintenance Supplies		Y
90805	Temco				54.50				1	Transactions		
8605	Wayne's Sanitation LLC											
		03-303-000-0000-6254	AP	P	52.73	GARBAGE: MCGRATH		326501		Utilities-Gas and Electric		N
8605	Wayne's Sanitation LLC				52.73				1	Transactions		
9642	WEX BANK											
		03-303-000-0000-6570	AP	P	58.12-	REBATE		76615324		Motor Fuel & Lubricants		N
		03-303-000-0000-6570	AP	P	3,264.54	GASOLINE		76615324		Motor Fuel & Lubricants		N
9642	WEX BANK				3,206.42				2	Transactions		
5295	Ziegler Inc											
		03-303-000-0000-6590	AP	P	1,689.50	REPAIR PARTS		IN000361784		Repair & Maintenance Supplies		N
5295	Ziegler Inc				1,689.50				1	Transactions		
303	DEPT Total:				108,996.50	R&B Highway Maintenance			31	Vendors	75	Transactions
307	DEPT					R&B Capital Infrastructure						
9755	BANTA/DAVE											
		03-307-000-0000-6362	AP	P	25.25	PAID DEED TAX ON PROP ACQ				Right Of Way		N
9755	BANTA/DAVE				25.25				1	Transactions		
5128	Widseth Smith & Nolting Inc											
		03-307-000-0000-6269	AP	P	4,178.00	PROFESSIONAL SERVICES		214659		Professional Services		N
5128	Widseth Smith & Nolting Inc				4,178.00				1	Transactions		

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14998	WSB & Associates, Inc. 03-307-000-0000-6269	AP	P	1,369.40	SURVEYING	R-018974-000-3	Professional Services	Y
14998	WSB & Associates, Inc.			1,369.40	1 Transactions			
307	DEPT Total:			5,572.65	R&B Capital Infrastructure	3 Vendors	3 Transactions	
308	DEPT				R&B Equipment & Facilities			
9572	ArchKey Technologies 03-308-000-0000-6605	AP	P	33,608.00	AITKIN SHOP GATE	79580913415	Building & Structure Related Expenditure	N
9572	ArchKey Technologies			33,608.00	1 Transactions			
308	DEPT Total:			33,608.00	R&B Equipment & Facilities	1 Vendors	1 Transactions	
3	Fund Total:			204,513.59	Road & Bridge		93 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
	3334 MCIT						
	05-400-440-0410-6171		4,838.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	05-400-440-0410-6352		2,951.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance-Vehicles/Equipment/Liability	N
	3334 MCIT		7,789.00	2 Transactions			
	10698 Stericycle,Inc						
	05-400-440-0410-6255		16.86	STERI-SAFE 01/01/2022 01/31/2022	4010614999	Garbage	6
	10698 Stericycle,Inc		16.86	1 Transactions			
400	DEPT Total:		7,805.86	Public Health Department	2 Vendors	3 Transactions	
420	DEPT			Income Maintenance			
	3334 MCIT						
	05-420-600-4800-6171		1,634.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	3334 MCIT		1,634.00	1 Transactions			
	10698 Stericycle,Inc						
	05-420-600-4800-6255		39.73	STERI-SAFE 01/01/2022 01/31/2022	4010614999	Garbage	6
	10698 Stericycle,Inc		39.73	1 Transactions			
420	DEPT Total:		1,673.73	Income Maintenance	2 Vendors	2 Transactions	
430	DEPT			Social Services			
	3334 MCIT						
	05-430-700-4800-6171		3,875.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	05-430-700-4800-6352		19,345.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance-Vehicles/Equipment/Liability	N
	3334 MCIT		23,220.00	2 Transactions			
	10698 Stericycle,Inc						
	05-430-700-4800-6255		63.81	STERI-SAFE	4010614999	Garbage	6

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 5 Health & Human Services

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
10698	Stericycle,Inc		63.81	01/01/2022 01/31/2022	1 Transactions	
430	DEPT Total:		23,283.81	Social Services	2 Vendors	3 Transactions
5	Fund Total:		32,763.40	Health & Human Services		8 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
11574	Timber Transport-Curt Raveill 10-900-000-0000-2300	AP	1,220.80	BOND REFUND	14254	Timber Permit Bonds	N
11574	Timber Transport-Curt Raveill		1,220.80	1 Transactions			
900	DEPT Total:		1,220.80	Timber Permit Bonds	1 Vendors	1 Transactions	
923	DEPT			Forfeited Tax Sales			
783	Canon Financial Services, Inc 10-923-000-0000-6342	AP	158.21	COPIER CONTRACT CHARGE 12/01/2021 12/31/2021	27783172	Courthouse Office Rent	N
783	Canon Financial Services, Inc		158.21	1 Transactions			
3334	MCIT 10-923-000-0000-6171		5,100.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	10-923-000-0000-6352		7,826.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
3334	MCIT		12,926.00	2 Transactions			
15229	Thompson/Dennis J 10-923-000-0000-6330	AP	17.48	MILEAGE TO LLCC - NRAC MTG.	122221	Transportation/Travel/Parking	N
15229	Thompson/Dennis J		17.48	1 Transactions			
11574	Timber Transport-Curt Raveill 10-923-000-0000-6820	AP	6,781.48	OVERAPPRAISAL	14254	Refunds & Reimbursements	N
11574	Timber Transport-Curt Raveill		6,781.48	1 Transactions			
3518	Voyageur Press Of Mcgregor, Inc 10-923-000-0000-6230		45.00	YEARLY SUBSCRIPTION 01/01/2022 12/31/2022	44386	Printing, Publishing & Adv	N
3518	Voyageur Press Of Mcgregor, Inc		45.00	1 Transactions			
923	DEPT Total:		19,928.17	Forfeited Tax Sales	5 Vendors	6 Transactions	
10	Fund Total:		21,148.97	Trust		7 Transactions	

Aitkin County



11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT 3334 MCIT			Resource Management			
	11-925-000-0000-6171		374.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	11-925-000-0000-6352		2,636.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
	3334 MCIT		3,010.00	2 Transactions			
925	DEPT Total:		3,010.00	Resource Management	1 Vendors	2 Transactions	
939	DEPT 15063 Chapter II MSPS			County Surveyor			
	11-939-000-0000-6240		40.00	R QUALE 2022 DUES 01/01/2022 12/31/2022	2022 DUES	Membership/Dues/Association Fees	N
	15063 Chapter II MSPS		40.00	1 Transactions			
	3334 MCIT						
	11-939-000-0000-6171		725.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	3334 MCIT		725.00	1 Transactions			
939	DEPT Total:		765.00	County Surveyor	2 Vendors	2 Transactions	
11	Fund Total:		3,775.00	Forest Development		4 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
3334	MCIT						
	19-521-000-0000-6171		150.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	19-521-000-0000-6352		14,737.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
	3334 MCIT		14,887.00	2 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea						
	19-521-000-0000-6254	AP	590.13	DINING HALL 11/01/2021 12/01/2021	27-13-0006-01	Utilities-Gas and Electric	N
	19-521-000-0000-6254	AP	679.12	NORTH STAR LODGE 11/01/2021 12/01/2021	27-13-007-03	Utilities-Gas and Electric	N
	19-521-000-0000-6254	AP	80.04	STAFF RESIDENCE HOUSE 11/01/2021 12/01/2021	27-13-009-01	Utilities-Gas and Electric	N
	3160 Mille Lacs Energy Coop-Albert Lea		1,349.29	3 Transactions			
9771	Murphy/Katie						
	19-521-000-0000-6205	AP	18.56	POSTAGE FOR ONLINE ORDER SHIPP	123021	Postage	N
	9771 Murphy/Katie		18.56	1 Transactions			
14812	SCI Broadband/Savage Communications						
	19-521-000-0000-6254		782.71	PHONE AND INTERNET 01/01/2022 01/31/2022	11022	Utilities-Gas and Electric	N
	14812 SCI Broadband/Savage Communications		782.71	1 Transactions			
9770	Singing Rock Press						
	19-521-000-0000-6454	AP	49.50	NATURE SEEKER WORKBOOK	53	Commissary Supplies-Non Jail	N
	9770 Singing Rock Press		49.50	1 Transactions			
521	DEPT Total:		17,087.06	LLCC Administration	5 Vendors	8 Transactions	
522	DEPT			LLCC Education			
2340	Hyytinen Hardware Hank						
	19-522-000-0000-6431	AP	8.97	MATCHES FOR WILDERNESS	168/1374	Educational Supplies	N
	2340 Hyytinen Hardware Hank		8.97	1 Transactions			
3334	MCIT						
	19-522-000-0000-6171		3,308.00	2022 Work Comp Premium	18881R	Workers Compensation	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3334	MCIT		3,308.00	01/01/2022 12/31/2022	1 Transactions		
522	DEPT Total:		3,316.97	LLCC Education	2 Vendors	2 Transactions	
523	DEPT			LLCC Food			
3334	MCIT 19-523-000-0000-6171		558.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R 1 Transactions	Workers Compensation	N
3334	MCIT		558.00		1 Transactions		
3810	Paulbeck's County Market 19-523-000-0000-6418	AP	44.65	GROCERIES	0065	Groceries-Students	N
3810	Paulbeck's County Market		44.65		1 Transactions		
4968	Upper Lakes Foods, Inc 19-523-000-0000-6418	AP	1,101.05	GROCERIES 11/16/21	913658-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc		1,101.05		1 Transactions		
523	DEPT Total:		1,703.70	LLCC Food	3 Vendors	3 Transactions	
524	DEPT			LLCC Maintenance			
1430	Dotzler Power Equipment 19-524-000-0000-6590	AP	96.36	CHAINSAW SPARKPLUG AND CHAINS	19002	Repair & Maintenance Supplies	N
1430	Dotzler Power Equipment		96.36		1 Transactions		
12709	K & N Electric LLC 19-524-000-0000-6590	AP	1,288.09	REPAIR SEWER SYSTEM	2615	Repair & Maintenance Supplies	Y
12709	K & N Electric LLC		1,288.09		1 Transactions		
12777	Lammers Appliance Repair 19-524-000-0000-6590	AP	175.00	REPAIR WASHING MACHINE IN NSL	3710	Repair & Maintenance Supplies	Y
12777	Lammers Appliance Repair		175.00		1 Transactions		
3334	MCIT 19-524-000-0000-6171		1,249.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N

Aitkin County



Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
3334	MCIT		1,249.00		1 Transactions		
9771	Murphy/Katie						
	19-524-000-0000-6335	AP	25.23	GAS FOR SNOWBLOWER	123021	Gas/Vehicle Fuel Charges	N
9771	Murphy/Katie		25.23		1 Transactions		
4010	Rasley Oil Company						
	19-524-000-0000-6570	AP	32.00	DIESEL FOR BOBCAT	121721	Motor Fuel & Lubricants	N
4010	Rasley Oil Company		32.00		1 Transactions		
524	DEPT Total:		2,865.68	LLCC Maintenance	6 Vendors	6 Transactions	
525	DEPT			LLCC Capital Improvement			
12777	Lammers Appliance Repair						
	19-525-085-0000-6600	AP	200.00	FIREPLACE REPAIR - DIRECTOR'S	3718	Capital Improvement-Residential	Y
12777	Lammers Appliance Repair		200.00		1 Transactions		
525	DEPT Total:		200.00	LLCC Capital Improvement	1 Vendors	1 Transactions	
19	Fund Total:		25,173.41	Long Lake Conservation Center		20 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT				Parks			
188	Aitkin Sno-Drifters Snowmobile 21-520-000-0000-6802	AP	Q	14,804.14	1ST BENCHMARK	122221	Trail Grants-State	N
188	Aitkin Sno-Drifters Snowmobile			14,804.14	1 Transactions			
2060	Haypoint Jackpine Savages 21-520-000-0000-6802	AP	Q	24,733.75	1ST BENCHMARK	122221	Trail Grants-State	N
2060	Haypoint Jackpine Savages			24,733.75	1 Transactions			
3334	MCIT 21-520-000-0000-6171			1,261.00	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	21-520-000-0000-6171			77.47	2022 Work Comp Premium 01/01/2022 12/31/2022	18881R	Workers Compensation	N
	21-520-000-0000-6352			4,928.00	2022 Property.Liability Premiu 01/01/2022 12/31/2022	18881R	Insurance	N
3334	MCIT			6,266.47	3 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254	AP		58.31	BERGLUND PARK ELECTRIC 11/01/2021 12/01/2021	18-51-106-02	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea			58.31	1 Transactions			
12182	Northwoods Quads 21-520-000-0000-6802	AP	Q	11,654.88	HILL CITY RFR 11/11/21 06/03/2021 11/11/2021	HILLCITYRFR112	Trail Grants-State	N
12182	Northwoods Quads			11,654.88	1 Transactions			
3780	Palisade Supersledders Inc. 21-520-000-0000-6802	AP	Q	15,165.22	1ST BENCHMARK	122221	Trail Grants-State	N
3780	Palisade Supersledders Inc.			15,165.22	1 Transactions			
3950	Public Utilities 21-520-000-0000-6254	AP		37.30	UTILITIES-MISS ACCESS	1670-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254	AP		47.86	UTILITIES-MISS SHOWER	1671-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254	AP		232.69	UTILITIES-ACLD	348-00	Utilities-Gas and Electric	N
3950	Public Utilities			317.85	3 Transactions			
4800	Tamarack Sno-Flyers							

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 21 Parks

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	21-520-000-0000-6802	AP	Q	31,092.71	1ST BENCHMARK	122221	Trail Grants-State	N
4800	Tamarack Sno-Flyers			31,092.71		1 Transactions		
520	DEPT Total:			104,093.33	Parks	8 Vendors	12 Transactions	
21	Fund Total:			104,093.33	Parks		12 Transactions	
	Final Total:			794,463.35	193 Vendors	325 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	402,995.65	General Fund	
	3	204,513.59	Road & Bridge	
	5	32,763.40	Health & Human Services	
	10	21,148.97	Trust	
	11	3,775.00	Forest Development	
	19	25,173.41	Long Lake Conservation Center	
	21	104,093.33	Parks	
	All Funds	794,463.35	Total	Approved by,
			
			

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Aitkin County

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Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		156.66	1214 SYNOPSIS 01/05/2022	AD 1193579	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		156.66	1 Transactions			
10200	Marcotte/Anne Marie 01-001-000-0000-6330	AP	2,162.72	4/6-12/14/21 Mileage 04/06/2021	Mileage	Transportation/Travel/Parking	N
10200	Marcotte/Anne Marie		2,162.72	1 Transactions			
14912	Mitchell Hamline School of Law 01-001-000-0000-6268	AP	150.00	MARCOTTE-TRAINING 11/02/2021	1122021	Staff Training, Development	N
14912	Mitchell Hamline School of Law		150.00	1 Transactions			
6097	Verizon Wireless 01-001-000-0000-6220		32.32	WEDEL-CELL 11/06/2021	9894405641	Telephone	N
	01-001-000-0000-6220		35.01	MARCOTTEE-MIFI 12/05/2021	9896586653	Telephone	N
6097	Verizon Wireless		67.33	2 Transactions			
1	DEPT Total:		2,536.71	Commissioners	4 Vendors	5 Transactions	
12	DEPT			Court Administration			
9046	Loffler Companies, Inc. 01-012-000-0000-6220		23.58	Jan phone bill 01/01/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		23.58	1 Transactions			
12	DEPT Total:		23.58	Court Administration	1 Vendors	1 Transactions	
40	DEPT			Auditor			
9561	Amazon Business 01-040-000-0000-6480	AP	876.29	SCANNER (MH)	1RPX-G7V3-K731	Small Furniture/Equipment	N
9561	Amazon Business		876.29	1 Transactions			

Aitkin County



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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc. 01-040-000-0000-6220		28.30	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
	01-040-021-0000-6220		23.58	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		51.88	2 Transactions			
6108	MACO 01-040-000-0000-6241		325.00	MACO CONF 2022 02/15/2022 02/17/2022	KIRKP	Registration Fee	N
6108	MACO		325.00	1 Transactions			
86235	The Office Shop Inc 01-040-021-0000-6405		569.94	TONER (3)	1106305-0	Office Supplies	N
	01-040-021-0000-6360		75.00	REGISTER REPAIR	1106369-0	Services, Labor, Contracts	N
	01-040-000-0000-6405		14.96	LUBRICANT FOR PAPER SHREDDER	1106475-0	Office Supplies	N
	01-040-021-0000-6360	AP	58.89	COPY MACHINE CONTRACT 09/10/2021 12/06/2021	319523-0	Services, Labor, Contracts	N
	01-040-000-0000-6405	AP	18.22	APPT BOOK	319600-0	Office Supplies	N
	01-040-021-0000-6405		33.00	ENVELOPES, PAPER, CARTRIDGES	319677-0	Office Supplies	N
86235	The Office Shop Inc		770.01	6 Transactions			
40	DEPT Total:		2,023.18	Auditor	4 Vendors	10 Transactions	
42	DEPT			Treasurer			
11603	Girard's Business Solutions, Inc. 01-042-000-0000-6360		450.00	SCANNER, CANON YEARLY CONTRACT 02/11/2022 02/10/2023	2202AITCOU	Services, Labor, Contracts	N
11603	Girard's Business Solutions, Inc.		450.00	1 Transactions			
4173	Grams/Lori 01-042-000-0000-6241		215.00	EHLERS CONF 2/3 &4	EHLERS	Registration Fee	N
	01-042-000-0000-6332		141.91	EHLERS CONFERENCE HOTE2/3 &2/4	EHLERS	Hotel / Motel Lodging	N
4173	Grams/Lori		356.91	2 Transactions			
9046	Loffler Companies, Inc. 01-042-000-0000-6220		14.15	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		14.15		1 Transactions		
9691	The Master's Touch, LLC 01-042-000-0000-6205		13,940.00	POSTAGE FOR 2022 TAX STATEMENT	E79586	Postage	N
9691	The Master's Touch, LLC		13,940.00		1 Transactions		
42	DEPT Total:		14,761.06	Treasurer	4 Vendors	5 Transactions	
43	DEPT			Assessor			
10452	AT&T Mobility 01-043-000-0000-6220		317.31	WIRELESS 11/26/2021 12/25/2021	287298660812	Telephone	N
10452	AT&T Mobility		317.31		1 Transactions		
9046	Loffler Companies, Inc. 01-043-000-0000-6220		56.59	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		56.59		1 Transactions		
13934	The Tire Barn 01-043-000-0000-6302		420.33	BRAKES & OIL CHG -2014 COMPASS 01/03/2022 01/03/2022	61002	Vehicle Maintenance	N
13934	The Tire Barn		420.33		1 Transactions		
6097	Verizon Wireless 01-043-000-0000-6220		35.01	WIRELESS 12/02/2021 01/01/2022	9896322437	Telephone	N
6097	Verizon Wireless		35.01		1 Transactions		
43	DEPT Total:		829.24	Assessor	4 Vendors	4 Transactions	
44	DEPT			Central Services			
9533	ANGELS 01-044-000-0000-6849		3,631.00	2022 APPROPRIATION	20211221-172	ANGELS Appropriations	N
9533	ANGELS		3,631.00		1 Transactions		
248	Association of Mn Counties 01-044-000-0000-6844		2,300.00	MRC-MN RURAL COUNTIES	60936	MN Rural Counties Caucus	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
248	Association of Mn Counties		2,300.00	01/01/2022 12/31/2022 1 Transactions			
9046	Loffler Companies, Inc. 01-044-000-0000-6220		23.58	Jan phone bill 01/01/2022 01/31/2022 1 Transactions	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		23.58				
3336	Office Of MN. IT Services 01-044-000-0000-6360	DTG	1,338.65	JANUARY WAN 12/01/2021 12/31/2021 1 Transactions	DV21120315	Services, Labor, Contracts	N
3336	Office Of MN. IT Services		1,338.65				
14795	Support Within Reach 01-044-000-0000-6847		1,500.00	2022 APPROPRIATION 1 Transactions	20211221-172	Support within Reach	N
14795	Support Within Reach		1,500.00				
44	DEPT Total:		8,793.23	Central Services	5 Vendors	5 Transactions	
49	DEPT			Information Technologies			
9561	Amazon Business 01-049-000-0000-6485	AP	55.12	DISPLAYPORT CABLE 1.4, 1 Transactions	1Q3X-YNW7-7WDY	Computer/Technology Supplies	N
9561	Amazon Business		55.12				
7916	AT&T 01-049-000-0000-6220	AP	38.75	AT&T WIRELESS 1 Transactions	287279507473	Telephone	N
7916	AT&T		38.75				
5398	CDW Government, Inc 01-049-000-0000-6266	AP	653.51	RSA SecurID Software Tokens 1 Transactions	P062365	Software Fees/License Fees	N
5398	CDW Government, Inc		653.51				
2386	Information Systems Corp 01-049-000-0000-6283		5,095.00	NEXSAN ASSUREON SUPPORT - ANNU 01/07/2022 01/07/2023 1 Transactions	M30214	Programming, Services, Contracts	N
2386	Information Systems Corp		5,095.00				
9046	Loffler Companies, Inc. 01-049-000-0000-6283		8,350.63	LOFFLERVISION SERVICE CONTRACT 3917559		Programming, Services, Contracts	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-049-000-0000-6220		28.31	01/15/2022 01/14/2023 Jan phone bill	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		8,378.94	01/01/2022 01/31/2022 2 Transactions			
86290	Mn Counties Information Systems						
	01-049-000-0000-6283		883.00	2022 CTYHOSTRES	2142	Programming, Services, Contracts	N
	01-049-000-0000-6283		2,460.00	2022 CTYHOST - 1ST QTR	2142	Programming, Services, Contracts	N
				01/01/2022 03/31/2022			
	01-049-000-0000-6283		390.00	2022 CTYHOSTMNT	2142	Programming, Services, Contracts	N
86290	Mn Counties Information Systems		3,733.00	3 Transactions			
86235	The Office Shop Inc						
	01-049-000-0000-6342	AP	27.00	IT PRINTER RENTAL	319537-0	Office Equipment Rental/Contracts	N
				09/07/2021 12/06/2021			
86235	The Office Shop Inc		27.00	1 Transactions			
49	DEPT Total:		17,981.32	Information Technologies	7 Vendors	10 Transactions	
52	DEPT			Administration			
9561	Amazon Business						
	01-052-000-0000-6405		26.99	JESSICA-WIRELESS KEYBOARD	1Q6N-DKTX-6CM4	Office Supplies	N
				01/10/2022 01/10/2022			
9561	Amazon Business		26.99	1 Transactions			
9046	Loffler Companies, Inc.						
	01-052-000-0000-6220		33.01	Jan phone bill	IN-80010460724	Telephone	N
				01/01/2022 01/31/2022			
9046	Loffler Companies, Inc.		33.01	1 Transactions			
86235	The Office Shop Inc						
	01-052-000-0000-6405	AP	11.76	JESSICA-CALENDAR	11045270-0	Office Supplies	N
				11/29/2021 11/29/2021			
86235	The Office Shop Inc		11.76	1 Transactions			
52	DEPT Total:		71.76	Administration	3 Vendors	3 Transactions	
53	DEPT			Human Resources			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86222	Aitkin Independent Age 01-053-000-0000-6230	AP	89.00	PRINTING, PUBLISHING & ADV 12/01/2021 12/15/2021	1186642	Printing, Publishing & Adv	Y
	01-053-000-0000-6230	AP	57.33	PRINTING, PUBLISHING & ADV 12/29/2021 12/29/2021	AD 1192054	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		28.67	PRINTING, PUBLISHING & ADV 01/01/2022 01/01/2022	AD 1192054	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		175.00	3 Transactions			
15240	AT&T Mobility 01-053-000-0000-6220	AP	99.40	BOBBIE AND NIKKI PHONE 11/26/2021 12/25/2021	287299383308	Telephone	N
15240	AT&T Mobility		99.40	1 Transactions			
9046	Loffler Companies, Inc. 01-053-000-0000-6220		14.15	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		14.15	1 Transactions			
12048	McDowell Agency, Inc./The 01-053-000-0000-6265	AP	133.00	BACKGROUND CHECK	135191	Background Check Fee	N
12048	McDowell Agency, Inc./The		133.00	1 Transactions			
13243	Shred-N-Go, Inc 01-053-000-0000-6360	AP	64.75	SERVICE THROUGH 12/31/2021 12/31/2021 12/31/2021	128887	Services, Labor, Contracts	N
13243	Shred-N-Go, Inc		64.75	1 Transactions			
86235	The Office Shop Inc 01-053-000-0000-6405		120.55	BRITTANY-TONER HR-LARGE ENV 01/03/2022 01/03/2022	1106159-0	Office Supplies	N
86235	The Office Shop Inc		120.55	1 Transactions			
53	DEPT Total:		606.85	Human Resources	6 Vendors	8 Transactions	
60	DEPT			Elections			
730	Breezy Point Resort 01-060-000-0000-6268		354.57	2022 AUDITOR'S ELECTION TRAIN 04/20/2022 04/22/2022	AITKIN CO.	Staff Training, Development	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
730	Breezy Point Resort		354.57		1 Transactions		
60	DEPT Total:		354.57	Elections	1 Vendors	1 Transactions	
90	DEPT			Attorney			
10855	Culligan Water 01-090-000-0000-6342		172.20	CULLIGAN WATER & EQUIP RENTAL	150X01283100	Office Equipment Rental/Contracts	N
10855	Culligan Water		172.20		1 Transactions		
9046	Loffler Companies, Inc. 01-090-000-0000-6220		61.30	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		61.30		1 Transactions		
3017	Mariposa Publishing 01-090-000-0000-6406		82.26	2022 MN UPDATE HANDBOOK	IN742698	Law Publ. & Subscriptions	N
3017	Mariposa Publishing		82.26		1 Transactions		
3273	Mn Co Attorneys Assn 01-090-000-0000-6405	AP	11.00	NEW FORF FORMS	200008585	Office Supplies	N
3273	Mn Co Attorneys Assn		11.00		1 Transactions		
10879	Shred-It 01-090-000-0000-6360	AP	344.52	ON SITE REGULAR SERVICE 12/01/2021 12/31/2021	8000663996	Services, Labor, Contracts	N
10879	Shred-It		344.52		1 Transactions		
86235	The Office Shop Inc 01-090-000-0000-6405		73.44	SUPPLIES	1106253-0	Office Supplies	N
	01-090-000-0000-6360	AP	1,058.18	COPIER METER READING 09/08/2021 12/07/2021	319498-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		1,131.62		2 Transactions		
5173	Thomson Reuters-West Publishing 01-090-000-0000-6406	AP	1,522.22	MONTHLY SOFTWARE CHARGES 12/01/2021 12/31/2021	845616312	Law Publ. & Subscriptions	N
	01-090-000-0000-6406		339.93	LIBRARY PLAN CHARGES 01/01/2022 01/31/2022	845711475	Law Publ. & Subscriptions	N

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1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
5173	Thomson Reuters-West Publishing				1,862.15		2 Transactions					
90	DEPT Total:				3,665.05	Attorney		7 Vendors			9 Transactions	
100	DEPT					Recorder						
9046	Loffler Companies, Inc.	01-100-000-0000-6220			14.15	Jan phone bill	01/01/2022 01/31/2022	IN-80010460724		Telephone		N
9046	Loffler Companies, Inc.				14.15		1 Transactions					
100	DEPT Total:				14.15	Recorder		1 Vendors			1 Transactions	
110	DEPT					Courthouse Maintenance						
9561	Amazon Business	01-110-000-0000-6415			70.97	COVID - FACE MASKS		1CXY-HLWJ-NYCL		Operational Supplies		N
		01-110-000-0000-6415			38.22	DESK TOP THERMOMETER		1NQL-WGC9-N69P		Operational Supplies		N
		01-110-000-0000-6422			24.19	SCRUBBER PADS		1RNR-J1KL-9X73		Janitorial Supplies		N
9561	Amazon Business				133.38		3 Transactions					
12106	Antoine Electric	01-110-000-0000-6360	AP		92.52	REPLACE LIGHT SWITCH		20620		Services, Labor, Contracts		Y
		01-110-000-0000-6360	AP		138.09	REPAIR MONUMENT LIGHT		20624		Services, Labor, Contracts		Y
12106	Antoine Electric				230.61		2 Transactions					
248	Association of Mn Counties	01-110-000-0000-6240			350.00	MCCFMA-YEARLY DUES	01/01/2022 12/31/2022	12474		Membership/Dues/Association Fees		N
248	Association of Mn Counties				350.00		1 Transactions					
246	Brothers Fire & Security	01-110-000-0000-6360			600.00	ANNUAL FIRE INSPECTION	12/14/2021 12/13/2022	W15969		Services, Labor, Contracts		N
246	Brothers Fire & Security				600.00		1 Transactions					
88628	Dalco Enterprises, Inc.	01-110-000-0000-6422			14.65	9 QT BAGS		3877609		Janitorial Supplies		N
		01-110-000-0000-6422			348.13	SPARKLE, SUPER BLUE		3877631		Janitorial Supplies		N

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1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
88628	Dalco Enterprises, Inc.				362.78						
								2 Transactions			
1430	Dotzler Power Equipment										
	01-110-000-0000-6360		AP		86.00	SERVICE OF PUSH MOWER		20161		Services, Labor, Contracts	N
	01-110-000-0000-6570		AP		108.49	MOWER/WEED WHIP GAS		20161		Motor Fuel & Lubricants	N
1430	Dotzler Power Equipment				194.49						
								2 Transactions			
9129	First Western Equipment Finance										
	01-110-000-0000-6342				5,256.67	WINDSOR SCRUBBER AND VAC		3197877		Office Equipment Rental/Contracts	N
9129	First Western Equipment Finance				5,256.67						
								1 Transactions			
1754	Garrison Disposal Company, Inc										
	01-110-000-0000-6255		AP		522.85	MONTHLY GARBAGE		288972		Garbage	N
						12/01/2021	12/31/2021				
1754	Garrison Disposal Company, Inc				522.85						
								1 Transactions			
14958	Holden Electric Co.										
	01-110-000-0000-6360		AP		4,453.35	CAMERAS - MCIT CLAIM		64492		Services, Labor, Contracts	N
14958	Holden Electric Co.				4,453.35						
								1 Transactions			
7525	Hometown Bldg Supply										
	01-110-000-0000-6415		AP		159.49	LUMBER FOR RAMP BY DUMPSTER		2112-051305		Operational Supplies	N
	01-110-000-0000-6415		AP		11.99	LUMBER FOR RAMP BY DUMPSTER		2112-051334		Operational Supplies	N
	01-110-000-0000-6415		AP		37.80	GRIP TAPE		2112-052238		Operational Supplies	N
7525	Hometown Bldg Supply				209.28						
								3 Transactions			
2340	Hyytinen Hardware Hank										
	01-110-000-0000-6415		AP		12.18	CLAMP/3M HANGERS		1682378		Operational Supplies	N
2340	Hyytinen Hardware Hank				12.18						
								1 Transactions			
9046	Loffler Companies, Inc.										
	01-110-000-0000-6220				9.43	Jan phone bill		IN-80010460724		Telephone	N
						01/01/2022	01/31/2022				
9046	Loffler Companies, Inc.				9.43						
								1 Transactions			
12927	Midwest Machinery Co.										
	01-110-000-0000-6360		AP		656.54	REPLACE OIL COOLER ON MOWER		2545712		Services, Labor, Contracts	N
12927	Midwest Machinery Co.				656.54						
								1 Transactions			

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
89765	Minnesota Elevator, Inc	01-110-000-0000-6360			344.61	MONTHLY ELEVATOR SERVICE 01/01/2022 01/31/2022	942737	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc				344.61	1 Transactions			
15205	Nelson Excavating & Landscaping	01-110-000-0000-6360		AP	8,500.00	SNOWPLOWING 12/01/2021 12/29/2021	1926	Services, Labor, Contracts	Y
15205	Nelson Excavating & Landscaping				8,500.00	1 Transactions			
110	DEPT Total:				21,836.17	Courthouse Maintenance	15 Vendors	22 Transactions	
120	DEPT					Service Officer			
5398	CDW Government, Inc	01-120-000-0000-6360		AP	59.41	RSA SecurID Software Tokens	P062365	Services, Labor, Contracts	N
5398	CDW Government, Inc				59.41	1 Transactions			
10097	Harms Monroe/Penny	01-120-000-0000-6405			107.86	LAPTOP BAG FOR PENNY 01/04/2022 01/04/2022	010422	Office Supplies	N
10097	Harms Monroe/Penny				107.86	1 Transactions			
2448	Janzen/Carroll Mark	01-120-000-0000-6278			50.00	CARROLL DEC 12/14/2021 12/14/2021	121421	Advisory Board/Committee Per Diem	Y
2448	Janzen/Carroll Mark				50.00	1 Transactions			
14508	Janzen/Hugh	01-120-000-0000-6278			50.00	HUGH DEC 12/07/2021 12/07/2021	120721	Advisory Board/Committee Per Diem	Y
14508	Janzen/Hugh				50.00	1 Transactions			
9046	Loffler Companies, Inc.	01-120-000-0000-6220			14.15	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.				14.15	1 Transactions			
10677	Olsen/Gerald D	01-120-000-0000-6278		AP	50.00	GERRY DEC	121721	Advisory Board/Committee Per Diem	Y

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10677	Olsen/Gerald D		50.00	12/17/2021 12/17/2021		1 Transactions	
13934	The Tire Barn 01-120-000-0000-6302	AP	49.57	OIL CHANGE VET VAN 11/30/2021 11/30/2021	60595	Vehicle Maintenance	N
13934	The Tire Barn		49.57			1 Transactions	
15126	Timinski/Matt 01-120-000-0000-6278	AP	100.00	MATT DEC 12/02/2021 12/30/2021	120221	Advisory Board/Committee Per Diem	Y
15126	Timinski/Matt		100.00			1 Transactions	
6097	Verizon Wireless 01-120-000-0000-6220		13.18	VERIZON NOV-DEC 11/21/2021 12/20/2021	9895545029	Telephone	N
6097	Verizon Wireless		13.18			1 Transactions	
3518	Voyageur Press Of Mcgregor, Inc 01-120-000-0000-6230		45.00	VOYAGEUR PRESS SUBSCRIPTION 12/20/2021 12/20/2022	44389	Printing, Publishing & Adv	N
3518	Voyageur Press Of Mcgregor, Inc		45.00			1 Transactions	
9615	WEX BANK 01-120-000-0000-6335		49.56	VAN GAS NOV/DEC 11/08/2021 12/07/2021	76615164	Gas/Vehicle Fuel Charges	N
9615	WEX BANK		49.56			1 Transactions	
9255	Witt/Warren 01-120-000-0000-6278	AP	100.00	WARREN DEC 12/01/2021 12/22/2021	120121	Advisory Board/Committee Per Diem	Y
9255	Witt/Warren		100.00			1 Transactions	
120	DEPT Total:		688.73	Service Officer		12 Vendors	12 Transactions
121	DEPT 11113 Anderson/Edward 01-121-000-0000-6278	AP	105.00	Housing & Redevelopment HRA 10/27, 11/30, 12/29 10/27/2021 12/29/2021	EA.HRA	Advisory Board/Committee Per Diem	Y

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11113	Anderson/Edward		105.00		1 Transactions		
15266	Emanuel/Laura 01-121-000-0000-6278	AP	105.00	HRA 10/27, 11/30, 12/29 10/27/2021 12/29/2021	LE.HRA	Advisory Board/Committee Per Diem	Y
15266	Emanuel/Laura		105.00		1 Transactions		
15271	Kullhem/JoLynn 01-121-000-0000-6278	AP	105.00	HRA 10/27, 11/30, 12/29 10/27/2021 12/29/2021	JK.HRA	Advisory Board/Committee Per Diem	Y
15271	Kullhem/JoLynn		105.00		1 Transactions		
10017	Tveit/Galen 01-121-000-0000-6278	AP	105.00	HRA 10/27, 11/30, 12/29 10/27/2021 12/29/2021	GT.HRA	Advisory Board/Committee Per Diem	Y
10017	Tveit/Galen		105.00		1 Transactions		
11355	Williams/hleen E 01-121-000-0000-6278	AP	105.00	HRA 10/27,11/30,12/29 10/27/2021 12/29/2021	IW.HRA	Advisory Board/Committee Per Diem	Y
11355	Williams/hleen E		105.00		1 Transactions		
121	DEPT Total:		525.00	Housing & Redevelopment	5 Vendors	5 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age 01-122-000-0000-6230		47.13	JAN PC MEETING	1194376	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		47.13		1 Transactions		
10452	AT&T Mobility 01-122-000-0000-6220		165.19	MONTHLY CELLULAR CHARGES 11/26/2021 12/25/2021	287301120814X0	Telephone	N
10452	AT&T Mobility		165.19		1 Transactions		
15142	Christensen/Charles 01-122-000-0000-6278		90.00	JAN BOA MEETING	10622	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		88.34	JAN BOA MEETING - MILEAGE	10622	BOA/PC Mileage	Y
15142	Christensen/Charles		178.34		2 Transactions		

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc. 01-122-000-0000-6220		23.58	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		23.58	1 Transactions			
5556	MN Board Of Water & Soil Resources 01-122-029-0000-6304		12,116.75	UNUSED SEPTIC GRANT 2019	3000009592	MPCA SSTS Upgrade Grant Expenses	N
5556	MN Board Of Water & Soil Resources		12,116.75	1 Transactions			
5516	Paquette/Jeremy M 01-122-000-0000-6278		90.00	JAN BOA MEETING	10622	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		115.25	JAN BOA MEETING - MILEAGE	10622	BOA/PC Mileage	Y
5516	Paquette/Jeremy M		205.25	2 Transactions			
4010	Rasley Oil Company 01-122-000-0000-6335	AP	120.31	MONTHLY FUEL CHARGES 12/01/2021 12/31/2021	1112022	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		120.31	1 Transactions			
12077	Stromberg/Kevin 01-122-000-0000-6278		90.00	JAN BOA MEETING	10622	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		72.54	JAN BOA MEETING - MILEAGE	10622	BOA/PC Mileage	Y
12077	Stromberg/Kevin		162.54	2 Transactions			
8612	Veenker/Thomas H 01-122-000-0000-6278		90.00	JAN BOA MEETING	10622	Advisory Board/Committee Per Diem	N
	01-122-038-0000-6330		87.17	JAN BOA MEETING - MILEAGE	10622	BOA/PC Mileage	N
8612	Veenker/Thomas H		177.17	2 Transactions			
122	DEPT Total:		13,196.26	Planning & Zoning	9 Vendors	13 Transactions	
200	DEPT			Enforcement			
86359	Aitkin Co Attorney 01-200-039-0000-6263	AP	1,275.00	4TH QUARTER 2021 SERVICES 10/01/2021 12/31/2021	N/A	Contract Legal Services	N
86359	Aitkin Co Attorney		1,275.00	1 Transactions			
7628	AI's Welding & Sandblasting 01-200-000-0000-6302	AP	90.00	WELD #210 PUSH BUMPER	10612	Vehicle Maintenance	Y

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1 General Fund

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name	
7628	Al's Welding & Sandblasting		90.00				
				1 Transactions			
9561	Amazon Business						
	01-200-000-0000-6405	AP	47.65	CABLES SECURITY DESK	13WD-PP36-994V	Office Supplies	N
9561	Amazon Business		47.65				
				1 Transactions			
9138	ASAP Towing						
	01-200-000-0000-6359		148.00	21003460 FORFEITURE	9111	Wrecker Service	Y
	01-200-000-0000-6359		103.00	22000014 SNOWMOBILE	9245	Wrecker Service	Y
	01-200-000-0000-6359		103.00	22000014 SNOWMOBILE	9246	Wrecker Service	Y
9138	ASAP Towing		354.00				
				3 Transactions			
9203	AT&T Mobility						
	01-200-000-0000-6220		1,566.24	DEPUTY CELL, SQUAD PC	287297906116	Telephone	N
9203	AT&T Mobility		1,566.24				
				1 Transactions			
15239	AT&T Mobility						
	01-200-000-0000-6220		116.88	AIR CARDS	287258495419	Telephone	N
15239	AT&T Mobility		116.88				
				1 Transactions			
10442	Bureau Of Crim.Apprehension						
	01-200-039-0000-6463		615.00	NEW & RENEWALS	01-000071	Gun Permit Supplies/Expenses	N
10442	Bureau Of Crim.Apprehension		615.00				
				1 Transactions			
5398	CDW Government, Inc						
	01-200-000-0000-6460	AP	237.64	RSA SecurID Software Tokens	P062365	Deputy Supplies	N
5398	CDW Government, Inc		237.64				
				1 Transactions			
5484	Darlow Excavating						
	01-200-201-0000-6405	AP	3,000.00	21002294 BUCKET TRUCK	08/26/21	Office Supplies	Y
5484	Darlow Excavating		3,000.00				
				1 Transactions			
1777	Grand Rapids Veterinary Clinic						
	01-200-019-0000-6360	AP	75.98	LOKI CHEM PANEL	339734	Services, Labor, Contracts	6
1777	Grand Rapids Veterinary Clinic		75.98				
				1 Transactions			
2340	Hyytinen Hardware Hank						
	01-200-000-0000-6302	AP	55.98	TRAILER BALL, BALL MOUNT	1679618	Vehicle Maintenance	N
	01-200-000-0000-6302	AP	140.96	SHRF TRAILER BALL KITS	1679927	Vehicle Maintenance	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2340	Hyytinen Hardware Hank		196.94		2 Transactions		
11293	League Of Minnesota Cities						
	01-200-003-0000-6241		1,800.00	PATROL 2022	356320	Registration Fee	N
11293	League Of Minnesota Cities		1,800.00		1 Transactions		
9046	Loffler Companies, Inc.						
	01-200-000-0000-6220		136.74	Jan phone bill	IN-80010460724	Telephone	N
				01/01/2022	01/31/2022		
9046	Loffler Companies, Inc.		136.74		1 Transactions		
3371	Minnesota Sheriffs' Association						
	01-200-000-0000-6240		2,715.78	MSA 2022 DUES	22-0001	Membership/Dues/Association Fees	N
				01/01/2022	12/31/2022		
	01-200-003-0000-6241		995.00	MSA 2022 ICLD PROJECT	22-0175	Registration Fee	N
3371	Minnesota Sheriffs' Association		3,710.78		2 Transactions		
11041	MOCIC						
	01-200-000-0000-6240		150.00	MOCIC 2022 MEMBERSHIP	42046-435	Membership/Dues/Association Fees	N
11041	MOCIC		150.00		1 Transactions		
86235	The Office Shop Inc						
	01-200-000-0000-6405	AP	19.92	BINDER CLIPS, PENS	1105359-0	Office Supplies	N
	01-200-000-0000-6405	AP	2.75	PACKING TAPE	1106070-0	Office Supplies	N
	01-200-000-0000-6405		8.64	INVISIBLE TAPE	1106070-1	Office Supplies	N
	01-200-000-0000-6405		41.73	SHIPPING TAPE	1106070-2	Office Supplies	N
86235	The Office Shop Inc		73.04		4 Transactions		
13934	The Tire Barn						
	01-200-000-0000-6302	AP	963.11	4 TIRES, OIL CHANGE #223	60854	Vehicle Maintenance	N
	01-200-000-0000-6302		48.68	OIL CHANGE #219	61031	Vehicle Maintenance	N
13934	The Tire Barn		1,011.79		2 Transactions		
9232	Visual Labs, Inc.						
	01-200-000-0000-6460		120.00	2 MAGNETIC POUCHES	22004	Deputy Supplies	N
9232	Visual Labs, Inc.		120.00		1 Transactions		
9615	WEX BANK						
	01-200-000-0000-6335		91.80	#221 GAS	77444383	Gas/Vehicle Fuel Charges	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9615	WEX BANK		91.80	12/07/2021 01/06/2022	1 Transactions		
200	DEPT Total:		14,669.48	Enforcement	19 Vendors	27 Transactions	
203	DEPT			Snowmobile			
9203	AT&T Mobility 01-203-000-0000-6220		87.93	#208 CELL, SQUAD PC	287297906116	Telephone	N
9203	AT&T Mobility		87.93	1 Transactions			
203	DEPT Total:		87.93	Snowmobile	1 Vendors	1 Transactions	
252	DEPT			Corrections			
13620	American Door Works 01-252-000-0000-6590		102.00	SALLY PORT DOOR PHOTO EYE	0249697-IN	Repair & Maintenance Supplies	N
13620	American Door Works		102.00	1 Transactions			
12106	Antoine Electric						
	01-252-000-0000-6590	AP	218.42	LIGHT FIXTURES WOMENS LOCKER R	20621	Repair & Maintenance Supplies	Y
	01-252-000-0000-6590	AP	344.78	HVAC AIR COMPRESSOR	20622	Repair & Maintenance Supplies	Y
	01-252-000-0000-6590	AP	296.00	LIGHTS IN EVIDENCE, DEPUTY ROO	20623	Repair & Maintenance Supplies	Y
	01-252-000-0000-6590	AP	493.36	JAIL LIBRARY LIGHTS	20625	Repair & Maintenance Supplies	Y
12106	Antoine Electric		1,352.56	4 Transactions			
9203	AT&T Mobility 01-252-000-0000-6220		99.40	DISPATCH CELL, TRANSPORT CELL	287297906116	Telephone	N
9203	AT&T Mobility		99.40	1 Transactions			
710	Brainerd Dispatch 01-252-252-0000-6465		248.04	INMATE SUBSCRIPTION	178183054	Prisoner Welfare Supplies	N
710	Brainerd Dispatch		248.04	1 Transactions			
788	Bureau of Crim. Apprehension 01-252-000-0000-6360		390.00	CJDN QUARTERLY ACCESS	685200	Services, Labor, Contracts	N
788	Bureau of Crim. Apprehension		390.00	1 Transactions			
163	Charter Communications Holdings LLC 01-252-252-0000-6465		196.87	INMATE CABLE	6081122821	Prisoner Welfare Supplies	N

Aitkin County



1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
163	Charter Communications Holdings LLC				196.87						
							1 Transactions				
10855	Culligan Water	01-252-000-0000-6342			55.00	JANUARY COOLER RENTAL		150X01288208		Tower Lease and Rental/Contracts	N
						01/01/2022	01/31/2022				
10855	Culligan Water				55.00		1 Transactions				
14106	Cyntox LLC	01-252-000-0000-6360			220.64	WASTE MGMT FEE 1/1-6/30-22		84707		Services, Labor, Contracts	Y
						01/01/2022	06/30/2022				
14106	Cyntox LLC				220.64		1 Transactions				
88628	Dalco Enterprises, Inc.	01-252-000-0000-6422			520.51	JANITORIAL SUPPLIES		3877632		Janitorial Supplies	N
88628	Dalco Enterprises, Inc.				520.51		1 Transactions				
15362	GuidePoint Pharmacy #114 Aitkin	01-252-000-0000-6430	AP		2,032.14	INMATE MEDS		ACCT 30		Medical Expense/Supplies - Inmates	N
15362	GuidePoint Pharmacy #114 Aitkin				2,032.14		1 Transactions				
9046	Loffler Companies, Inc.	01-252-000-0000-6220			66.03	Jan phone bill		IN-80010460724		Telephone	N
						01/01/2022	01/31/2022				
9046	Loffler Companies, Inc.				66.03		1 Transactions				
13691	MEnD Correctional Care, PLLC	01-252-000-0000-6262			7,822.23	JANUARY HEALTHCARE SERVICES		6330		Contract Service or Medical Service	6
		01-252-000-0000-6262			2,295.00	JANUARY ADD'L NURSING SERVICES		6330		Contract Service or Medical Service	6
13691	MEnD Correctional Care, PLLC				10,117.23		2 Transactions				
9694	Midwest Lock & Door, Inc.	01-252-000-0000-6590	AP		895.95	REPAIR BASEMENT BACK DOOR		6441		Repair & Maintenance Supplies	N
9694	Midwest Lock & Door, Inc.				895.95		1 Transactions				
89765	Minnesota Elevator, Inc	01-252-000-0000-6360			199.59	JANUARY MONTHLY SERVICE		943015		Services, Labor, Contracts	N
						01/01/2022	01/31/2022				
89765	Minnesota Elevator, Inc				199.59		1 Transactions				

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1 General Fund

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
3789	Pan-O-Gold Baking Company						
	01-252-000-0000-6418	AP	91.22	GROCERIES	10002421364001	Groceries	N
	01-252-000-0000-6418		92.98	GROCERIES	10002422006002	Groceries	N
3789	Pan-O-Gold Baking Company		184.20	2 Transactions			
4010	Rasley Oil Company						
	01-252-000-0000-6330	AP	80.30	TRANSPORT GAS	AITCOSHERS	Prisoner Transportation & Travel	N
4010	Rasley Oil Company		80.30	1 Transactions			
9295	Reinhart Foodservice						
	01-252-000-0000-6418		1,849.22	GROCERIES	880264	Groceries	N
	01-252-000-0000-6418		1,637.99	GROCERIES	887696	Groceries	N
9295	Reinhart Foodservice		3,487.21	2 Transactions			
4761	Sysco Minnesota Inc						
	01-252-000-0000-6418		438.66	GROCERIES	253072219	Groceries	N
	01-252-000-0000-6420		21.90	LABEL DOTS	253072219	Food Service Supplies	N
4761	Sysco Minnesota Inc		460.56	2 Transactions			
86235	The Office Shop Inc						
	01-252-000-0000-6405		64.95	TONER POST 2	1106177-1	Office Supplies	N
	01-252-000-0000-6360	AP	503.19	BOOKING CONTRACT COPY COUNT	319357-0	Services, Labor, Contracts	N
				09/08/2021 12/06/2021			
86235	The Office Shop Inc		568.14	2 Transactions			
5072	Ukuras Big Dollar						
	01-252-000-0000-6418	AP	166.07	CAKE MIX, GROCERIES	281428	Groceries	N
5072	Ukuras Big Dollar		166.07	1 Transactions			
252	DEPT Total:		21,442.44	Corrections	20 Vendors	28 Transactions	
253	DEPT			Sentence to Serve			
15239	AT&T Mobility						
	01-253-000-0000-6220		23.37	STS AIR CARD	287258495419	Telephone	N
15239	AT&T Mobility		23.37	1 Transactions			
2340	Hyytinen Hardware Hank						
	01-253-000-0000-6415	AP	32.99	IRON	1678969	Operational Supplies	N
	01-253-000-0000-6415	AP	33.96	BLUE, BLACK PAINT	1681269	Operational Supplies	N

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1 General Fund

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-253-000-0000-6415	AP	20.97	SANDING DISCS	1681346	Operational Supplies	N
2340	Hyytinen Hardware Hank		87.92				
				3 Transactions			
9046	Loffler Companies, Inc.						
	01-253-000-0000-6220		4.72	Jan phone bill	IN-80010460724	Telephone	N
				01/01/2022 01/31/2022			
9046	Loffler Companies, Inc.		4.72				
				1 Transactions			
4010	Rasley Oil Company						
	01-253-000-0000-6335	AP	121.57	STS GAS	AITCOSHRS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		121.57				
				1 Transactions			
86235	The Office Shop Inc						
	01-253-000-0000-6415		70.89	TONER PAT SCOLLARD	1106358-0	Operational Supplies	N
86235	The Office Shop Inc		70.89				
				1 Transactions			
253	DEPT Total:		308.47	Sentence to Serve	5 Vendors	7 Transactions	
255	DEPT			General Crime Victim Grant			
	9046 Loffler Companies, Inc.						
	01-255-000-0000-6220		4.74	Jan phone bill	IN-80010460724	Telephone	N
				01/01/2022 01/31/2022			
9046	Loffler Companies, Inc.		4.74				
				1 Transactions			
255	DEPT Total:		4.74	General Crime Victim Grant	1 Vendors	1 Transactions	
257	DEPT			Community Corrections			
	10495 Arrowhead Juvenile Center						
	01-257-255-0000-6269	AP	500.00	LE HOLD SECURE DETENTION GWG	202161	Juvenile Detention	N
				12/20/2021 12/21/2021			
10495	Arrowhead Juvenile Center		500.00				
				1 Transactions			
	783 Canon Financial Services, Inc						
	01-257-000-0000-6342		104.86	CANON COPIER CONTRACT	27905933	Office Equipment Rental/Contracts	N
				12/20/2021 01/19/2022			
783	Canon Financial Services, Inc		104.86				
				1 Transactions			
5398	CDW Government, Inc						

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1 General Fund

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
5398	CDW Government, Inc	AP	178.23	RSA SecurID Software Tokens	P062365	Software Fees/License Fees	N
			178.23	1 Transactions			
9046	Loffler Companies, Inc.		47.16	Jan phone bill	IN-80010460724	Telephone	N
				01/01/2022 01/31/2022			
9046	Loffler Companies, Inc.		47.16	1 Transactions			
11997	Minnesota Monitoring, Inc	AP	3,733.00	EHM RENTAL COSTS PROBATION	13532	Office Equipment Rental/Contracts	N
				12/01/2021 12/31/2021			
11997	Minnesota Monitoring, Inc		3,733.00	1 Transactions			
9615	WEX BANK		19.94	FUEL COSTS ADULT AGENTS	77453197	Gas/Vehicle Fuel Charges	N
				11/07/2021 01/06/2022			
			215.97	FUEL COST SOBRIETY COURT AGENT	77453197	Gas/Vehicle Fuel Charges	N
				11/07/2021 01/06/2022			
9615	WEX BANK		235.91	2 Transactions			
257	DEPT Total:		4,799.16	Community Corrections	6 Vendors	7 Transactions	
390	DEPT			Environmental Health (FBL)			
9046	Loffler Companies, Inc.		23.58	Jan phone bill	IN-80010460724	Telephone	N
				01/01/2022 01/31/2022			
9046	Loffler Companies, Inc.		23.58	1 Transactions			
390	DEPT Total:		23.58	Environmental Health (FBL)	1 Vendors	1 Transactions	
391	DEPT			Solid Waste			
170	Aitkin Motor Company		51.84	2018 FORD - OIL CHANGE	36462	Vehicle Maintenance	N
170	Aitkin Motor Company		51.84	1 Transactions			
10452	AT&T Mobility		44.67	MONTHLY CELLULAR CHARGES	287301120814X0	Telephone	N
				11/26/2021 12/25/2021			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10452	AT&T Mobility		44.67		1 Transactions		
2763	Countryside Sanitation, LLC 01-391-060-0000-6360	AP	879.50	MONTHLY RECYCLING CONTRACT 12/01/2021 12/31/2021	10622	Recycling Contract	Y
2763	Countryside Sanitation, LLC		879.50		1 Transactions		
9046	Loffler Companies, Inc. 01-391-000-0000-6220		9.43	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		9.43		1 Transactions		
4010	Rasley Oil Company 01-391-000-0000-6335	AP	27.41	MONTHLY FUEL CHARGES 12/01/2021 12/31/2021	1112022	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		27.41		1 Transactions		
5056	Western Lake Superior Sanitary 01-391-000-0000-6360	AP	1,994.70	SW REGIONAL PLAN (1ST HALF)	112321ATISWFP1	Services, Labor, Contracts	N
5056	Western Lake Superior Sanitary		1,994.70		1 Transactions		
391	DEPT Total:		3,007.55	Solid Waste	6 Vendors	6 Transactions	
500	DEPT			Library And Historical Society			
90	Aitkin Co Historical Society 01-500-501-0000-6801		19,000.00	2022 APPROPRIATION	20211221-172	Historical Society Appropriations	N
90	Aitkin Co Historical Society		19,000.00		1 Transactions		
11416	Aitkin County CARE, Inc 01-500-502-0000-6848		37,900.00	2022 APPROPRIATION	20211221-172	CARE Appropriations	N
11416	Aitkin County CARE, Inc		37,900.00		1 Transactions		
1495	East Central Regional Library 01-500-500-0000-6801		121,267.50	2022 - 1ST HALF APPROPRIATION	20211221-172	Library Appropriations	N
1495	East Central Regional Library		121,267.50		1 Transactions		
500	DEPT Total:		178,167.50	Library And Historical Society	3 Vendors	3 Transactions	

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099	On Behalf of Name
600	DEPT					Ag Society, Soil & Water, Ag Inspect						
89856	Aitkin Co Agricultural Society											
		01-600-550-0000-6801			12,000.00	2022 APPROPRIATION		20211221-172		Ag Society Appropriations	N	
		01-600-550-0000-6843			10,000.00	2022 APPROPRIATION		20211221-172		Ag Society Capital Improvements	N	
89856	Aitkin Co Agricultural Society				22,000.00							
												2 Transactions
111	Aitkin Co Soil & Water											
		01-600-552-0000-6800			7,700.00	2022 LCWP APPROPRIATION		20211221-173		Soil & Water County LCWP Appropriation	N	
		01-600-552-0000-6801			68,849.00	2022 COUNTY ALLOCATION		20211221-173		Soil & Water Appropriations	N	
		01-600-553-0000-6271			4,800.00	2022 AG INSPECTOR APPROP.		20211221-173		Ag Inspector Contracts & Services	N	
111	Aitkin Co Soil & Water				81,349.00							
												3 Transactions
2557	Kanabec County Auditor											
		01-600-552-0000-6836			10,079.00	2022 APPROPRIATION		20211221-173		Soil & Water Snake River Watershed	N	
2557	Kanabec County Auditor				10,079.00							
												1 Transactions
3402	Mississippi Headwaters Board											
		01-600-552-0000-6847			1,500.00	2022 MHB APPROPRIATION		20211221-172		Mississippi Headwaters Board	N	
3402	Mississippi Headwaters Board				1,500.00							
												1 Transactions
600	DEPT Total:				114,928.00	Ag Society, Soil & Water, Ag Inspect						4 Vendors
												7 Transactions
601	DEPT					Extension						
9046	Loffler Companies, Inc.											
		01-601-000-0000-6220			4.72	Jan phone bill		IN-80010460724		Telephone	N	
						01/01/2022	01/31/2022					
9046	Loffler Companies, Inc.				4.72							
												1 Transactions
601	DEPT Total:				4.72	Extension						1 Vendors
												1 Transactions
700	DEPT					Promotion,AEOA Tran,Airport,RC&D,Touris						
1010	City Of Aitkin											
		01-700-903-0000-6800			20,000.00	2022 AIRPORT APPROPRIATION		20211221-172		Aitkin Airport Appropriations	N	
1010	City Of Aitkin				20,000.00							
												1 Transactions
175	City Of McGregor											
		01-700-903-0000-6801			14,600.00	2022 APPROPRIATION		20211221-172		Mcgregor Airport Appropriations	N	

Aitkin County



1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
175	City Of Mcgregor			14,600.00		1 Transactions		
9612	Discovery Publishing, Inc. 01-700-909-0000-6801			303.95	ADVERTISING MN WHEELIN 01/01/2022 02/28/2022	2797	Appropriations-Grant	Y
9612	Discovery Publishing, Inc.			303.95		1 Transactions		
700	DEPT Total:			34,903.95	Promotion,AEOA Tran,Airport,RC&D,Tou	3 Vendors	3 Transactions	
711	DEPT				Economic Development			
9046	Loffler Companies, Inc. 01-711-000-0000-6220			4.72	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.			4.72		1 Transactions		
711	DEPT Total:			4.72	Economic Development	1 Vendors	1 Transactions	
1	Fund Total:			460,259.10	General Fund		207 Transactions	

Aitkin County



2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
53	DEPT 2880 Long Lake Conservation Ctr 02-053-251-0000-6268		100.00	Human Resources GREAT HALL-LEADERSHIP TRAINING 01/20/2022 01/20/2022	1002	Staff Training, Development	N
	2880 Long Lake Conservation Ctr		100.00	1 Transactions			
53	DEPT Total:		100.00	Human Resources	1 Vendors	1 Transactions	
111	DEPT 9272 ARCHITECTURAL RESOURCES INC 02-111-011-0000-6605		16,055.00	Buildings DESIGN FEES FOR STEPS 01/20/2022 01/20/2022	2021025-2	Building Construction Reserve Expense	N
	9272 ARCHITECTURAL RESOURCES INC		16,055.00	1 Transactions			
	1491 Dutch's Electric, Inc 02-111-011-0000-6605	AP	2,652.00	STEPS ON JUDICIAL CENTER	30157	Building Construction Reserve Expense	N
	1491 Dutch's Electric, Inc		2,652.00	1 Transactions			
111	DEPT Total:		18,707.00	Buildings	2 Vendors	2 Transactions	
200	DEPT 15326 Central Trailer Sales, Inc. 02-200-020-0000-6360	AP	5,700.00	Enforcement 18FT CAR TRAILER	38085	Sheriff Search & Rescue Reserve Expen	N
	02-200-020-0000-6360	AP	35.29	TOW BALL MOUNT	38086	Sheriff Search & Rescue Reserve Expen	N
	15326 Central Trailer Sales, Inc.		5,735.29	2 Transactions			
200	DEPT Total:		5,735.29	Enforcement	1 Vendors	2 Transactions	
2	Fund Total:		24,542.29	Reserves Fund		5 Transactions	

Aitkin County



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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
86222	Aitkin Independent Age 03-301-000-0000-6405		60.95	YEARLY SUBSCRIPTION		Office Supplies	N
86222	Aitkin Independent Age		60.95	1 Transactions			
783	Canon Financial Services, Inc 03-301-000-0000-6342	AP	192.60	CONTRACT CHARGE 12/01/2021 12/31/2021	27881569	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		192.60	1 Transactions			
10855	Culligan Water 03-301-000-0000-6342		55.00	WATER COOLER RENTAL	JAN STMT	Office Equipment Rental/Contracts	N
10855	Culligan Water		55.00	1 Transactions			
3385	Mn Transportation Alliance 03-301-000-0000-6240		2,665.00	2022 MEMBERSHIP DUES RENEWAL	P22-1050	Membership/Dues/Association Fees	N
3385	Mn Transportation Alliance		2,665.00	1 Transactions			
301	DEPT Total:		2,973.55	R&B Administration	4 Vendors	4 Transactions	
303	DEPT			R&B Highway Maintenance			
50	Aitkin Body Shop, Inc 03-303-000-0000-6417		41.41	PALISADE SHOP SUPPLIES	2229	Shop/Building Maintenance	N
50	Aitkin Body Shop, Inc		41.41	1 Transactions			
170	Aitkin Motor Company 03-303-000-0000-6590	AP	89.12	REPAIR PARTS	16415	Repair & Maintenance Supplies	N
	03-303-000-0000-6590	AP	5.46	REPAIR PARTS	36608	Repair & Maintenance Supplies	N
	03-303-000-0000-6590	AP	115.00	REPAIR LABOR	36608	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		209.58	3 Transactions			
13620	American Door Works 03-303-000-0000-6417		140.85	AITKIN SHOP REPAIRS	0249916-IN	Shop/Building Maintenance	N
13620	American Door Works		140.85	1 Transactions			
8693	ASV, LLC 03-303-000-0000-6590	AP	1,357.86	REPAIR PARTS	555594	Repair & Maintenance Supplies	N
8693	ASV, LLC		1,357.86	1 Transactions			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10452	AT&T Mobility						
	03-303-000-0000-6254	AP	38.23	MIKE LAPTOP SVC	287303768387X0	Utilities-Gas and Electric	N
	03-303-000-0000-6254	AP	38.23	CAROL LAPTOP SVC	287303768387X0	Utilities-Gas and Electric	N
10452	AT&T Mobility		76.46	2 Transactions			
8674	Boyer Trucks						
	03-303-000-0000-6590	AP	2,244.23	REPAIR PARTS	003P15022	Repair & Maintenance Supplies	N
8674	Boyer Trucks		2,244.23	1 Transactions			
14887	Cintas Corporation						
	03-303-000-0000-6417		13.07	SHOP LAUNDRY	4106453599	Shop/Building Maintenance	N
	03-303-000-0000-6417		53.96	SHOP LAUNDRY	4107120946	Shop/Building Maintenance	N
14887	Cintas Corporation		67.03	2 Transactions			
8618	Compass Minerals America						
	03-303-000-0000-6518	AP	3,706.50	DE-ICING SALT	911437	De-Icing Salt	N
	03-303-000-0000-6518	AP	1,529.04	DE-ICING SALT	912837	De-Icing Salt	N
	03-303-000-0000-6518	AP	1,944.19	DE-ICING SALT	912840	De-Icing Salt	N
	03-303-000-0000-6518	AP	1,926.13	DE-ICING SALT	913075	De-Icing Salt	N
	03-303-000-0000-6518	AP	1,894.17	DE-ICING SALT	913815	De-Icing Salt	N
	03-303-000-0000-6518	AP	4,959.44	DE-ICING SALT	914835	De-Icing Salt	N
	03-303-000-0000-6518		1,485.75	DE-ICING SALT	915953	De-Icing Salt	N
	03-303-000-0000-6518		4,089.85	DE-ICING SALT	916632	De-Icing Salt	N
	03-303-000-0000-6518		4,033.62	DE-ICING SALT	917537	De-Icing Salt	N
8618	Compass Minerals America		25,568.69	9 Transactions			
5893	Consolidated Telecommunications Co.						
	03-303-000-0000-6254		150.00	HIGH SPEED INTERNET	20992712	Utilities-Gas and Electric	N
5893	Consolidated Telecommunications Co.		150.00	1 Transactions			
2763	Countryside Sanitation, LLC						
	03-303-000-0000-6254	AP	111.15	DEC MCGREGOR	1493	Utilities-Gas and Electric	Y
	03-303-000-0000-6254	AP	76.05	DEC PALISADE	1494	Utilities-Gas and Electric	Y
2763	Countryside Sanitation, LLC		187.20	2 Transactions			
5484	Darlow Excavating						
	03-303-000-0000-6360	AP	735.00	DEC SNOW PLOWING		Services, Labor, Contracts	Y
	03-303-000-0000-6360	AP	735.00	DEC 2021 PLOWING		Services, Labor, Contracts	Y

Aitkin County



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Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name	
5484	Darlow Excavating		1,470.00				
				2 Transactions			
7935	East Central Energy						
	03-303-000-0000-6254	AP	95.26	NOV/DEC POWER-MCGRATH	35018290	Utilities-Gas and Electric	N
	03-303-000-0000-6254	AP	45.34	NOV/DEC POWER-STREET LIGHT	35018408	Utilities-Gas and Electric	N
7935	East Central Energy		140.60				
				2 Transactions			
1754	Garrison Disposal Company, Inc						
	03-303-000-0000-6254	AP	140.28	AITKIN SHOP	289036	Utilities-Gas and Electric	N
1754	Garrison Disposal Company, Inc		140.28				
				1 Transactions			
1818	Glen's Sign Design						
	03-303-000-0000-6417		100.00	FUEL TANK SIGNS		Shop/Building Maintenance	Y
1818	Glen's Sign Design		100.00				
				1 Transactions			
1959	H & L Mesabi Inc						
	03-303-000-0000-6417	AP	1,082.40	AITKIN SHOP SUPPLIES	41633	Shop/Building Maintenance	N
1959	H & L Mesabi Inc		1,082.40				
				1 Transactions			
2089	Heartland Tire Inc						
	03-303-000-0000-6590	AP	50.00	REPAIR LABOR	15017804	Repair & Maintenance Supplies	N
	03-303-000-0000-6590	AP	18.95	REPAIR PARTS	15017804	Repair & Maintenance Supplies	N
2089	Heartland Tire Inc		68.95				
				2 Transactions			
2340	Hyytinen Hardware Hank						
	03-303-000-0000-6417	AP	59.99	JACOBSON SHOP SUPPLIES	1679779	Shop/Building Maintenance	N
	03-303-000-0000-6590	AP	12.76	REPAIR PARTS	1680712	Repair & Maintenance Supplies	N
	03-303-000-0000-6417	AP	13.96	AITKIN SHOP SUPPLIES	1681297	Shop/Building Maintenance	N
	03-303-000-0000-6516	AP	20.99	SIGN SUPPLIES	1681398	Signs & Posts	N
	03-303-000-0000-6417	AP	21.75	PALISADE SHOP SUPPLIES	1681764	Shop/Building Maintenance	N
2340	Hyytinen Hardware Hank		129.45				
				5 Transactions			
7705	Isle Automotive Corp						
	03-303-000-0000-6417	AP	21.18	MCGRATH SHOP SUPPLIES	119195195	Shop/Building Maintenance	N
7705	Isle Automotive Corp		21.18				
				1 Transactions			
9337	Jackman/David						
	03-303-000-0000-6181		144.99	WORK BOOT REIMBURSEMENT	FLEET	Safety Footwear Allowance	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9337	Jackman/David		144.99		1 Transactions		
9102	JOHNSON/BRAD 03-303-000-0000-6181	AP	132.73	BOOT REIMBURSEMENT	AMAZON	Safety Footwear Allowance	N
9102	JOHNSON/BRAD		132.73		1 Transactions		
91187	Lake Country Power 03-303-000-0000-6254	AP	55.40	NOV/DEC CSAH 14	141979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254	AP	54.84	NOV/DEC CSAH 6	141979901	Utilities-Gas and Electric	N
91187	Lake Country Power		110.24		2 Transactions		
2831	Little Falls Machine Inc 03-303-000-0000-6590		2,019.49	REPAIR PARTS	362835	Repair & Maintenance Supplies	N
2831	Little Falls Machine Inc		2,019.49		1 Transactions		
9046	Loffler Companies, Inc. 03-303-000-0000-6220		84.89	Jan phone bill 01/01/2022	IN-80010460724 01/31/2022	Telephone	N
9046	Loffler Companies, Inc.		84.89		1 Transactions		
3100	McGregor Oil 03-303-000-0000-6570	AP	2,501.10	PALISADE DIESEL	8751	Motor Fuel & Lubricants	N
	03-303-000-0000-6570	AP	1,499.47	JACOBSON DIESEL	8791	Motor Fuel & Lubricants	N
3100	McGregor Oil		4,000.57		2 Transactions		
12927	Midwest Machinery Co. 03-303-000-0000-6590	AP	8.87	REPAIR PARTS	2539648	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		8.87		1 Transactions		
5917	Mike's Bobcat Service, Inc. 03-303-000-0000-6360	AP	300.00	PLOWING	DEC	Services, Labor, Contracts	N
5917	Mike's Bobcat Service, Inc.		300.00		1 Transactions		
9692	Minnesota Energy Resources Corporation 03-303-000-0000-6423	AP	1,477.89	NAT GAS: AITKIN SHOP	DEC	Fuel for Buildings	N
9692	Minnesota Energy Resources Corporation		1,477.89		1 Transactions		
9239	Mn Dept Of Natural Resources-OMB 03-303-000-0000-6519	DTG	189,457.15	LEAR010050 EARTH MATERIALS	1130945	Gravel & Royalties	N

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Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099	On Behalf of Name
9239	Mn Dept Of Natural Resources-OMB				189,457.15							
8372	Mn Petroleum Marketers Assn											
	03-303-000-0000-6417				230.00	MCGREGOR SHOP		55128 SIR JAN		Shop/Building Maintenance	N	
	03-303-000-0000-6417				230.00	MCGRATH SHOP		55128 SIR JAN		Shop/Building Maintenance	N	
8372	Mn Petroleum Marketers Assn				460.00							
9179	NORTH CENTRAL INTERNATIONAL, LLC											
	03-303-000-0000-6590				826.96	REPAIR PARTS		X220028546:01		Repair & Maintenance Supplies	N	
9179	NORTH CENTRAL INTERNATIONAL, LLC				826.96							
8436	Northland Parts											
	03-303-000-0000-6590		AP		26.47	REPAIR PARTS		436670		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		62.82	REPAIR PARTS		437515		Repair & Maintenance Supplies	N	
8436	Northland Parts				89.29							
8537	Powerplan OIB											
	03-303-000-0000-6590		AP		337.57	REPAIR LABOR		2063631		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		227.86	REPAIR PARTS		2063631		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		267.01	REPAIR LABOR		2064784		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		201.61	REPAIR PARTS		2064784		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		474.79	REPAIR PARTS		2068785		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		102.34	REPAIR PARTS		2071224		Repair & Maintenance Supplies	N	
8537	Powerplan OIB				1,611.18							
4070	Riley Auto Supply											
	03-303-000-0000-6590		AP		161.98	REPAIR PARTS		629170		Repair & Maintenance Supplies	N	
	03-303-000-0000-6417		AP		99.60	AITKIN SHOP SUPPLIES		629187		Shop/Building Maintenance	N	
	03-303-000-0000-6417		AP		4.59	MCGRATH SHOP SUPPLIES		629233		Shop/Building Maintenance	N	
	03-303-000-0000-6590		AP		53.18	REPAIR PARTS		629318		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		20.84	REPAIR PARTS		629341		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		264.73	REPAIR PARTS		629371		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		13.47	REPAIR PARTS		629388		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		68.98	REPAIR PARTS		629417		Repair & Maintenance Supplies	N	
	03-303-000-0000-6590		AP		85.72	REPAIR PARTS		629528		Repair & Maintenance Supplies	N	
4070	Riley Auto Supply				773.09							
90805	Temco											
	03-303-000-0000-6590		AP		240.00	REPAIR LABOR		26542		Repair & Maintenance Supplies	Y	

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Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
90805	Temco				240.00							
12788	Timmer Implement of Aitkin											
	03-303-000-0000-6590				80.00	REPAIR PARTS-FILTERS		IA21014		Repair & Maintenance Supplies		N
	03-303-000-0000-6590				265.42	REPAIR PARTS		IA21250		Repair & Maintenance Supplies		N
12788	Timmer Implement of Aitkin				345.42							
7018	Town Of Macville Treasurer											
	03-303-000-0000-6360			DTG	1,875.00	BLADING		804065		Services, Labor, Contracts		N
7018	Town Of Macville Treasurer				1,875.00							
6097	Verizon Wireless											
	03-303-000-0000-6220			AP	424.82	DEPT CELL PHONES		9896360339		Telephone		N
6097	Verizon Wireless				424.82							
8671	Village Laundromat & Car Wash, Inc											
	03-303-000-0000-6417			AP	33.75	RAGS		474684		Shop/Building Maintenance		N
8671	Village Laundromat & Car Wash, Inc				33.75							
5295	Ziegler Inc											
	03-303-000-0000-6417			AP	1,138.00	AITKIN SHOP SUPPLIES		IN000369024		Shop/Building Maintenance		N
	03-303-000-0000-6590			AP	333.48	REPAIR PARTS		IN000369376		Repair & Maintenance Supplies		N
5295	Ziegler Inc				1,471.48							
303	DEPT Total:				239,083.98	R&B Highway Maintenance			39 Vendors		78 Transactions	
307	DEPT					R&B Capital Infrastructure						
9776	BRESNAKAN/KATHRYN											
	03-307-000-0000-6362			AP	3,447.00	DAMAGES - NW 1/4 OF NE 1/4 S9/		PARCEL NO 50		Right Of Way		N
	03-307-000-0000-6362			AP	2,793.00	ROW NW 1/4 OF NE 1/4 S9/T45/R2		PARCEL NO 50		Right Of Way		S
9776	BRESNAKAN/KATHRYN				6,240.00							
9772	BURNS/MICHAEL											
	03-307-000-0000-6362			AP	500.00	ROW PART OF GOV LOT 3 S8/T45/R		PARCEL NO 35		Right Of Way		S
9772	BURNS/MICHAEL				500.00							
9773	EHNSTROM/JEFFREY & JENNIFER											
	03-307-000-0000-6362			AP	590.00	ROW PART OF GOV LOT 3 S8/T45/R		PARCEL NO 34		Right Of Way		S
	03-307-000-0000-6362			AP	500.00	DAMAGES PART OF GOV LOT 3 S8/T		PARCEL NO 34		Right Of Way		N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9773	EHNSTROM/JEFFREY & JENNIFER		1,090.00		2 Transactions		
9782	FREDRICKSON/KATHRYN 03-307-000-0000-6362	AP	1,200.00	ROW PART OF NW 1/4 OF NW 1/4 S	PARCEL NO 40	Right Of Way	S
9782	FREDRICKSON/KATHRYN		1,200.00		1 Transactions		
13744	Ham/Carol 03-307-000-0000-6362		5,770.00	ROW PT OFGOV LOT4 S4/T45/R27 P	PARCEL NO 49&5	Right Of Way	S
13744	Ham/Carol		5,770.00		1 Transactions		
13775	Healy/Thomas 03-307-000-0000-6362	AP	500.00	ROW PART OF SE 1/4 OF SW 1/4 S	PARCEL NO 22	Right Of Way	S
13775	Healy/Thomas		500.00		1 Transactions		
9779	KEITH/MATTHEW 03-307-000-0000-6362	AP	377.00	DAMAGES PART OF SE 1/4 OF SE 1	PARCEL NO 16&1	Right Of Way	N
	03-307-000-0000-6362	AP	963.00	ROW PART OF SE 1/4 OF SE 14 S6	PARCEL NO 16&1	Right Of Way	S
9779	KEITH/MATTHEW		1,340.00		2 Transactions		
9368	KOESTER/JEAN 03-307-000-0000-6362	AP	1,185.00	ROW GOV LOT 3 S6/T45/R27 EXCEP	PARCEL NO 2	Right Of Way	S
9368	KOESTER/JEAN		1,185.00		1 Transactions		
9783	LAZARZ/THOMAS & PHYLLIS 03-307-000-0000-6362	AP	1,940.00	ROW PART OF GOV LOT 4 S5/T45/R	PARCEL NO 23	Right Of Way	S
9783	LAZARZ/THOMAS & PHYLLIS		1,940.00		1 Transactions		
9778	RIESCHL/RICHARD 03-307-000-0000-6362	AP	1,210.00	ROW PART OF NW 1/4 OF NW 1/4 S	PARCEL NO 39	Right Of Way	S
9778	RIESCHL/RICHARD		1,210.00		1 Transactions		
9774	ROGGENBUCK/SANDRA 03-307-000-0000-6362	AP	510.00	ROW PART OF GOV LOT 4 S5/T45/R	PARCEL NO 27	Right Of Way	S
9774	ROGGENBUCK/SANDRA		510.00		1 Transactions		
9775	SCHLICHTE/ROBERT 03-307-000-0000-6362	AP	500.00	ROW PART OF NW 1/4 OF NW 1/4 S	PARCEL NO 42	Right Of Way	S
9775	SCHLICHTE/ROBERT		500.00		1 Transactions		

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9777	WASSERZIEHER/NANCY 03-307-000-0000-6362	AP	ROW GOV LOT 3 S6/T45/R27 EXCEP	PARCEL NO 2	Right Of Way	S
9777	WASSERZIEHER/NANCY		1 Transactions			
9781	WILSON/STEPHEN A. 03-307-000-0000-6362	AP	ROW PART OF SE 1/4 OF SE 1/4 S	PARCEL NO 19	Right Of Way	S
9781	WILSON/STEPHEN A.		1 Transactions			
307	DEPT Total:		24,400.00	R&B Capital Infrastructure	14 Vendors	17 Transactions
3	Fund Total:		266,457.53	Road & Bridge		99 Transactions

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9561	Amazon Business 05-400-440-0410-6485	AP	5.46	ACCT-ADAPTER CORD (KD) 12/29/2021 12/29/2021	1RGV-RD4D-RYPK	Computer/Technology Supplies	N
9561	Amazon Business		5.46	1 Transactions			
9608	AMAZON CAPITAL SERVICES 05-400-440-0410-6405		6.02	AGENCY-CLIP NAMETAGS/FILE TABS 01/05/2022 01/05/2022	1131-W73X-H3TJ	Office Supplies	N
	05-400-440-0410-6405	AP	7.69	AGENCY-SCANNED STAMPS/INK PADS 12/30/2021 12/30/2021	17GC-JPNK-63MY	Office Supplies	N
	05-400-440-0410-6405	AP	3.57	AGENCY-WHITE OUT 12/26/2021 12/26/2021	1GRD-MLXL-6Q9C	Office Supplies	N
	05-400-440-0410-6405		5.25	AGENCY-LIME A-WAY/SCRUBBIES 01/09/2022 01/09/2022	1NNL-GNY6-RW6H	Office Supplies	N
	05-400-440-0410-6405	AP	0.94	ACCTG-SORTKWIK 12/29/2021 12/29/2021	1RGV-RD4D-RY3T	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		23.47	5 Transactions			
12106	Antoine Electric 05-400-440-0410-6360	AP	25.01	REPAIR 2ND FLOOR LIGHT FIXTURE 12/30/2021 12/30/2021	20619	Services, Labor, Contracts	Y
12106	Antoine Electric		25.01	1 Transactions			
12491	AXIOM SYSTEMS, INC 05-400-440-0410-6266		221.40	CLAIM SHUTTLE - YEARLY SERVICE 02/01/2022 01/31/2023	1095104	Software Fees/License Fees	N
12491	AXIOM SYSTEMS, INC		221.40	1 Transactions			
246	Brothers Fire & Security 05-400-440-0410-6300	AP	84.00	2021 ANNUAL ALARM INSPECTION 12/14/2021 12/14/2021	W15969	Maintenance/Service Contracts	N
246	Brothers Fire & Security		84.00	1 Transactions			
5398	CDW Government, Inc 05-400-440-0410-6266	AP	127.14	RSA SecurID Software Tokens	P062365	Software Fees/License Fees	N
5398	CDW Government, Inc		127.14	1 Transactions			
10855	Culligan Water						

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Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
	05-400-440-0410-6342			20.63	COOLER RENTAL SERVICE	01/01/2022 01/31/2022	150-10016285-1		Office Equipment Rental/Contracts	N
10855	Culligan Water			20.63		1 Transactions				
9046	Loffler Companies, Inc.			7.92	Jan phone bill	01/01/2022 01/31/2022	IN-80010460724		Telephone	N
	05-400-440-0410-6220			1.98	Jan phone bill	01/01/2022 01/31/2022	IN-80010460724		Telephone	N
	05-400-440-0410-6220			56.60	Jan phone bill	01/01/2022 01/31/2022	IN-80010460724		Telephone	N
9046	Loffler Companies, Inc.			66.50		3 Transactions				
89765	Minnesota Elevator, Inc			28.21	ELEVATOR SERVICE-JAN '22	01/01/2022 01/31/2022	942736		Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc			28.21		1 Transactions				
9014	PAPER STORM	AP		13.36	PAPER SHREDDING	12/23/2021 12/23/2021	17990		Services, Labor, Contracts	N
9014	PAPER STORM			13.36		1 Transactions				
88859	Spee*Dee-St Cloud	AP		127.18	FAP SERVICE - 111	11/29/2021 11/29/2021	500939		Services, Labor, Contracts	N
88859	Spee*Dee-St Cloud			127.18		1 Transactions				
86235	The Office Shop Inc	AP		1,381.36	PH-COPIER CONTRACT IRC5550III	12/23/2021 12/23/2021	319501-0		Maintenance/Service Contracts	N
86235	The Office Shop Inc			1,381.36		1 Transactions				
400	DEPT Total:			2,123.72	Public Health Department		12 Vendors		18 Transactions	
420	DEPT				Income Maintenance					
9561	Amazon Business	AP		12.87	ACCT-ADAPTER CORD (KD)	12/29/2021 12/29/2021	1RGV-RD4D-RYPK		Computer/Technology Supplies	N

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Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9561	Amazon Business		12.87		1 Transactions		
9608	AMAZON CAPITAL SERVICES						
	05-420-600-4800-6405		14.18	AGENCY-CLIP NAMETAGS/FILE TABS 01/05/2022 01/05/2022	1131-W73X-H3TJ	Office Supplies	N
	05-420-600-4800-6405	AP	18.12	AGENCY-SCANNED STAMPS/INK PADS 12/30/2021 12/30/2021	17GC-JPNK-63MY	Office Supplies	N
	05-420-600-4800-6405	AP	8.41	AGENCY-WHITE OUT 12/26/2021 12/26/2021	1GRD-MLXL-6Q9C	Office Supplies	N
	05-420-640-4800-6405		24.24	CS-RECEIPT BOOK 01/02/2022 01/02/2022	1K74-69ML-4FKF	Office Supplies	N
	05-420-600-4800-6405		12.37	AGENCY-LIME A-WAY/SCRUBBIES 01/09/2022 01/09/2022	1NNL-GNY6-RW6H	Office Supplies	N
	05-420-600-4800-6405	AP	2.20	ACCTG-SORTKWIK 12/29/2021 12/29/2021	1RGV-RD4D-RY3T	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		79.52		6 Transactions		
12106	Antoine Electric						
	05-420-600-4800-6360	AP	58.94	REPAIR 2ND FLOOR LIGHT FIXTURE 12/30/2021 12/30/2021	20619	Services, Labor, Contracts	Y
12106	Antoine Electric		58.94		1 Transactions		
246	Brothers Fire & Security						
	05-420-600-4800-6300	AP	198.00	2021 ANNUAL ALARM INSPECTION 12/14/2021 12/14/2021	W15969	Maintenance/Service Contracts	N
246	Brothers Fire & Security		198.00		1 Transactions		
5398	CDW Government, Inc						
	05-420-600-4800-6266	AP	19.61	RSA SecurID Software Tokens	P062365	Software Fees/License Fees	N
5398	CDW Government, Inc		19.61		1 Transactions		
10855	Culligan Water						
	05-420-600-4800-6342		48.62	COOLER RENTAL SERVICE 01/01/2022 01/31/2022	150-10016285-1	Office Equipment Rental/Contracts	N
10855	Culligan Water		48.62		1 Transactions		
9046	Loffler Companies, Inc.						
	05-420-600-4800-6220		18.68	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-420-600-4800-6220		4.67	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
	05-420-600-4800-6220		51.88	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
	05-420-640-4800-6220		28.30	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		103.53	4 Transactions			
89765	Minnesota Elevator, Inc 05-420-600-4800-6300		66.50	ELEVATOR SERVICE-JAN '22 01/01/2022 01/31/2022	942736	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		66.50	1 Transactions			
14333	Northwoods Consulting Partners Inc 05-420-600-4800-6266		5,841.00	COMPASS - MAINTENANCE SUPPORT 04/01/2022 03/31/2023	INV-102225	Software Fees/License Fees	N
14333	Northwoods Consulting Partners Inc		5,841.00	1 Transactions			
9014	PAPER STORM 05-420-600-4800-6360	AP	31.48	PAPER SHREDDING 12/23/2021 12/23/2021	17990	Services, Labor, Contracts	N
9014	PAPER STORM		31.48	1 Transactions			
86177	Sheriff Aitkin County 05-420-640-4800-6270		60.00	IV-D SERVICE 0014034980-01 01/11/2022 01/11/2022	C2200001	Aitkin Co Sheriff Fees Iv-D	N
	05-420-610-4800-6800		60.00	RR MFIP NOTICE 01/10/2022 01/10/2022	C2200008	Program Expenses Direct Charge	N
86177	Sheriff Aitkin County		120.00	2 Transactions			
86944	Sheriff Crow Wing County 05-420-640-4800-6379		75.00	IV-D SERVICE 0014034980-01 01/05/2022 01/05/2022	9721	Other Iv-D Charges	N
86944	Sheriff Crow Wing County		75.00	1 Transactions			
88859	Spee*Dee-St Cloud 05-420-600-4800-6205	AP	69.37	IM SERVICE - 101 11/29/2021 01/01/2022	500939	Postage	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
88859	Spee*Dee-St Cloud		69.37		1 Transactions		
10930	Tidholm Productions 05-420-600-4800-6405		79.95	BUSINESS CARDS-FINANCIAL SERV 01/06/2021 01/06/2021	2341 1302	Office Supplies	Y
10930	Tidholm Productions		79.95		1 Transactions		
420	DEPT Total:		6,804.39	Income Maintenance	14 Vendors	23 Transactions	
430	DEPT			Social Services			
9561	Amazon Business 05-430-700-4800-6485	AP	20.66	ACCT-ADAPTER CORD (KD) 12/29/2021 12/29/2021	1RGV-RD4D-RYPK	Computer/Technology Supplies	N
9561	Amazon Business		20.66		1 Transactions		
9608	AMAZON CAPITAL SERVICES 05-430-700-4800-6405		22.77	AGENCY-CLIP NAMETAGS/FILE TABS 01/05/2022 01/05/2022	1131-W73X-H3TJ	Office Supplies	N
	05-430-700-4800-6405	AP	29.09	AGENCY-SCANNED STAMPS/INK PADS 12/30/2021 12/30/2021	17GC-JPNK-63MY	Office Supplies	N
	05-430-700-4800-6405	AP	16.72	SS-FILE FOLDERS (BB) 12/26/2021 12/26/2021	1GRD-MLXL-6Q9C	Office Supplies	N
	05-430-700-4800-6405	AP	13.50	AGENCY-WHITE OUT 12/26/2021 12/26/2021	1GRD-MLXL-6Q9C	Office Supplies	N
	05-430-700-4800-6405		19.86	AGENCY-LIME A-WAY/SCRUBBIES 01/09/2022 01/09/2022	1NNL-GNY6-RW6H	Office Supplies	N
	05-430-700-4800-6405	AP	15.29	SS-IPHONE CASE (LP) 12/29/2021 12/29/2021	1RGV-RD4D-RY3T	Office Supplies	N
	05-430-700-4800-6405	AP	3.54	ACCTG-SORTKWIK 12/29/2021 12/29/2021	1RGV-RD4D-RY3T	Office Supplies	N
	05-430-700-4800-6405	AP	15.48	SS-POST-IT ARROW FLAGS (AB) 12/29/2021 12/29/2021	1WMN-V7C6-TT49	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		136.25		8 Transactions		
12106	Antoine Electric 05-430-700-4800-6360	AP	94.67	REPAIR 2ND FLOOR LIGHT FIXTURE 12/30/2021 12/30/2021	20619	Services, Labor, Contracts	Y
12106	Antoine Electric		94.67		1 Transactions		

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
246	Brothers Fire & Security 05-430-700-4800-6300	AP	318.00	2021 ANNUAL ALARM INSPECTION 12/14/2021 12/14/2021	W15969	Maintenance/Service Contracts	N
246	Brothers Fire & Security		318.00	1 Transactions			
5398	CDW Government, Inc 05-430-700-4800-6266	AP	209.71	RSA SecurID Software Tokens	P062365	Software Fees/License Fees	N
5398	CDW Government, Inc		209.71	1 Transactions			
10855	Culligan Water 05-430-700-4800-6342		78.10	COOLER RENTAL SERVICE 01/01/2022 01/31/2022	150-10016285-1	Office Equipment Rental/Contracts	N
10855	Culligan Water		78.10	1 Transactions			
9046	Loffler Companies, Inc. 05-430-700-4800-6220		30.00	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
	05-430-700-4800-6220		7.50	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
	05-430-700-4800-6220		117.90	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		155.40	3 Transactions			
89765	Minnesota Elevator, Inc 05-430-700-4800-6300		106.82	ELEVATOR SERVICE-JAN '22 01/01/2022 01/31/2022	942736	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		106.82	1 Transactions			
9014	PAPER STORM 05-430-700-4800-6360	AP	50.56	PAPER SHREDDING 12/23/2021 12/23/2021	17990	Services, Labor, Contracts	N
9014	PAPER STORM		50.56	1 Transactions			
10657	Quadient Finance USA, Inc 05-430-000-0000-1205	AP	2,000.00	POSTAGE 12/23/2021 12/23/2021	ACCT # XX9098	Postage Account	N
10657	Quadient Finance USA, Inc		2,000.00	1 Transactions			
88859	Spee*Dee-St Cloud						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

5 Health & Human Services

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	05-430-700-4800-6205	AP	SS SERVICE - 102	500939	Postage	N
			11/29/2021 01/01/2022			
	88859 Spee*Dee-St Cloud			1 Transactions		
430	DEPT Total:		3,181.73	Social Services	11 Vendors	20 Transactions
5	Fund Total:		12,109.84	Health & Human Services		61 Transactions

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6 Debt Service

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
5777	U.S. Bank N.A.						
	06-000-000-0000-6795		395,000.00	0058739NS-PRINCIPAL 08/01/2021 01/31/2022	1889702	Long Term Loans	N
	06-000-000-0000-6796		157,507.51	0058739NS-INTEREST 08/01/2021 01/31/2022	1889702	Interest	N
5777	U.S. Bank N.A.		552,507.51	2 Transactions			
0	DEPT Total:		552,507.51	Undesignated	1 Vendors	2 Transactions	
6	Fund Total:		552,507.51	Debt Service		2 Transactions	

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9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance						
	09-000-000-0000-2031	DTG	3,357.00	REAL ESTATE ASSURANCE-DEC 2021	DEC 2021	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2030	DTG	270.00	DECEMBER 2021 MARRIAGE FEES	DECEMBER 2021	State Fees, Assessments & Surcharges	N
				12/01/2021 12/31/2021			
	4580 Mn Dept Of Finance		3,627.00		2 Transactions		
0	DEPT Total:		3,627.00	Undesignated	1 Vendors	2 Transactions	
9	Fund Total:		3,627.00	State		2 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
13447	Futurewood Corp. 10-900-000-0000-2300		1,967.00	BOND REFUND	19335	Timber Permit Bonds	N
13447	Futurewood Corp.		1,967.00	1 Transactions			
900	DEPT Total:		1,967.00	Timber Permit Bonds	1 Vendors	1 Transactions	
921	DEPT			Co. Development			
111	Aitkin Co Soil & Water 10-921-000-0000-6801		50,000.00	2022 CON CON APPROPRIATION	20211221-173	SWCD Appropriation	N
111	Aitkin Co Soil & Water		50,000.00	1 Transactions			
2531	Joint Counties Natural Res Board 10-921-000-0000-6240		1,000.00	2022 JCNRB MEMBERSHIP DUES 01/01/2022 12/31/2022	22 MEMBERSHIP	Membership/Dues/Association Fees	N
2531	Joint Counties Natural Res Board		1,000.00	1 Transactions			
9046	Loffler Companies, Inc. 10-921-000-0000-6220		4.72	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc. 10-921-000-0000-6220		4.72	Jan phone bill 01/01/2022 01/31/2022	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		9.44	2 Transactions			
9355	Northern Counties Land Use Coord Board 10-921-000-0000-6240		2,000.00	2022 MEMBERSHIP FEE	2022	Membership/Dues/Association Fees	N
9355	Northern Counties Land Use Coord Board		2,000.00	1 Transactions			
921	DEPT Total:		53,009.44	Co. Development	4 Vendors	5 Transactions	
923	DEPT			Forfeited Tax Sales			
10452	AT&T Mobility 10-923-000-0000-6220	AP	699.02	CELL PHONE AND TABLETS 11/26/2021 12/25/2021	287302631438	Telephone	N
10452	AT&T Mobility		699.02	1 Transactions			
86467	Auto Value Aitkin 10-923-000-0000-6590	AP	142.99	BATTERY	40192290	Repair & Maintenance Supplies	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86467	Auto Value Aitkin		142.99	12/20/2021 12/20/2021 1 Transactions			
13725	Beartooth True Value 10-923-000-0000-6590	AP	11.98	WIPER BLADE 12/28/2021 12/28/2021 1 Transactions	A107563	Repair & Maintenance Supplies	N
13725	Beartooth True Value		11.98				
10855	Culligan Water 10-923-000-0000-6360		45.00	WATER COOLER 01/01/2022 01/31/2022 1 Transactions	10046456-2	Miscellaneous-Services	N
10855	Culligan Water		45.00				
1754	Garrison Disposal Company, Inc 10-923-000-0000-6255	AP	110.30	LAND DEPT BLDG 12/02/2021 12/23/2021 1 Transactions	3121600	Garbage	N
1754	Garrison Disposal Company, Inc		110.30				
9046	Loffler Companies, Inc. 10-923-000-0000-6220		66.03	Jan phone bill 01/01/2022 01/31/2022 1 Transactions	IN-80010460724	Telephone	N
9046	Loffler Companies, Inc.		66.03				
9692	Minnesota Energy Resources Corporation 10-923-000-0000-6254	AP	529.86	GAS SERVICE 11/29/2021 12/30/2021 1 Transactions	3977144115	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		529.86				
4010	Rasley Oil Company 10-923-000-0000-6335	AP	282.03	GAS 12/17/2021 12/30/2021 1 Transactions	AITCOL&PS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		282.03				
86235	The Office Shop Inc 10-923-000-0000-6405	AP	5.03	FILE 7 PKT ORGANIZER 12/09/2021 12/09/2021 1 Transactions	319230-0	Office Supplies	N
86235	The Office Shop Inc		5.03				
9642	WEX BANK						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	10-923-000-0000-6335		2,193.21	FUEL	77556737	Gas/Vehicle Fuel Charges N
				12/08/2021 01/07/2022		
	9642 WEX BANK		2,193.21	1 Transactions		
923	DEPT Total:		4,085.45	Forfeited Tax Sales	10 Vendors	10 Transactions
10	Fund Total:		59,061.89	Trust		16 Transactions

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
14742	Berg/James M 11-925-000-0000-6278		35.00	NRAC MTG 01/10/2022 01/10/2022	011022	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		21.65	MILEAGE 37@.585 01/10/2022 01/10/2022	011022	Transportation/Travel/Parking	Y
14742	Berg/James M		56.65	2 Transactions			
12526	Bixby/James 11-925-000-0000-6278		35.00	NRAC MTG 01/10/2022 01/10/2022	011022	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		37.44	MILEAGE 64@.585 01/10/2022 01/10/2022	011022	Transportation/Travel/Parking	Y
12526	Bixby/James		72.44	2 Transactions			
2270	Hoppe/Russell Peter 11-925-000-0000-6278		35.00	NRAC MTG 01/10/2022 01/10/2022	011022	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		35.10	MILEAGE 60@.585 01/10/2022 01/10/2022	011022	Transportation/Travel/Parking	Y
2270	Hoppe/Russell Peter		70.10	2 Transactions			
11990	Lange/David 11-925-000-0000-6278		35.00	NRAC MTG 01/10/2022 01/10/2022	011022	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		39.78	MILEAGE 68@.585 01/10/2022 01/10/2022	011022	Transportation/Travel/Parking	Y
11990	Lange/David		74.78	2 Transactions			
10906	Shipp/Dale 11-925-000-0000-6278		35.00	NRAC MTG 01/10/2022 01/10/2022	011022	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		18.72	MILEAGE 32@.585 01/10/2022 01/10/2022	011022	Transportation/Travel/Parking	Y
10906	Shipp/Dale		53.72	2 Transactions			
15229	Thompson/Dennis J 11-925-000-0000-6330		18.43	NRAC MILEAGE 38@.485 01/10/2022 01/10/2022	011022	Transportation/Travel/Parking	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15229	Thompson/Dennis J		18.43		1 Transactions		
4927	Turnock/Franklin Allen 11-925-000-0000-6278		35.00	NRAC MTG 01/10/2022 01/10/2022	011022	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		35.10	MILEAGE 60@.585 01/10/2022 01/10/2022	011022	Transportation/Travel/Parking	Y
4927	Turnock/Franklin Allen		70.10		2 Transactions		
10017	Tveit/Galen 11-925-000-0000-6278		35.00	NRAC MTG 01/10/2022 01/10/2022	011022	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		22.23	MILEAGE 38@.585 01/10/2022 01/10/2022	011022	Transportation/Travel/Parking	Y
10017	Tveit/Galen		57.23		2 Transactions		
8612	Veenker/Thomas H 11-925-000-0000-6278		35.00	NRAC MTG 01/10/2022 01/10/2022	011022	Advisory Board/Committee Per Diem	N
	11-925-000-0000-6330		46.80	NRAC MILEAGE 80@.585 01/10/2022 01/10/2022	011022	Transportation/Travel/Parking	N
8612	Veenker/Thomas H		81.80		2 Transactions		
925	DEPT Total:		555.25	Resource Management	9 Vendors	17 Transactions	
939	DEPT			County Surveyor			
170	Aitkin Motor Company 11-939-000-0000-6590		109.23	WIRE ASY & SLEEVE 12/17/2021 12/17/2021	16344	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		109.23		1 Transactions		
10452	AT&T Mobility 11-939-000-0000-6220	AP	134.01	CELL PHONE 11/26/2021 12/25/2021	287302631438	Telephone	N
10452	AT&T Mobility		134.01		1 Transactions		
15226	Data Activation Center 11-939-000-0000-6360		28.09	VERIZON DATA USAGE 01/01/2022 01/31/2022	20795	Services, Labor, Contracts	N

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
15226	Data Activation Center		28.09		1 Transactions		
13403	Siggy's Small Engine Repair LLC 11-939-000-0000-6590		338.90	1996 BEARCAT REPAIRS 01/03/2022 01/03/2022	1/3/22	Repair & Maintenance Supplies	Y
13403	Siggy's Small Engine Repair LLC		338.90		1 Transactions		
939	DEPT Total:		610.23	County Surveyor	4 Vendors	4 Transactions	
11	Fund Total:		1,165.48	Forest Development		21 Transactions	

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 12 Townships/Cities/ARDC/Amt

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
930	DEPT 90081 ARDC				ARDC			
	12-930-000-0000-6801	AP		3,220.06	DECEMBER 2021 SETTLEMENT	123121	Appropriations	N
	90081 ARDC			3,220.06	1 Transactions			
930	DEPT Total:			3,220.06	ARDC	1 Vendors	1 Transactions	
931	DEPT 5838 Nw Carlton Co Ambulance District				Towns			
	12-931-162-0000-2045	AP		149.22	2021 DECEMBER SETTLEMENT	123121	Nw Carlton Co Ambulance District	N
	5838 Nw Carlton Co Ambulance District			149.22	1 Transactions			
931	DEPT Total:			149.22	Towns	1 Vendors	1 Transactions	
12	Fund Total:			3,369.28	Townships/Cities/ARDC/Ambulan		2 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
11419	Beaudry Oil & Service, Inc. 19-521-000-0000-6254		913.11	PROPANE - DINING HALL	19554124	Utilities-Gas and Electric	N
11419	Beaudry Oil & Service, Inc.		913.11	1 Transactions			
2763	Countryside Sanitation, LLC 19-521-000-0000-6255		105.30	GARBAGE 01/01/2022 01/31/2022	1552	Garbage	Y
2763	Countryside Sanitation, LLC		105.30	1 Transactions			
9129	First Western Equipment Finance 19-521-000-0000-6342		3,471.33	WINDSOR SCRUBBER AND EXTRACTOR	3197877	Office Equipment Rental/Contracts	N
9129	First Western Equipment Finance		3,471.33	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254	AP	40.54	OCT. ELECTRIC _ PARKING LOT 10/01/2021 11/01/2021	1112022	Utilities-Gas and Electric	N
	19-521-000-0000-6254	AP	71.09	NOVEMBER PARKING LOT ELECTRICA 11/01/2021 12/01/2021	212695	Utilities-Gas and Electric	N
	19-521-000-0000-6254	AP	1,442.57	ENERGY CENTER 12/01/2021 12/31/2021	27-13-005-02	Utilities-Gas and Electric	N
	19-521-000-0000-6254	AP	511.64	DINING HALL 12/01/2021 12/31/2021	27-13-006-01	Utilities-Gas and Electric	N
	19-521-000-0000-6254	AP	631.24	NORTH STAR LODGE 12/01/2021 12/31/2021	27-13-007-03	Utilities-Gas and Electric	N
	19-521-000-0000-6254	AP	46.98	PARKING LOT 12/01/2021 12/31/2021	27-13-008-01	Utilities-Gas and Electric	N
	19-521-000-0000-6254	AP	124.10	STAFF RESIDENCE 12/01/2021 12/31/2021	27-13-009-01	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		2,868.16	7 Transactions			
521	DEPT Total:		7,357.90	LLCC Administration	4 Vendors	10 Transactions	
522	DEPT			LLCC Education			
9784	General Pet Supply 19-522-000-0000-6431		180.92	CRITTER FOOD AND SUPPLIES	4479847	Educational Supplies	Y
9784	General Pet Supply		180.92	1 Transactions			
86235	The Office Shop Inc						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Account/Formula	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
86235	The Office Shop Inc	19-522-000-0000-6360	AP	133.17	COPIER SERVICE CONTRACT		319504-0		Services, Labor, Contracts		N
				133.17		1 Transactions					
522	DEPT Total:			314.09	LLCC Education		2 Vendors		2 Transactions		
523	DEPT				LLCC Food						
4761	Sysco Minnesota Inc	19-523-000-0000-6418		497.73	FOOD		253072220		Groceries-Students		N
4761	Sysco Minnesota Inc			497.73		1 Transactions					
4968	Upper Lakes Foods, Inc	19-523-000-0000-6418		702.78	SCHOOL FOOD		934878-00		Groceries-Students		N
4968	Upper Lakes Foods, Inc			702.78		1 Transactions					
523	DEPT Total:			1,200.51	LLCC Food		2 Vendors		2 Transactions		
524	DEPT				LLCC Maintenance						
86467	Auto Value Aitkin	19-524-000-0000-6590	AP	123.97	BATTERY		CUST# 4004653		Repair & Maintenance Supplies		N
86467	Auto Value Aitkin			123.97		1 Transactions					
13725	Beartooth True Value	19-524-000-0000-6590	AP	64.63	SALT AND WALL PLATE		B179234		Repair & Maintenance Supplies		N
13725	Beartooth True Value			64.63		1 Transactions					
10083	Cedarbrook Lumber Comp	19-524-000-0000-6590	AP	210.14	LUMBER FOR DINING HALL		ACCT 0381		Repair & Maintenance Supplies		N
10083	Cedarbrook Lumber Comp			210.14		1 Transactions					
2340	Hyytinen Hardware Hank	19-524-000-0000-6590	AP	8.97	DIAMOND KITCHEN MA		1681374		Repair & Maintenance Supplies		N
2340	Hyytinen Hardware Hank			8.97		1 Transactions					
14198	JOHNNY'S GARAGE	19-524-000-0000-6590	AP	746.08	FIX PLOW TRUCK		04619		Repair & Maintenance Supplies		N
14198	JOHNNY'S GARAGE			746.08		1 Transactions					
15300	MCGREGOR ACE HARDWARE										

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 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	19-524-000-0000-6590	AP	78.06	TAPE, SCREWS AND STUFF	ACCT M10041	Repair & Maintenance Supplies	N
15300	MCGREGOR ACE HARDWARE		78.06	1 Transactions			
14053	Miller/Anthony						
	19-524-000-0000-6302		365.56	PART TO REPAIR PLOW TRUCK	1132022	Vehicle Maintenance	N
14053	Miller/Anthony		365.56	1 Transactions			
4010	Rasley Oil Company						
	19-524-000-0000-6570	AP	32.00	FUEL FOR BOBCAT	1213	Motor Fuel & Lubricants	N
4010	Rasley Oil Company		32.00	1 Transactions			
524	DEPT Total:		1,629.41	LLCC Maintenance	8 Vendors	8 Transactions	
19	Fund Total:		10,501.91	Long Lake Conservation Center		22 Transactions	

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 21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
10083	Cedarbrook Lumber Comp 21-520-000-0000-6523	AP	744.07	VISPO PROJECT STEEL & TREATED 12/13/2021 12/29/2021	0344	Misc Bldg & Shop Supplies	N
	10083 Cedarbrook Lumber Comp		744.07	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254	AP	56.88	BERGLAND PARK LIGHTING 12/01/2021 12/31/2021	18-51-106-02	Utilities-Gas and Electric	N
	3160 Mille Lacs Energy Coop-Albert Lea		56.88	1 Transactions			
3176	Mille Lacs Trails, Inc. 21-520-000-0000-6802	AP	22,025.67	1ST BENCHMARK	010622	Trail Grants-State	N
	3176 Mille Lacs Trails, Inc.		22,025.67	1 Transactions			
520	DEPT Total:		22,826.62	Parks	3 Vendors	3 Transactions	
21	Fund Total:		22,826.62	Parks		3 Transactions	
	Final Total:		1,416,428.45	308 Vendors	440 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	460,259.10	General Fund
	2	24,542.29	Reserves Fund
	3	266,457.53	Road & Bridge
	5	12,109.84	Health & Human Services
	6	552,507.51	Debt Service
	9	3,627.00	State
	10	59,061.89	Trust
	11	1,165.48	Forest Development
	12	3,369.28	Townships/Cities/ARDC/Ambulan
	19	10,501.91	Long Lake Conservation Center
	21	22,826.62	Parks
	All Funds	1,416,428.45	Total

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
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Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Property Tax Overpayments

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
999999000	BALL/CHRISTY 13-943-000-0000-2001	AP	65.45	Per 3 prop tax overpay	56-1-010900	Cur - Property Taxes	N
999999000	BALL/CHRISTY		65.45	1 Transactions			
999999000	BECKSTROM/WALTER 13-943-000-0000-2001	AP	189.00	Per 3 prop tax overpay	29-1-103500	Cur - Property Taxes	N
999999000	BECKSTROM/WALTER		189.00	1 Transactions			
999999000	CORELOGIC CENTRALIZED REFUNDS 13-943-000-0000-2001	AP	300.00	Per 3 prop tax overpay	09-0-007402	Cur - Property Taxes	N
999999000	CORELOGIC CENTRALIZED REFUNDS		300.00	1 Transactions			
999999000	DUFFNEY/SCOTT 13-943-000-0000-2001	AP	42.00	Per 3 prop tax overpay	51-0-018900	Cur - Property Taxes	N
999999000	DUFFNEY/SCOTT		42.00	1 Transactions			
999999000	GELHAR FAMILY TRUST 13-943-000-0000-2001	AP	88.00	Per 3 prop tax overpay	26-0-029400	Cur - Property Taxes	N
999999000	GELHAR FAMILY TRUST		88.00	1 Transactions			
999999000	GRIMSBO/JOHN 13-943-000-0000-2001	AP	669.00	Per 3 prop tax overpay	33-0-051800	Cur - Property Taxes	N
999999000	GRIMSBO/JOHN		669.00	1 Transactions			
999999000	HAAPOJA/GEORGE 13-943-000-0000-2001	AP	465.72	Per 3 prop tax overpay	26-0-047000	Cur - Property Taxes	N
999999000	HAAPOJA/GEORGE		465.72	1 Transactions			
999999000	HAHN-BEASLEY/RHONDA 13-943-000-0000-2001	AP	122.00	Per 3 prop tax overpay	08-0-021800	Cur - Property Taxes	N
999999000	HAHN-BEASLEY/RHONDA		122.00	1 Transactions			
999999000	JOYCE/MARILYN 13-943-000-0000-2001	AP	18.00	Per 3 prop tax overpay	16-1-077000	Cur - Property Taxes	N
999999000	JOYCE/MARILYN		18.00	1 Transactions			
999999000	KESKE/LISA 13-943-000-0000-2001	AP	47.42	Per 3 prop tax overpay	32-1-084200	Cur - Property Taxes	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	KESKE/LISA		47.42		1 Transactions		
999999000	MCNEVIN/JOSHUA 13-943-000-0000-2001	AP	390.00	Per 3 prop tax overpay	21-0-005600	Cur - Property Taxes	N
999999000	MCNEVIN/JOSHUA		390.00		1 Transactions		
999999000	MEDEMA/DIANA 13-943-000-0000-2001	AP	120.00	Per 3 prop tax overpay	28-0-054100	Cur - Property Taxes	N
999999000	MEDEMA/DIANA		120.00		1 Transactions		
999999000	MILLER/STANLY 13-943-000-0000-2001	AP	12.12	Per 3 prop tax overpay		Cur - Property Taxes	N
999999000	MILLER/STANLY		12.12		1 Transactions		
999999000	NORDBY/KELSEY 13-943-000-0000-2001	AP	14.31	Per 3 prop tax overpay	25-0-001400	Cur - Property Taxes	N
999999000	NORDBY/KELSEY		14.31		1 Transactions		
999999000	PETERSON/JUDY 13-943-000-0000-2001	AP	102.72	Per 3 prop tax overpay	13-0-019000	Cur - Property Taxes	N
999999000	PETERSON/JUDY		102.72		1 Transactions		
999999000	PETERSON/LAURA 13-943-000-0000-2001	AP	10.44	Per 3 prop tax overpay	26-0-052100	Cur - Property Taxes	N
999999000	PETERSON/LAURA		10.44		1 Transactions		
999999000	REES/PAUL 13-943-000-0000-2001	AP	70.68	Per 3 prop tax overpay	11-0-013633	Cur - Property Taxes	N
999999000	REES/PAUL		70.68		1 Transactions		
999999000	VALENTINE/GREGGREY 13-943-000-0000-2001	AP	33.40	Per 3 prop tax overpay	29-0-042301	Cur - Property Taxes	N
999999000	VALENTINE/GREGGREY		33.40		1 Transactions		
999999000	VAN BEUSEKOM/MATT 13-943-000-0000-2001	AP	26.18	Per 3 prop tax overpay	23-0-016200	Cur - Property Taxes	N
999999000	VAN BEUSEKOM/MATT		26.18		1 Transactions		
999999000	VISSER/LANCE						

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	VISSER/LANCE 13-943-000-0000-2001	AP	227.00 227.00	Per 3 prop tax overpay 1 Transactions	13-0-005100	Cur - Property Taxes	N
999999000	VOSS/ROSEANNE 13-943-000-0000-2001	AP	90.00 90.00	Per 3 prop tax overpay 1 Transactions	16-0-031200	Cur - Property Taxes	N
999999000	WEBER/JOSEPH 13-943-000-0000-2001	AP	16.82 16.82	Per 3 prop tax overpay 1 Transactions	35-0-030211	Cur - Property Taxes	N
999999000	ZACH/KAREN JOHNSON 13-943-000-0000-2001	AP	676.28 676.28	Per 3 prop tax overpay 1 Transactions	29-1-470700	Cur - Property Taxes	N
943	DEPT Total:		3,796.54	Taxes And Penalties	23 Vendors	23 Transactions	
13	Fund Total:		3,796.54	Taxes & Penalties		23 Transactions	
	Final Total:		3,796.54	23 Vendors	23 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	13	3,796.54	Taxes & Penalties
	All Funds	3,796.54	Total

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1/12/22

1:20PM



Print List in Order By: 2
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3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Lease Payment-Treasurer's Office

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
42	DEPT			Treasurer			
	14330 US Bank						
	01-042-000-0000-6360		200.00	RICOH COPIER LEASE	461539058	Services, Labor, Contracts	N
	14330 US Bank		200.00	1 Transactions			
42	DEPT Total:		200.00	Treasurer	1 Vendors	1 Transactions	
1	Fund Total:		200.00	General Fund		1 Transactions	
	Final Total:		200.00	1 Vendors	1 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	200.00	General Fund
All Funds		200.00	Total

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
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3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

December 2021 Settlements

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
931	DEPT			Towns			
1010	City Of Aitkin 12-931-156-0000-2045	AP	89,510.39	Dec 2021 Settlement		Payable To Village Of Aitkin	N
1010	City Of Aitkin		89,510.39		1 Transactions		
173	City Of Hill City 12-931-157-0000-2045	AP	7,823.43	Dec 2021 Settlement		Payable To Village Of Hill City	N
173	City Of Hill City		7,823.43		1 Transactions		
1025	City Of McGrath-Treasurer 12-931-158-0000-2045	AP	1,424.05	Dec 2021 Settlement		Payable To Village Of Mcgrath	N
1025	City Of McGrath-Treasurer		1,424.05		1 Transactions		
175	City Of Mcgregor 12-931-159-0000-2045	AP	11,829.35	Dec 2021 Settlement		Payable To Village Of Mcgregor	N
175	City Of Mcgregor		11,829.35		1 Transactions		
176	City Of Palisade 12-931-160-0000-2045	AP	11,204.53	Dec 2021 Settlement		Payable To Village Of Palisade	N
176	City Of Palisade		11,204.53		1 Transactions		
178	City Of Tamarack 12-931-161-0000-2045	AP	2,296.74	Dec 2021 Settlement		Payable To Village Of Tamarack	N
178	City Of Tamarack		2,296.74		1 Transactions		
13110	Lake Minnewawa Lake Improvement District 12-931-163-0000-2045	AP	1,069.37	Dec 2021 Settlement		Payable To Lake Minnewawa LID	N
13110	Lake Minnewawa Lake Improvement District		1,069.37		1 Transactions		
7000	Town Of Aitkin Treasurer 12-931-101-0000-2045	AP	16,229.37	Dec 2021 Settlement		Payable To Aitkin Twp	N
7000	Town Of Aitkin Treasurer		16,229.37		1 Transactions		
7001	Town Of Ball Bluff Treasurer 12-931-102-0000-2045	AP	4,946.00	Dec 2021 Settlement		Payable To Ball Bluff Twp	N
7001	Town Of Ball Bluff Treasurer		4,946.00		1 Transactions		
7002	Town Of Balsam Treasurer 12-931-103-0000-2045	AP	123.89	Dec 2021 Settlement		Payable To Balsam Twp	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Account/Formula	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
7002	Town Of Balsam Treasurer				123.89		1 Transactions		
7003	Town Of Beaver Treasurer								
	12-931-104-0000-2045	AP			2,549.45	Dec 2021 Settlement		Payable To Beaver Twp	N
7003	Town Of Beaver Treasurer				2,549.45		1 Transactions		
7004	Town Of Clark Treasurer								
	12-931-105-0000-2045	AP			2,516.70	Dec 2021 Settlement		Payable To Clark Twp	N
7004	Town Of Clark Treasurer				2,516.70		1 Transactions		
7005	Town Of Cornish Treasurer								
	12-931-106-0000-2045	AP			141.88	Dec 2021 Settlement		Payable To Cornish Twp	N
7005	Town Of Cornish Treasurer				141.88		1 Transactions		
7006	Town Of Farm Island Treasurer								
	12-931-107-0000-2045	AP			16,316.17	Dec 2021 Settlement		Payable To Farm Island Twp	N
7006	Town Of Farm Island Treasurer				16,316.17		1 Transactions		
7007	Town Of Fleming Treasurer								
	12-931-108-0000-2045	AP			9,994.24	Dec 2021 Settlement		Payable To Fleming Twp	N
7007	Town Of Fleming Treasurer				9,994.24		1 Transactions		
7008	Town Of Glen Treasurer								
	12-931-109-0000-2045	AP			6,609.76	Dec 2021 Settlement		Payable To Glen Twp	N
7008	Town Of Glen Treasurer				6,609.76		1 Transactions		
7009	Town Of Haugen Treasurer								
	12-931-110-0000-2045	AP			2,148.42	Dec 2021 Settlement		Payable To Haugen Twp	N
7009	Town Of Haugen Treasurer				2,148.42		1 Transactions		
7010	Town Of Hazelton Treasurer								
	12-931-111-0000-2045	AP			14,655.15	Dec 2021 Settlement		Payable To Hazelton Twp	N
7010	Town Of Hazelton Treasurer				14,655.15		1 Transactions		
4879	Town Of Hill Lake Clerk-Treas								
	12-931-112-0000-2045	AP			3,905.88	Dec 2021 Settlement		Payable To Hill Lake Twp	N
4879	Town Of Hill Lake Clerk-Treas				3,905.88		1 Transactions		
7011	Town Of Idun Treasurer								

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7011	Town Of Idun Treasurer 12-931-113-0000-2045	AP	2,884.21 2,884.21	Dec 2021 Settlement	1 Transactions	Payable To Idun Twp	N
7012	Town Of Jevne Treasurer 12-931-114-0000-2045	AP	5,822.27 5,822.27	Dec 2021 Settlement	1 Transactions	Payable To Jevne Twp	N
7013	Town Of Kimberly Treasurer 12-931-115-0000-2045	AP	10,111.76 10,111.76	Dec 2021 Settlement	1 Transactions	Payable To Kimberly Twp	N
7014	Town Of Lakeside Treasurer 12-931-116-0000-2045	AP	16,873.92 16,873.92	Dec 2021 Settlement	1 Transactions	Payable To Lakeside Twp	N
7015	Town Of Lee Treasurer 12-931-117-0000-2045	AP	1,102.10 1,102.10	Dec 2021 Settlement	1 Transactions	Payable To Lee Twp	N
7016	Town Of Libby Treasurer 12-931-118-0000-2045	AP	1,221.54 1,221.54	Dec 2021 Settlement	1 Transactions	Payable To Libby Twp	N
7017	Town Of Logan Treasurer 12-931-119-0000-2045	AP	8,366.10 8,366.10	Dec 2021 Settlement	1 Transactions	Payable To Logan Twp	N
7018	Town Of Macville Treasurer 12-931-120-0000-2045	AP	1,867.75 1,867.75	Dec 2021 Settlement	1 Transactions	Payable To Macville Twp	N
7019	Town Of Malmo Treasurer 12-931-121-0000-2045	AP	7,279.83 7,279.83	Dec 2021 Settlement	1 Transactions	Payable To Malmo Twp	N
7020	Town Of Mcgregor - Treasurer 12-931-122-0000-2045	AP	464.87 464.87	Dec 2021 Settlement	1 Transactions	Payable To Mcgregor Twp	N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name	Rpt	Account/Formula	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
7021	Town Of Millward Treasurer		12-931-141-0000-2045	AP	1,431.70	Dec 2021 Settlement		Payable To Millward Twp	N
7021	Town Of Millward Treasurer				1,431.70		1 Transactions		
7022	Town Of Morrison Treasurer		12-931-123-0000-2045	AP	10,890.00	Dec 2021 Settlement		Payable To Morrison Twp	N
7022	Town Of Morrison Treasurer				10,890.00		1 Transactions		
7023	Town Of Nordland Treasurer		12-931-124-0000-2045	AP	23,210.83	Dec 2021 Settlement		Payable To Nordland Twp	N
7023	Town Of Nordland Treasurer				23,210.83		1 Transactions		
7024	Town Of Pliny Treasurer		12-931-125-0000-2045	AP	1,156.79	Dec 2021 Settlement		Payable To Pliny Twp	N
7024	Town Of Pliny Treasurer				1,156.79		1 Transactions		
7025	Town Of Rice River Treasurer		12-931-126-0000-2045	AP	3,864.70	Dec 2021 Settlement		Payable To Rice River Twp	N
7025	Town Of Rice River Treasurer				3,864.70		1 Transactions		
7026	Town Of Salo Treasurer		12-931-127-0000-2045	AP	3,543.99	Dec 2021 Settlement		Payable To Salo Twp	N
7026	Town Of Salo Treasurer				3,543.99		1 Transactions		
7027	Town Of Seavey Treasurer		12-931-128-0000-2045	AP	2,227.98	Dec 2021 Settlement		Payable To Seavey Twp	N
7027	Town Of Seavey Treasurer				2,227.98		1 Transactions		
7028	Town Of Shamrock Treasurer		12-931-129-0000-2045	AP	22,359.66	Dec 2021 Settlement		Payable To Shamrock Twp	N
7028	Town Of Shamrock Treasurer				22,359.66		1 Transactions		
7029	Town Of Spalding Treasurer		12-931-130-0000-2045	AP	2,234.63	Dec 2021 Settlement		Payable To Spalding Twp	N
7029	Town Of Spalding Treasurer				2,234.63		1 Transactions		
7030	Town Of Spencer Treasurer		12-931-131-0000-2045	AP	13,110.19	Dec 2021 Settlement		Payable To Spencer Twp	N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name	Rpt	Account/Formula	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
7030	Town Of Spencer Treasurer				13,110.19		1 Transactions		
7031	Town Of Turner Treasurer								
	12-931-132-0000-2045	AP			2,905.99	Dec 2021 Settlement		Payable To Turner Twp	N
7031	Town Of Turner Treasurer				2,905.99		1 Transactions		
7032	Town Of Verdon Treasurer								
	12-931-133-0000-2045	AP			1,948.07	Dec 2021 Settlement		Payable To Verdon Twp	N
7032	Town Of Verdon Treasurer				1,948.07		1 Transactions		
7033	Town Of Wagner Treasurer								
	12-931-134-0000-2045	AP			4,629.48	Dec 2021 Settlement		Payable To Wagner Twp	N
7033	Town Of Wagner Treasurer				4,629.48		1 Transactions		
7034	Town Of Waukenabo Treasurer								
	12-931-135-0000-2045	AP			7,835.39	Dec 2021 Settlement		Payable To Waukenabo Twp	N
7034	Town Of Waukenabo Treasurer				7,835.39		1 Transactions		
7035	Town Of Wealthwood Treasurer								
	12-931-136-0000-2045	AP			5,760.16	Dec 2021 Settlement		Payable To Wealthwood Twp	N
7035	Town Of Wealthwood Treasurer				5,760.16		1 Transactions		
7036	Town Of White Pine Treasurer								
	12-931-137-0000-2045	AP			130.40	Dec 2021 Settlement		Payable To White Pine Twp	N
7036	Town Of White Pine Treasurer				130.40		1 Transactions		
7037	Town Of Williams Treasurer								
	12-931-138-0000-2045	AP			2,534.88	Dec 2021 Settlement		Payable To Williams Twp	N
7037	Town Of Williams Treasurer				2,534.88		1 Transactions		
7038	Town Of Workman - Treasurer								
	12-931-139-0000-2045	AP			3,723.87	Dec 2021 Settlement		Payable To Workman Twp	N
7038	Town Of Workman - Treasurer				3,723.87		1 Transactions		
931	DEPT Total:				374,787.83	Towns	47 Vendors	47 Transactions	
932	DEPT					Schools			
	393 ISD 1 Aitkin-Treasurer								
	12-932-000-0000-6801	AP			92,590.17	Dec 2021 Settlement		Appropriations	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
393	ISD 1 Aitkin-Treasurer		92,590.17		1 Transactions		
1985	ISD 182 Crosby-Treasurer 12-932-000-0000-6801	AP	15.84	Dec 2021 Settlement		Appropriations	N
1985	ISD 182 Crosby-Treasurer		15.84		1 Transactions		
392	ISD 2 Hill City-Treasurer 12-932-000-0000-6801	AP	20,533.26	Dec 2021 Settlement		Appropriations	N
392	ISD 2 Hill City-Treasurer		20,533.26		1 Transactions		
1983	ISD 2165 Hinckley Finlayson-Treasurer 12-932-000-0000-6801	AP	9,898.20	Dec 2021 Settlement		Appropriations	N
1983	ISD 2165 Hinckley Finlayson-Treasurer		9,898.20		1 Transactions		
1979	ISD 2580 East Central-Treasurer 12-932-000-0000-6801	AP	1,994.44	Dec 2021 Settlement		Appropriations	N
1979	ISD 2580 East Central-Treasurer		1,994.44		1 Transactions		
395	ISD 4 McGregor-Treasurer 12-932-000-0000-6801	AP	57,048.20	Dec 2021 Settlement		Appropriations	N
395	ISD 4 McGregor-Treasurer		57,048.20		1 Transactions		
1982	ISD 473 Isle-Treasurer 12-932-000-0000-6801	AP	10,333.77	Dec 2021 Settlement		Appropriations	N
1982	ISD 473 Isle-Treasurer		10,333.77		1 Transactions		
1981	ISD 577 Willow River-Treasurer 12-932-000-0000-6801	AP	1,788.37	Dec 2021 Settlement		Appropriations	N
1981	ISD 577 Willow River-Treasurer		1,788.37		1 Transactions		
394	ISD 698 Floodwood-Treasurer 12-932-000-0000-6801	AP	455.44	Dec 2021 Settlement		Appropriations	N
394	ISD 698 Floodwood-Treasurer		455.44		1 Transactions		
1984	ISD 95 Cromwell-Wright-Treasurer 12-932-000-0000-6801	AP	30.03	Dec 2021 Settlement		Appropriations	N
1984	ISD 95 Cromwell-Wright-Treasurer		30.03		1 Transactions		

WLC1
 1/18/22 2:04PM
 12 Townships/Cities/ARDC/Amt

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
932	DEPT Total:		194,687.72	Schools	10 Vendors	10 Transactions	
12	Fund Total:		569,475.55	Townships/Cities/ARDC/Ambulan		57 Transactions	
	Final Total:		569,475.55	57 Vendors	57 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	12	569,475.55	Townships/Cities/ARDC/Ambulan
All Funds		569,475.55	Total
			Approved by,
		
		

WLC1
1/19/22

11:27AM



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Unorg Cemetery Appropriations

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
423	DEPT			Unorganized Cemetary			
14090	Caverly, Treasurer/Brandi						
	04-423-000-0000-6801	AP	614.59	2021 UNORG CEMETARY 51-27	2021 CEMETARY	Appropriations	N
	04-423-000-0000-6801	AP	626.23	2021 UNORG CEMETARY 52-27	2021 CEMETARY	Appropriations	N
14090	Caverly, Treasurer/Brandi		1,240.82	2 Transactions			
3757	Packer-Treasurer/Warren						
	04-423-000-0000-6801	AP	1,680.03	2021 UNORG CEMETERY 50-25	2021 CEMETERY	Appropriations	N
3757	Packer-Treasurer/Warren		1,680.03	1 Transactions			
423	DEPT Total:		2,920.85	Unorganized Cemetary	2 Vendors	3 Transactions	
4	Fund Total:		2,920.85	Special Revenue(Unorg R&B,Fire		3 Transactions	
	Final Total:		2,920.85	2 Vendors	3 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	4	2,920.85	Special Revenue(Unorg R&B,Fire,
	All Funds	2,920.85	Total
			Approved by,
		
		

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims #40066297

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360		624.54	Dep Care FSA Claims 2021	40066297	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		554.98	Med FSA Claims 2021	40066297	Flex Plan Withdrawals	N
	8410 Bremer Bank		1,179.52	2 Transactions			
1 Fund Total:			1,179.52	General Fund	1 Vendors	2 Transactions	
Final Total:			1,179.52	1 Vendors	2 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,179.52	General Fund
All Funds	1,179.52	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

LLCC Credit Card Fees December 2021

KMR1

1/4/22

9:27AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

19 Long Lake Conservation Cen

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 19-522-000-0000-6267		33.20	Credit Card Fees	December 2021	Credit Card Fees	N
	8410 Bremer Bank		33.20	1 Transactions			
19 Fund Total:			33.20	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:			33.20	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	19	33.20	Long Lake Conservation Center
All Funds		33.20	Total
			Approved by,
		
		

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Returned Payment, Unable to Locate

KMR1

1/5/22

1:57PM

12 Townships/Cities/ARDC/Amt

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1	8410 Bremer Bank 12-000-000-0000-2280		Returned Pmt-Unable to Locate	09-1-100200	Prepaid Property Taxes	N
	8410 Bremer Bank		1 Transactions			
12 Fund Total:			300.00	Townships/Cities/ARDC/Ambulan	1 Vendors	1 Transactions
Final Total:			300.00	1 Vendors	1 Transactions	

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	12	300.00	Townships/Cities/ARDC/Ambulan
All Funds		300.00	Total
			Approved by,
		
		

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3	780 Bremer Bank 01-042-000-0000-5079		0.02	Deed Tax-December 2021		3% State Deed Tax	N
	780 Bremer Bank		0.02	1 Transactions			
4	8410 Bremer Bank 01-044-904-0000-6360		1,167.04	Dep Care FSA Claims 2021	40074256	Flex Plan Withdrawals	N
5	01-044-904-0000-6360		142.53	Med FSA Claims 2021	40074256	Flex Plan Withdrawals	N
	8410 Bremer Bank		1,309.57	2 Transactions			
1 Fund Total:			1,309.59	General Fund	2 Vendors	3 Transactions	

KMR1
1/5/22 2:09PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

9 State

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	780 Bremer Bank					
2	09-000-000-0000-2025		51,999.16	Deed Tax-December 2021		State's Share Of Deed Tax (97%) N
1	09-000-000-0000-2026		42,508.55	Mtg Reg - December 2021		State Share Of Mortgage Registry (97%) N
	780 Bremer Bank		94,507.71	2 Transactions		
9 Fund Total:			94,507.71	State	1 Vendors	2 Transactions

KMR1
1/5/22 2:09PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
6	8410 Bremer Bank 10-923-000-0000-5257		25.00	Returned Check-D Booker	#01995	FTS-Timber	N
	8410 Bremer Bank		25.00	1 Transactions			
10 Fund Total:			25.00	Trust	1 Vendors	1 Transactions	
Final Total:			95,842.30	4 Vendors	6 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,309.59	General Fund
	9	94,507.71	State
	10	25.00	Trust
All Funds		95,842.30	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

ELAN paid 12/23/2021

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462	Bremer Bank (Elan ACH)						
53	01-044-000-0000-6800		7,497.51-	ELAN - Paid 12/23/21 Allocated		ELAN - Statement Payment	N
15	01-049-000-0000-6405		3.39	Isopropyl Alcohol		Office Supplies (Non Computer)	N
22	01-053-000-0000-6268		89.00	Supreme Trainer		Staff Training, Development	N
23	01-053-000-0000-6405		10.79-	Target - Credit, Cancelled Ord		Office Supplies	N
50	01-200-000-0000-6360		120.00	Quality Equipment-Inspect Kubo		Services, Labor, Contracts	N
35	01-252-000-0000-6465		60.28	Walmart-Towels		Prisoner Welfare Supplies	N
34	01-252-252-0000-6465		66.19	Walmart-Soda & Pizza		Prisoner Welfare Supplies	N
49	01-252-252-0000-6465		36.00	Reading Glasses		Prisoner Welfare Supplies	N
51	01-252-252-0000-6465		35.32	Raquetballs		Prisoner Welfare Supplies	N
52	01-252-252-0000-6465		155.81	Medicine Balls		Prisoner Welfare Supplies	N
28	01-200-019-0000-6460		62.38	Petsmart - Reno Food		Deputy Supplies	N
24	01-053-000-0000-6360		225.00	ApplicantStack Recruit	148926	Services, Labor, Contracts	N
				12/01/2021 01/01/2022			
29	01-044-000-0000-6360		16.03	Webex	161-00521003	Services, Labor, Contracts	N
				12/06/2021 01/07/2022			
33	01-090-000-0000-6266		59.85	Download Manager	2032810	Computer Research	N
43	01-391-000-0000-6268		525.00	UofM-Basic Onsite Systems	A Carlstrom	Staff Training, Development	N
				04/18/2022 04/22/2022			
42	01-391-000-0000-6339		10.75	AMC Meal	A Carlstrom	Meals (Overnight)	N
				12/08/2021 12/08/2021			
44	01-391-000-0000-6339		26.91	AMC Meal	A Carlstrom	Meals (Overnight)	N
				12/06/2021 12/06/2021			
19	01-001-000-0000-6332		286.32	Lodging-AMC Conference	A Marcotte	Hotel / Motel Lodging	N
				12/05/2021 12/08/2021			
18	01-001-000-0000-6339		22.72	AMC Meal	A Marcotte	Meals (Overnight)	N
				12/07/2021 12/07/2021			
46	01-001-000-0000-6332		286.32	Lodging-AMC Conference	B Napstad	Hotel / Motel Lodging	N
				12/06/2021 12/08/2021			
47	01-001-000-0000-6332		143.16	Lodging-AMC Conference	B Napstad	Hotel / Motel Lodging	N
				12/06/2021 12/06/2021			
21	01-053-000-0000-6199		101.00	Employee Recognition	D Lamke	Employee Recognition	N
14	01-120-000-0000-6360		384.56	1 Week Stay-Veteran	Donation	Services, Labor, Contracts	N
20	01-053-000-0000-6199		100.00	Employee Recognition	F Blaszak	Employee Recognition	N
36	01-122-000-0000-6268		360.00	UofM-Soils Training	HE	Staff Training, Development	N
				05/23/2022 05/25/2022			
38	01-122-000-0000-6268		330.00	UofM-Inspecting Systems	HE	Staff Training, Development	N
				06/01/2022 06/03/2022			
37	01-122-000-0000-6405		182.00	OSTP Card and Guidebook	HE	Office, Film, & Field Supplies	N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
30	01-052-000-0000-6332		429.48	Lodging-AMC Conference 12/05/2021 12/08/2021	J Seibert	Hotel / Motel Lodging	N
27	01-120-000-0000-6240		50.00	2022 NACVSO Membership Dues	Josh	Membership/Dues/Association Fees	N
32	01-257-251-0000-6332		233.63	Lodging-AMC Conference 12/06/2021 12/07/2021	K Genz	Hotel / Motel Lodging	N
31	01-257-251-0000-6339		46.18	AMC Meal 12/06/2021 12/07/2021	K Genz	Meals (Overnight)	N
17	01-001-000-0000-6332		429.48	Lodging-AMC Conference 12/05/2021 12/08/2021	L Westerlund	Hotel / Motel Lodging	N
16	01-001-000-0000-6339		14.26	AMC Meal 12/07/2021 12/07/2021	L Westerlund	Meals (Overnight)	N
39	01-122-000-0000-6268		360.00	UofM-Soils Training 05/23/2022 05/25/2022	MO	Staff Training, Development	N
40	01-122-000-0000-6268		330.00	UofM-Inspecting Systems 06/01/2022 06/03/2022	MO	Staff Training, Development	N
41	01-122-000-0000-6405		12.00	OSTP Card-Soils Training	MO	Office, Film, & Field Supplies	N
5462	Bremer Bank (Elan ACH)		1,915.28-	36 Transactions			
1 Fund Total:			1,915.28-	General Fund	1 Vendors	36 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	5462 Bremer Bank (Elan ACH)					
26	03-301-000-0000-6241		73.08	MCEA Conference Room-Meals		Meeting/Conference Registration Fee N
25	03-308-000-0000-6374		504.99	2021 Kauf Trailer License		Auto & Trailer License N
	5462 Bremer Bank (Elan ACH)		578.07	2 Transactions		
3 Fund Total:			578.07	Road & Bridge	1 Vendors	2 Transactions

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4	5462 Bremer Bank (Elan ACH) 05-400-440-0410-6266		6.74	Webex (CB, CG, PA) 12/09/2021 01/08/2022		Software Fees/License Fees	N
13	05-400-450-0451-6360		529.20	HE - Practice Better Annual Su 12/06/2021		Services, Labor, Contracts	N
4	05-420-600-4800-6266		15.87	Webex (CB, CG, PA) 12/09/2021 01/08/2022		Software Fees/License Fees	N
10	05-430-700-4800-6240		75.00	MN Gerontological Membership 12/10/2021		Membership/Dues/Association Fees	N
4	05-430-700-4800-6266		25.49	Webex (CB, CG, PA) 12/09/2021 01/08/2022		Software Fees/License Fees	N
9	05-400-400-0402-6266		16.03	Covid-19 Vaccine - Webex (BH) 12/09/2021 01/08/2022		Software Fees/License Fees	N
6	05-400-440-0410-6266		16.03	Webex (EM) 12/09/2021 01/08/2022		Software Fees/License Fees	N
7	05-420-600-4800-6266		16.03	Webex (JG) 12/09/2021 01/08/2022		Software Fees/License Fees	N
8	05-420-640-4800-6266		16.03	Webex (JH) 12/09/2021 01/08/2022		Software Fees/License Fees	N
5	05-430-700-4800-6266		32.06	Webex (KL, JS) 12/09/2021 01/08/2022		Software Fees/License Fees	N
2	05-430-760-3040-6020		118.70	APS - Personal Items 12/14/2021	66534638	APS Assessment/Investigation	N
1	05-430-700-4800-6810		25.00	MH-FLEX - Pharmacy Gift Card 12/22/2021	70366000	Mh Init - Flex	N
11	05-400-450-0451-6435		17.62	HE - Baking Supply 12/04/2021	Budget	Public Health Program Related Supplies	N
12	05-400-450-0451-6435		336.93	HE - Empl Wellness Supply 12/07/2021	Budget	Public Health Program Related Supplies	N
3	05-400-440-0410-6266		2.80	Availity - October '21 11/01/2021 11/30/2021	INV00733670	Software Fees/License Fees	N
3	05-420-600-4800-6266		6.60	Availity - October '21 11/01/2021 11/30/2021	INV00733670	Software Fees/License Fees	N
3	05-430-700-4800-6266		10.60	Availity - October '21 11/01/2021 11/30/2021	INV00733670	Software Fees/License Fees	N
	5462 Bremer Bank (Elan ACH)		1,266.73	17 Transactions			
5 Fund Total:			1,266.73	Health & Human Services	1 Vendors	17 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
48	5462 Bremer Bank (Elan ACH) 10-923-000-0000-6450			26.99	Iphone Case - Chris		Field Supplies	N
	5462 Bremer Bank (Elan ACH)			26.99	1 Transactions			
10 Fund Total:				26.99	Trust	1 Vendors	1 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

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19 Long Lake Conservation Cen

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
45	5462 Bremer Bank (Elan ACH) 19-521-000-0000-6405		43.49	CPR Pads		Office Supplies	N
	5462 Bremer Bank (Elan ACH)		43.49		1 Transactions		
19 Fund Total:			43.49	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:			0.00	5 Vendors	57 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	-1,915.28	General Fund
	3	578.07	Road & Bridge
	5	1,266.73	Health & Human Services
	10	26.99	Trust
	19	43.49	Long Lake Conservation Center
	All Funds	0.00	Total

Approved by,

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

ELAN Paid 01/06/2022

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462 Bremer Bank (Elan ACH)							
36	01-044-000-0000-6800		3,453.42-	ELAN Paid 01/06/2022 Allocated		ELAN - Statement Payment	N
10	01-053-000-0000-6241		100.00	MPLERA - 2022 Winter Conf 02/10/2022 02/10/2022		Registration Fee	N
28	01-122-000-0000-6335		39.00	Holiday Station Fuel - K Turno		Gas/Vehicle Fuel Charges	N
26	01-122-000-0000-6405		33.98	Phone Cases		Office, Film, & Field Supplies	N
35	01-200-000-0000-6302		61.97	Wiper Blades		Vehicle Maintenance	N
17	01-200-000-0000-6405		26.20	Staplers		Office Supplies	N
15	01-200-000-0000-6460		17.98	Car Key Holder - #225		Deputy Supplies	N
19	01-200-019-0000-6360		86.90	Nationwide K9 Insurance Loki		Services, Labor, Contracts	N
20	01-200-019-0000-6360		80.16	Animal House-Reno Housing 12/26/2021 12/29/2021		Services, Labor, Contracts	N
21	01-200-019-0000-6360		99.00	McGregor Print Pros-K9 Cards		Services, Labor, Contracts	N
14	01-252-000-0000-6405		59.00	Vaccum for dispatch		Office Supplies	N
16	01-252-000-0000-6405		26.20	Staplers		Office Supplies	N
25	01-252-252-0000-6465		22.19	Christmas Treats		Prisoner Welfare Supplies	N
31	01-252-252-0000-6465		38.16	Weight Loss DVDs		Prisoner Welfare Supplies	N
32	01-252-252-0000-6465		27.47	Board Game		Prisoner Welfare Supplies	N
33	01-252-252-0000-6465		143.47	Board Games		Prisoner Welfare Supplies	N
34	01-252-252-0000-6465		259.98	TVs		Prisoner Welfare Supplies	N
9	01-711-000-0000-6240		295.00	EDAM Membership		Membership/Dues/Association Fees	N
11	01-711-000-0000-6241		190.00	EDAM Winter Conf 01/27/2022 01/28/2022		Registration Fee	N
4	01-110-000-0000-6415		79.99	Fuel Pump - Snowblower		Operational Supplies	N
3	01-110-000-0000-6570		87.40	Gas - Truck, Sweeper & Snowblo		Motor Fuel & Lubricants	N
27	01-122-000-0000-6360		14.99	Zoom Monthly 12/22/2021 01/21/2022	124122847	Services, Labor, Contracts	N
22	01-049-000-0000-6266		99.00	Flaticon-Software	2021-2837783	Software Fees/License Fees	N
23	01-049-000-0000-6485		24.95	ToneC	2047119	Computer/Technology Supplies	N
8	01-053-000-0000-6360		85.00	ForestryUSA.Com	21-1222	Services, Labor, Contracts	N
24	01-049-000-0000-6485		69.90	Paypro Global xplorer Pro	23680502	Computer/Technology Supplies	N
18	01-252-003-0000-6241		150.00	MSA - Gun Law Trng - Pam	Online	School Registration Fee	N
5462 Bremer Bank (Elan ACH)			1,235.53-	27 Transactions			
1 Fund Total:			1,235.53-	General Fund	1 Vendors	27 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	5462 Bremer Bank (Elan ACH) 02-120-000-0000-6357		53.84	Ripple River Motel -Veteran 12/21/2021 12/22/2021	Donations	MNDVA Grant/Donations for Vets Expe	N
5	02-120-000-0000-6357		29.00	Wireless Phone - 1 Month	Donations	MNDVA Grant/Donations for Vets Expe	N
6	02-120-000-0000-6357		135.56	American Fam Ins. 12/01/2021 01/31/2022	Donations	MNDVA Grant/Donations for Vets Expe	N
7	02-120-000-0000-6357		475.00	BIC Repair-Auto Repair	Donations	MNDVA Grant/Donations for Vets Expe	N
	5462 Bremer Bank (Elan ACH)		693.40	4 Transactions			
2 Fund Total:			693.40	Reserves Fund	1 Vendors	4 Transactions	

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Aitkin County



3 Road & Bridge

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13	5462 Bremer Bank (Elan ACH) 03-301-000-0000-6405		24.18	Office Supplies		Office Supplies	N
12	03-303-000-0000-6590		39.98	Truck Antenna		Repair & Maintenance Supplies	N
	5462 Bremer Bank (Elan ACH)		64.16	2 Transactions			
3 Fund Total:			64.16	Road & Bridge	1 Vendors	2 Transactions	

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Aitkin County



5 Health & Human Services

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 5

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	5462 Bremer Bank (Elan ACH) 05-400-450-0451-6360		6.99	SHIP-HC WIX 12/26/2021		Services, Labor, Contracts	N
	5462 Bremer Bank (Elan ACH)		6.99	1 Transactions			
5 Fund Total:			6.99	Health & Human Services	1 Vendors	1 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
30	5462 Bremer Bank (Elan ACH) 10-923-000-0000-6254			194.98	Spectrum Internet 12/20/2021 01/19/2022	45857052021	Utilities-Gas and Electric	N
	5462 Bremer Bank (Elan ACH)			194.98	1 Transactions			
10 Fund Total:				194.98	Trust	1 Vendors	1 Transactions	

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Aitkin County



19 Long Lake Conservation Cen

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
29	5462 Bremer Bank (Elan ACH) 19-521-000-0000-6240			276.00	Wix Annual Membership		Membership/Dues/Association Fees	N
	5462 Bremer Bank (Elan ACH)			276.00	1 Transactions			
19 Fund Total:				276.00	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:				0.00	6 Vendors	36 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	-1,235.53	General Fund
2	693.40	Reserves Fund
3	64.16	Road & Bridge
5	6.99	Health & Human Services
10	194.98	Trust
19	276.00	Long Lake Conservation Center
All Funds	0.00	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

FSA Claims #40079033

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8410 Bremer Bank							
1	01-044-904-0000-6360		83.00	Dep Care FSA Claims 2021	40079033	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		447.02	Med FSA Claims 2021	40079033	Flex Plan Withdrawals	N
3	01-044-904-0000-6360		735.00	Med FSA Claims 2020	40079033	Flex Plan Withdrawals	N
8410 Bremer Bank			1,265.02	3 Transactions			
1 Fund Total:			1,265.02	General Fund	1 Vendors	3 Transactions	
Final Total:			1,265.02	1 Vendors	3 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,265.02	General Fund
All Funds	1,265.02	Total

Approved by,

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1/12/22

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Sales/Use and Diesel Tax December 2021

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
1	01-040-021-0000-5840		0.96	Receipt Nbr 17253 12/14/2021		Misc Receipts	N
2	01-042-000-0000-5840		0.78	Receipt Nbr 17238 12/10/2021		Misc Receipts	N
3	01-043-000-0000-5840		0.51	Receipt Nbr 17221 12/07/2021		Misc Receipts	N
4	01-043-000-0000-5840		0.51	Receipt Nbr 17384 12/28/2021		Misc Receipts	N
5	01-090-000-0000-5840		7.08	Receipt Nbr 17255 12/14/2021		Misc Receipts	N
6	01-090-000-0000-5840		4.18	Receipt Nbr 17298 12/17/2021		Misc Receipts	N
7	01-090-000-0000-5840		6.43	Receipt Nbr 17393 12/30/2021		Misc Receipts	N
8	01-100-000-0000-5840		31.91	Receipt Nbr 3012 12/06/2021		Misc Receipts	N
9	01-100-000-0000-5840		21.99	Receipt Nbr 3036 12/09/2021		Misc Receipts	N
10	01-100-000-0000-5840		4.25	Receipt Nbr 3046 12/10/2021		Misc Receipts	N
11	01-100-000-0000-5840		0.64	Receipt Nbr 3069 12/16/2021		Misc Receipts	N
12	01-100-000-0000-5840		5.79	Receipt Nbr 3076 12/16/2021		Misc Receipts	N
13	01-100-000-0000-5840		0.13	Receipt Nbr 3099 12/20/2021		Misc Receipts	N
14	01-100-000-0000-5840		0.64	Receipt Nbr 3124 12/23/2021		Misc Receipts	N
15	01-100-000-0000-5840		3.22	Receipt Nbr 3136 12/28/2021		Misc Receipts	N
16	01-252-252-0000-5872		87.39	Receipt Nbr 17230 12/09/2021		Phone Card Prisoner Welfare(Taxable)	N
17	01-252-252-0000-5872		78.06	Receipt Nbr 17300 12/17/2021		Phone Card Prisoner Welfare(Taxable)	N
89991	Bremer Bank		254.47	17 Transactions			
1 Fund Total:			254.47	General Fund	1 Vendors	17 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
18	03-000-000-0000-5517		1.93	Receipt Nbr 17187 12/02/2021		Charges-Individuals	N
19	03-000-000-0000-5517		5.79	Receipt Nbr 17198 12/02/2021		Charges-Individuals	N
20	03-000-000-0000-5517		0.23	Receipt Nbr 17198 12/02/2021		Charges-Individuals	N
21	03-000-000-0000-5517		7.72	Receipt Nbr 17247 12/13/2021		Charges-Individuals	N
22	03-000-000-0000-5517		1.93	Receipt Nbr 17313 12/20/2021		Charges-Individuals	N
23	03-000-000-0000-5517		3.86	Receipt Nbr 17337 12/21/2021		Charges-Individuals	N
24	03-000-000-0000-5517		1.93	Receipt Nbr 17339 12/21/2021		Charges-Individuals	N
25	03-000-000-0000-5517		1.93	Receipt Nbr 17346 12/22/2021		Charges-Individuals	N
26	03-000-000-0000-5517		3.86	Receipt Nbr 17348 12/22/2021		Charges-Individuals	N
27	03-000-000-0000-5517		0.51	Receipt Nbr 17349 12/22/2021		Charges-Individuals	N
64	03-303-000-0000-6570		2,271.45	Diesel Tax: December 2021		Motor Fuel & Lubricants	N
89991	Bremer Bank		2,301.14	11 Transactions			
3 Fund Total:			2,301.14	Road & Bridge	1 Vendors	11 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
48	05-400-420-4800-6435		3.83	Warr Nbr 203667 12/10/2021		Public Health Program Related Supplies	N
32	05-400-440-0410-6405		0.66	Warr Nbr 203622 12/03/2021		Office Supplies	N
33	05-400-440-0410-6405		0.26	Warr Nbr 203622 12/03/2021		Office Supplies	N
34	05-400-440-0410-6405		0.27	Warr Nbr 203622 12/03/2021		Office Supplies	N
35	05-400-440-0410-6405		0.49	Warr Nbr 203622 12/03/2021		Office Supplies	N
36	05-400-440-0410-6405		0.27	Warr Nbr 203622 12/03/2021		Office Supplies	N
37	05-400-440-0410-6405		0.06	Warr Nbr 203622 12/03/2021		Office Supplies	N
49	05-400-440-0410-6405		0.24	Warr Nbr 203667 12/10/2021		Office Supplies	N
50	05-400-440-0410-6405		0.57	Warr Nbr 203667 12/10/2021		Office Supplies	N
51	05-400-440-0410-6405		0.25	Warr Nbr 203667 12/10/2021		Office Supplies	N
38	05-400-440-0410-6480		0.06-	Warr Nbr 203622 12/03/2021		Small Furniture/Equipment	N
39	05-420-600-4800-6405		1.55	Warr Nbr 203622 12/03/2021		Office Supplies	N
40	05-420-600-4800-6405		0.62	Warr Nbr 203622 12/03/2021		Office Supplies	N
41	05-420-600-4800-6405		0.63	Warr Nbr 203622 12/03/2021		Office Supplies	N
42	05-420-600-4800-6405		1.15	Warr Nbr 203622 12/03/2021		Office Supplies	N
43	05-420-600-4800-6405		0.64	Warr Nbr 203622 12/03/2021		Office Supplies	N
44	05-420-600-4800-6405		0.14	Warr Nbr 203622 12/03/2021		Office Supplies	N
52	05-420-600-4800-6405		0.57	Warr Nbr 203667 12/10/2021		Office Supplies	N
53	05-420-600-4800-6405		1.33	Warr Nbr 203667 12/10/2021		Office Supplies	N
54	05-420-600-4800-6405		0.58	Warr Nbr 203667 12/10/2021		Office Supplies	N
55	05-420-600-4800-6405		0.65	Warr Nbr 203667 12/10/2021		Office Supplies	N
45	05-420-600-4800-6480		0.15-	Warr Nbr 203622 12/03/2021		Small Furniture/Equipment	N
46	05-430-700-4800-6405		2.49	Warr Nbr 203622 12/03/2021		Office Supplies	N
47	05-430-700-4800-6405		0.99	Warr Nbr 203622 12/03/2021		Office Supplies	N
56	05-430-700-4800-6405		0.89	Warr Nbr 203667 12/10/2021		Office Supplies	N
57	05-430-700-4800-6405		0.92	Warr Nbr 203667 12/10/2021		Office Supplies	N
58	05-430-700-4800-6405		2.14	Warr Nbr 203667 12/10/2021		Office Supplies	N
59	05-430-700-4800-6405		0.93	Warr Nbr 203667 12/10/2021		Office Supplies	N
60	05-430-700-4800-6405		0.47	Warr Nbr 203667 12/10/2021		Office Supplies	N
61	05-430-700-4800-6405		0.65	Warr Nbr 203667 12/10/2021		Office Supplies	N
62	05-430-700-4800-6405		0.88	Warr Nbr 203667 12/10/2021		Office Supplies	N
63	05-430-700-4800-6405		0.47	Warr Nbr 203667 12/10/2021		Office Supplies	N
89991	Bremer Bank		25.38	32 Transactions			
5 Fund Total:			25.38	Health & Human Services		1 Vendors	32 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
28	19-521-000-0000-5885		2.14	Receipt Nbr 17202 12/03/2021		Commissary Sales Taxable	N
29	19-521-000-0000-5885		2.14-	Receipt Nbr 17202 12/03/2021		Commissary Sales Taxable	N
30	19-521-000-0000-5885		2.53	Receipt Nbr 17312 12/20/2021		Commissary Sales Taxable	N
31	19-521-000-0000-5885		1.93	Receipt Nbr 17334 12/21/2021		Commissary Sales Taxable	N
89991	Bremer Bank		4.46	4 Transactions			
19 Fund Total:			4.46	Long Lake Conservation Center	1 Vendors	4 Transactions	
Final Total:			2,585.45	4 Vendors	64 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	254.47	General Fund
3	2,301.14	Road & Bridge
5	25.38	Health & Human Services
19	4.46	Long Lake Conservation Center
All Funds	2,585.45	Total

Approved by,

.....

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Print List in Order By: 1
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

State General Tax 3rd Apportionment

KMR1
1/19/22 11:19AM

Aitkin County



9 State

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 09-000-000-0000-2058			33,845.95	State General Tax	3rd Apportion	State General Tax-Education	N
	8410 Bremer Bank			33,845.95	1 Transactions			
9 Fund Total:				33,845.95	State	1 Vendors	1 Transactions	
Final Total:				33,845.95	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
9	33,845.95	State
All Funds	33,845.95	Total

Approved by,

.....

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Board of County Commissioners Agenda Request

2T
Agenda Item #

Requested Meeting Date: 1-25-22

Title of Item: Engineering Services Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: Requests for Engineering Service Proposals were recently solicited for the design of SAP 001-605-016 - Replacement of Bridge 01509 on CSAH 5 over the Willow River located 1.5 miles north of Palisade. This project is currently listed in the 2024 Capital Road Improvement Plan at an estimated construction cost of \$950,000. Proposals were received as follows: Erickson Engineering, Bloomington, MN - \$45,545 cost plus, not to exceed Widseth, Baxter, MN - \$47,668 lump sum		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Motion to award engineering service agreement to Erickson Engineering for \$45,545 cost plus, not to exceed.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ 45,545 Is this budgeted? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> \$40,000 was budgeted in 2021 and an additional \$10,000 was budgeted in 2022 for these services.		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

2U

Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: Community Corrections Interim Comprehensive Plan

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Kameron Genz		Department: Community Corrections
Presenter (Name and Title): Kameron Genz - Director of Community Corrections		Estimated Time Needed: 0 min
Summary of Issue: 1. Approval of 2021-2022 Interim Comprehensive Plan and budget.		
Alternatives, Options, Effects on Others/Comments: The Interim Comprehensive Plan was approved by the Aitkin County Community Corrections Advisory Board on October 26, 2021. The Advisory Board recommends the 2021-2022 Interim Comp Plan and budget be presented to and approved by the Aitkin County Board of Commissioners.		
Recommended Action/Motion: It is respectfully requested that the Aitkin County Board of Commissioners Approve the Community Corrections department's 2021-2022 Interim Comprehensive Plan and budget.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Comprehensive Plan includes the 2021-2022 CCA Subsidy Grant funds.		





Aitkin County
Community
Corrections



2022
Interim Comprehensive
Plan

PROGRAM AND BUDGET UPDATE

ADMINISTRATION AND ORGANIZATION OF CORRECTIONAL SERVICES

Aitkin County Community Corrections began its first year of operating as a single county entity in July 2016. Prior to that date, the agency was part of a joint powers agreement and operated as Central Minnesota Community Corrections with Crow Wing and Morrison counties.

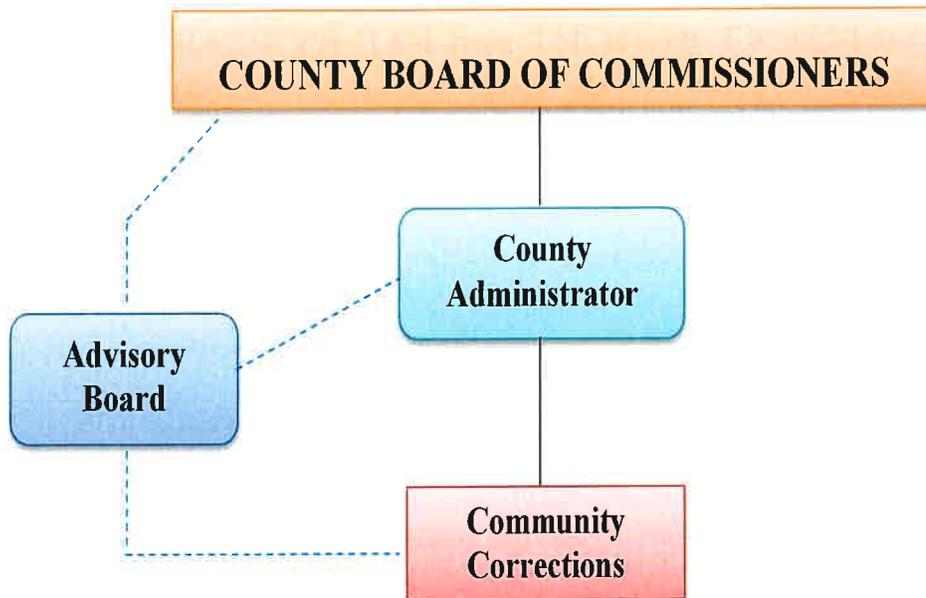
VISION

It is the vision of Aitkin County Community Corrections to reduce recidivism within our community and work with our local stakeholders and other Minnesota Correctional Agencies to promote positive change among our clientele.

MISSION

It is the mission of Aitkin County Community Corrections to promote public safety and victim restoration by holding offenders accountable, exercising an evidence-based model of correctional services and actively providing offenders opportunities to become law-abiding citizens.

CURRENT ORGANIZATIONAL STRUCTURE



County Commissioners

J. Mark Wedel (Chair)
Laurie Westerlund
Donald Niemi
Brian Napstad
Ann Marcotte (Vice Chair)

District #1
District #2
District #3
District #4
District #5



QR code for commissioner districts map

AITKIN COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

The Advisory Board is appointed by the Aitkin County Board of Commissioners to oversee the corrections planning process and to take an active role in the development of the Comprehensive Plan. The Plan is then approved by the Board.

<u>MEMBERS</u>	<u>CATEGORY</u>
J. Mark Wedel	Commissioner, Aitkin County
Anne Marcotte	Commissioner, Aitkin County
Honorable David Hermerding	Judiciary
Sheriff Dan Guida (or designee)	Law Enforcement
Attorney James Ratz	Prosecution/County Attorney
Attorney Jeff Haberkorn	Defense Attorney
Cynthia Bennett (or designee)	Social Services
Cheryl Meld	Education
Nancy Johnson-Houg	Citizen Member
Michael Davis	Citizen Minority
Gabrea Anderson	Victim Services
<u>Ex-Officio Advisory Board members</u>	
Kameron Genz	Corrections
Mark Smith	State Liaison, Minnesota Department of Corrections

DEPARTMENT BUDGET and FTE BY PROGRAM AREA

BUDGET: see Appendix for 2022 and 2023 budgets

FTEs BY PROGRAM AREA

<u>PROGRAM AREA</u>	<u>DESCRIPTION</u>	<u>FTE's</u>
ADMINISTRATIVE	1 Director employed as the Department Head to oversee the correctional operations in Aitkin County and liaison with all stakeholders.	1.0
SPECIALITY COURT AGENT	1 Corrections Agent to provide full-time services to the Aitkin County Sobriety Court.	1.0
ADULT PROBATION SERVICES	4 Corrections Agents and 1 Part-Time Administrative Specialist/Corrections Agent Assistant provide services to adult offenders sentenced to probation in Aitkin County and supervised release offenders accepted to supervision in Aitkin County.	4.4
JUVENILE PROBATION SERVICES	1 Corrections Agent and 1 Part-Time Administrative Specialist/Corrections Agent Assistant provide services to juveniles in diversion programs or sentenced to probation in Aitkin County.	1.2
EVALUATION	1 Part-Time Administrative Specialist/Corrections Agent Assistant services provided to oversee the CSTS database statistical reports and assist the Director in gathering outcomes.	0.125

SERVICES AND PROGRAMMING

There are no significant changes to services and programs since the comprehensive plan was submitted for 2021. We are working to incorporate increased use of offense specific screening tools. Out of home placements for juveniles has significantly decreased in part reduced placement during the pandemic as well as reduced availability of programs and facilities. As example, North Homes ITASKIN Juvenile center (IJC) closed their secure detention unit. This was the only secure detention facility within 90 miles. Most juveniles requiring secure placement are now transported to Anoka County.

Aitkin County is beginning its sixth year as a stand-alone community corrections agency after the dissolution of a Central Minnesota Community Corrections in 2016. We continue to be an active member of the Minnesota Association of Community Corrections Act Counties (MACCAC). Below are some of the highlights specific to Aitkin County for 2021.

In 2016, the full-time case aide position was eliminated and re-classified as a part-time Administrative Specialist/Corrections Agent Assistant. It has been difficult to maintain a long-term employee in this part-time/no benefits position. It does become a bit of a struggle at times, especially when agents continue to have high caseloads numbers, and agents and Director continue to need to assist in duties normally assigned to a case aide position.

MACCAC Quality Assurance Model

Aitkin County Community Corrections continues to be dedicated to improving and maintaining quality assurance regarding supervision and programing for offenders. We continue to work in maintaining the MACCAC quality assurance model. The model includes four phases, and includes the following five skills sets:

- Professional alliance
- Risk assessments
- Cognitive interventions
- Case planning
- Motivational interviewing

All agents are now training in the full skill set. Continuing education and booster trainings in these areas are encouraged. Agents are also encouraged to consider becoming trainers in any of the skills.

Aitkin County Community Corrections continues to provide a 32-hour “Thinking for a Change” group for higher risk adult offenders. Six staff are trained as facilitators. We have previously operated the Driving with Care, a cognitive-behavioral based program for DWI Offenders. However, the program has been stagnant lately after the pandemic and we are now reevaluating the program and determining if we have sufficient client numbers to continue.

The Aitkin County Sobriety Court continues to provide needed services to high risk drug and alcohol offenders. We have been able to continue Aitkin’s specialty court with county funds and legislatively appropriated grant funds for specialty treatment courts. As funding and contractual requirements continue to change, we are hoping to maintain this program if/when funding expires; however, it will be a significant increase to our annual budget, from County funds. We partnered with Aitkin County Public Health this year to incorporate a new program from

2022 Interim Comprehensive Plan
Aitkin County Community Corrections

Sobriety Court and other at-risk clients. The program titled “Making A Change” (MAC) includes a series of classes including: financial, budget, planning; and nutrition, meal planning and cooking. There is an optional third session for parenting and family matters. So far, the program has been well received as we pilot it with Sobriety Court participants.

Aitkin County agents are trained in the use of the Carey Guides. We continue to train staff as they onboard and utilize and improve delivery of programs and services outlined in the Comprehensive Plan. We have been working to organize the Carey Guides in our physical office spaces to encourage and support the use of the guides on a regular basis. We purchased the electronic version (TOD and BITS) in 2021 and have found these tools to be beneficial. We began the process of implementing regular “Cognitive Behavioral Group Reporting” which will utilize an available agent to process through single Carey Guide books and assignments with clients whom agents feel need additional short term support the curriculum can provide. However, the continued pandemic concerns halting that process temporarily in 2021.

We are working with various local and out of county agencies to provide services to clients. Services to continue to be available for clients but also appear to be ever-changing with regard to location, hours, services and staff.

SALARY ROSTER

Position	Salary
Director	\$81,623
Corrections Agent	\$90,177
Corrections Agent	\$62,266
Corrections Agent	\$62,266
Corrections Agent	\$60,519
Corrections Agent	\$58,771
Corrections Agent	\$58,771
Administrative Assistant/Corrections Agent Assistant (PT)	\$27,557

Salary only – fringe and benefits not included

ANNUAL PROGRESS REPORT ON STRATEGIC PLANNING

STRATEGIC PLAN AND OUTCOME MEASURES PROGRESS REPORT

The MACCAC Continuous Quality Improvement Plan was adopted by MACCAC in its entirety in April 2013. MCCC will continue to strive toward effectively implementing the CQI Plan in its entirety. Phase three will continue to be a focus in 2022.

PROGRESS

PHASES ONE and TWO: Completed

PHASE THREE - EBP Implementation with Fidelity:

Motivational Interviewing: All agents have been trained in MI 1&2. Our agency supports the use of MI as an effective tool to assist offenders.

Risk Assessments: All agents have now been trained in the LS/CMI and YLS 2.0. Agents will continue to follow the statewide recommendations for boosters and ongoing training. The MN Drug Court Initiative implemented the RANT to be utilized treatment court agent has been trained in this assessment. Two agents are trained in and utilizing the Dynamic Risk Assessments (Stable, Static and Acute). One agent is utilizing the DVI, as ordered by the Court, for Domestic Abuse offenses. The agent is also utilizing the ODARA when appropriate. It is hoped that the use of this tool will assist us with better establishing what supervision level these offenders should be supervised at due to risk and to make proper recommendations for programming. Additionally, one agent is currently participating in train-the-trainer for YLS.

Case Plans: Agents who supervise high risk offenders are trained in the statewide case plan tool are beginning to utilize the case plan now that the template is implemented statewide. Our goal is for full use of case planning, as recommended, beginning January 1, 2022.

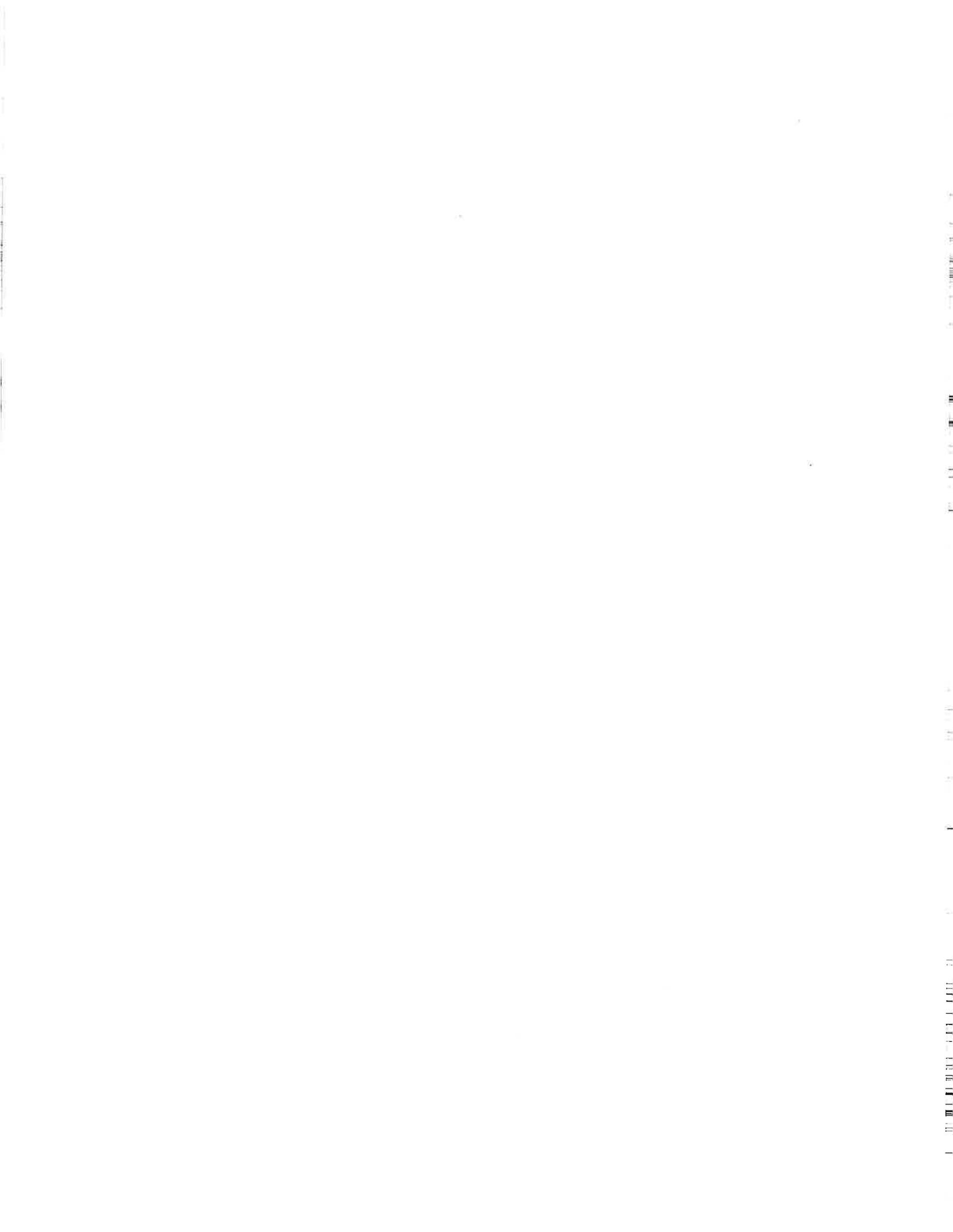
Cognitive Behavioral Programming: Six agents are now trained to facilitate Thinking for A Change. The Director will work with agents to assure that the lessons learned in T4C are reinforced in agent meetings with offenders and the primary facilitator will provide backup and support. The primary facilitator will also be responsible for maintaining statistics of recidivism for T4C participants.

We continue to use and value the effectiveness of evidence-based practices as we strive to restoring the victim, rehabilitating the offender and reducing risk to our communities.

CONCERNS

There are no specific concerns with regard to the strategic plan or evidence-based practices. However, data collection continues to be an area that needs our attention as we move into PHASE FOUR – EBP Implementation Evaluation. We do not employ a data collection staff as some other counties do, but are attempting to use CSTS and spreadsheets to collect data that can later be used to evaluate the above areas as well as recidivism.

APPENDIX



MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Consolidated Budget

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				688,641
Service & Contractual				284,600
Travel				6,050
Training				6,294
Supplies & Materials				1,800
Capital Outlays				4,500
*Other Services (specify below)				0
Direct Budgeted Expenses	314,684	520,501	156,700	991,885
Use of State Institutions	0	0	0	0
Total Budgeted Expenses	314,684	520,501	156,700	991,885

Minimum County/Group Level of Spending Current Year:

26,004

Percent of County budget

5%

For Internal Use Only:

Fiscal Services Grant Administrator Approval & Date _____

Date Notified Grants Administrator _____

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Administration

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				130,613
Service & Contractual				12,700
Travel				2,000
Training				0
Supplies & Materials				1,800
Capital Outlays				4,500
*Other Services (specify below)				
Direct Budgeted Expenses	100,000	10,813	40,800	151,613
Use of State Institutions				0
Total Budgeted Expenses	100,000	10,813	40,800	151,613

Budget for Subsidy Program: Training

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				6,294
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	6,294			6,294
Use of State Institutions				0
Total Budgeted Expenses	6,294	-	-	6,294

Budget for Subsidy Program: Adult Facilities

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Adult Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				394,371
Service & Contractual				2,000
Travel				2,100
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	172,390	226,081		398,471
Use of State Institutions				0
Total Budgeted Expenses	172,390	226,081	-	398,471

Budget for Subsidy Program: Court & Field Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Evaluation Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Jail Programs

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Juvenile Facilities

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Juvenile Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				80,820
Service & Contractual				220,000
Travel				350
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	36,000	265,170		301,170
Use of State Institutions				0
Total Budgeted Expenses	36,000	265,170	-	301,170

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Residential Programming

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Non-Residential Programming

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Parole Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Probation Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				45,900
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses			45,900	45,900
Use of State Institutions				0
Total Budgeted Expenses	-	-	45,900	45,900

Budget for Subsidy Program: Service & Contractual

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Specialty Court (Drug, DWI, ETC)

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				82,837
Service & Contractual				4,000
Travel				1,600
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	0	18,437	70,000	88,437
Use of State Institutions				0
Total Budgeted Expenses	-	18,437	70,000	88,437

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Supervised Release Services

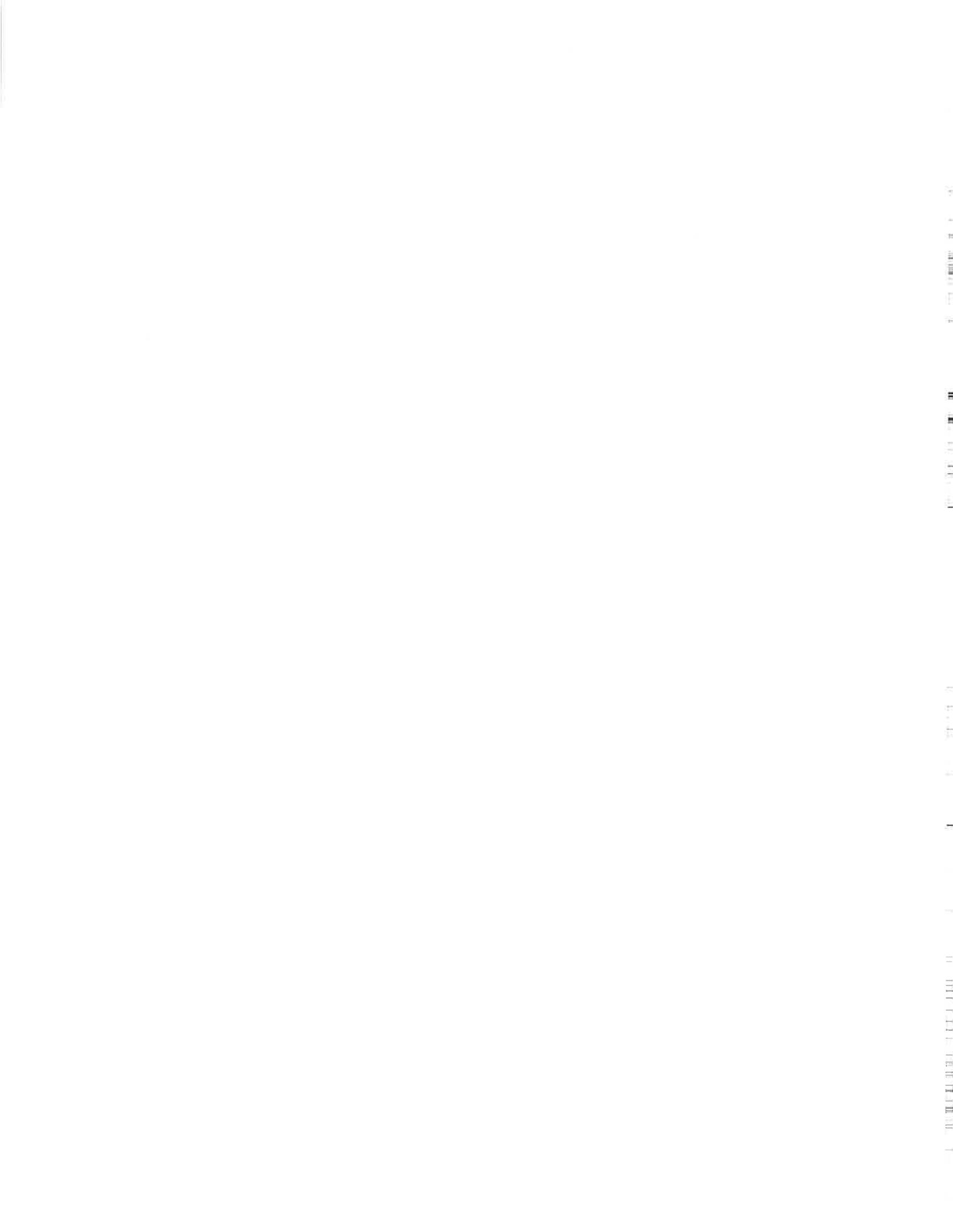
FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Other-

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

*OTHER SERVICES (FUNDING SOURCE SPECIFIED)		
Program Name	Description	Amount
Total		0

NOTES:



**MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET**
(nearest dollar)

County/Group: Aitkin

Budget Year: 2023

Consolidated Budget

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				0
Service & Contractual				0
Travel				0
Training				0
Supplies & Materials				0
Capital Outlays				0
*Other Services (specify below)				0
Direct Budgeted Expenses	314,684	0	0	314,684
Use of State Institutions	0	0	0	0
Total Budgeted Expenses	314,684	-	-	314,684

Minimum County/Group Level of Spending Current Year:

26,004

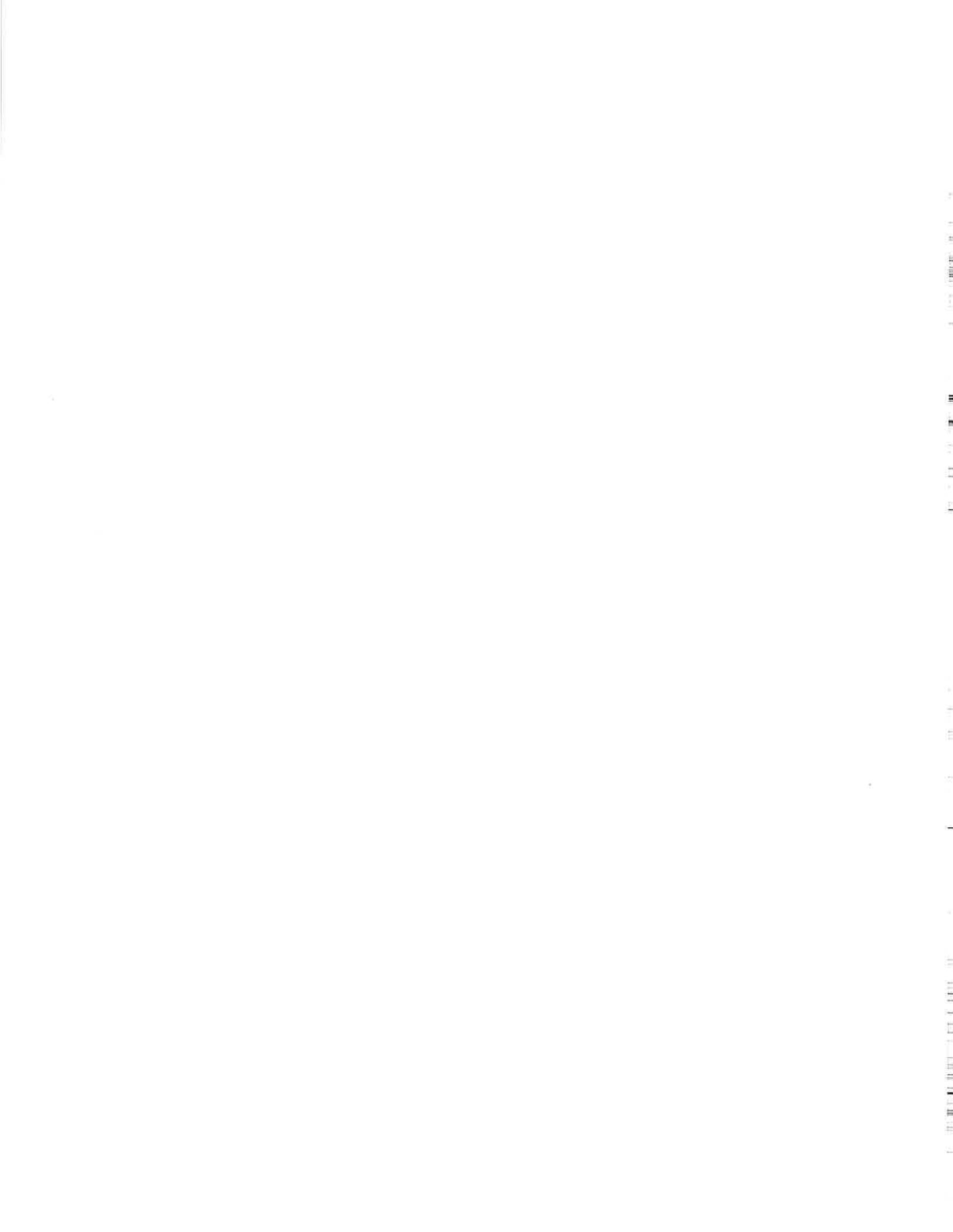
Percent of County budget

#DIV/0!

For Internal Use Only:

Fiscal Services Grant Administrator Approval & Date _____

Date Notified Grants Administrator _____





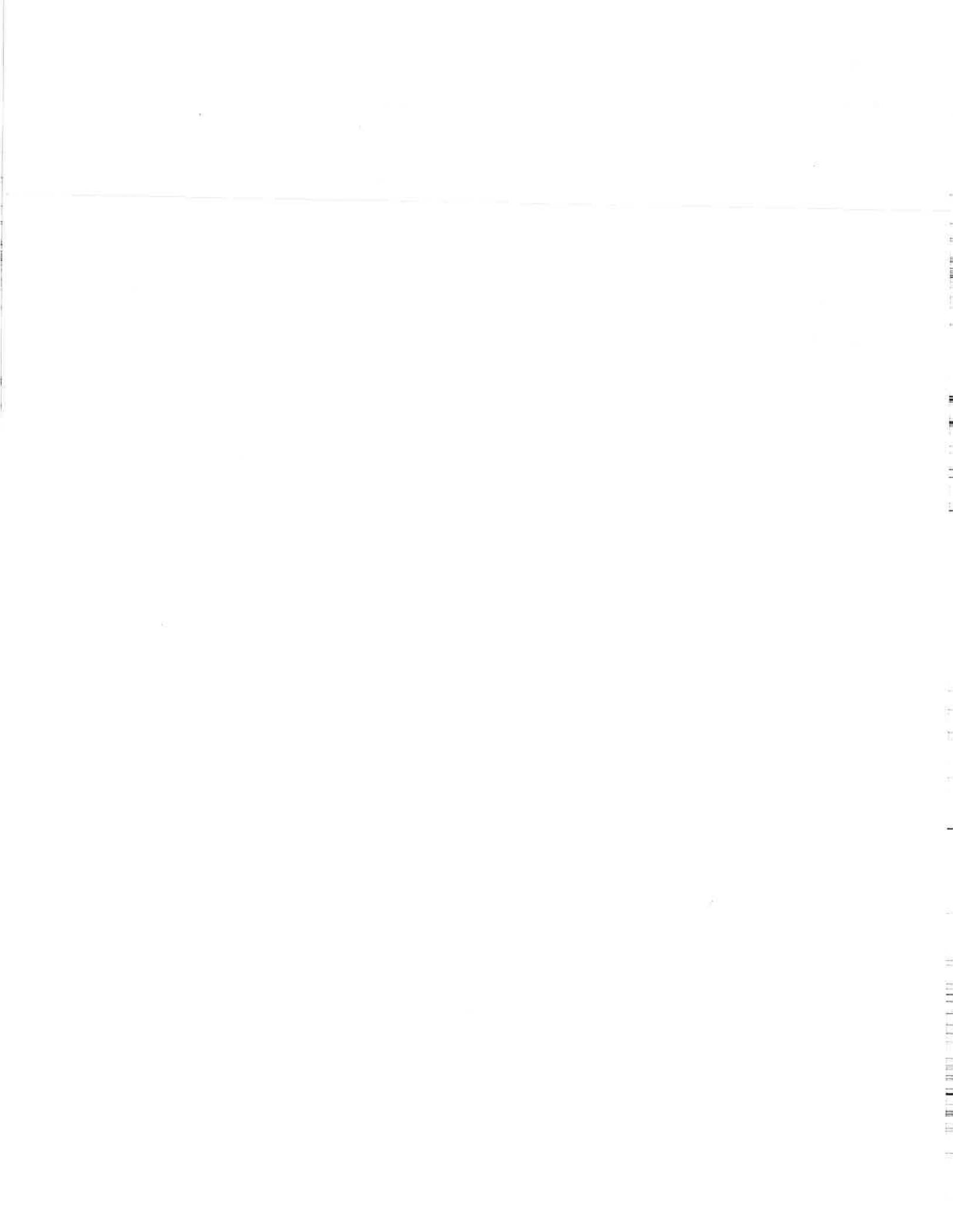
Board of County Commissioners Agenda Request

2V
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: CCA Subsidy/State of MN Grant Contract Agreement 2022-2023

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kameron Genz		Department: Community Corrections
Presenter (Name and Title): Kameron Genz - Director of Community Corrections		Estimated Time Needed: 0 min
Summary of Issue: 1. Approval of 2022-2023 Community Corrections Act (CCA) Subsidy agreement. Renew the agreement with State of MN/DOC for 2022-2023 funding. (see attached grant)		
Alternatives, Options, Effects on Others/Comments: The final grant agreement has been submitted for approval. The signature pages have been sent to Commissioner Wedel and Jessica Siebert to sign, once approved by the Board.		
Recommended Action/Motion: It is respectfully requested that the Aitkin County Board of Commissioners Approve the State of Minnesota Grant Contract Agreement and, as such, authorize the grant be signed by Commissioner Wedel and Jessica Seibert.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> 2022 CCA Subsidy Grant funds are included the Community Corrections budget.		



**STATE OF MINNESOTA
GRANT CONTRACT AGREEMENT**

This grant contract agreement is between the State of Minnesota, acting through its Commissioner of Corrections ("State") and **Aitkin County Community Corrections, 209 2nd St NW, Aitkin, MN 56431** ("Grantee"). State and Grantee may be referred to jointly as "Parties."

Recitals

1. Under Minnesota Statutes Chapter §401, §241.31 and Minnesota Rule Chapter §2905 the STATE is empowered to enter into this grant contract agreement.
2. The STATE is in need of support to provide community-based correctional supervision and programming as detailed in the Community Corrections Act.
3. The GRANTEE represents that it is duly qualified and agrees to perform all services described in this grant contract agreement to the satisfaction of the State. Pursuant to Minn.Stat. §16B.98, Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant contract agreement.

Grant Contract Agreement

1. Term of Grant Contract Agreement

- 1.1 **Effective date:** Effective Date: January 1, 2022, or the date the State obtains all required signatures under Minn. Stat. § Minn. Stat. §16B.98, Subd. 5, whichever is later.
- 1.2 **Expiration date:**
December 31, 2023 or until all obligations have been satisfactorily fulfilled, whichever occurs first.
- 1.3 **Survival of Terms**
The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State Audits; 10. Government Data Practices; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will:

Comply with required grants management policies and procedures set forth through Minn.Stat. §16B.97, Subd. 4 (a) (1). Grantee shall comply with Minn. Stat. §401.01 through §401.16 and Minn. Rule §2905.0100 through §2905.1200 and perform duties and submit deliverables as follows:

2.1 Comprehensive Plan:

- (a) Shall be furnished to the State every four (4) years; Commissioner of Corrections shall provide the format.
- (b) Deliver programs and services outlined in the Grantee's current Comprehensive Plan, which is attached and incorporated into this grant contract agreement as Exhibit A.

2.2 Interim Plan:

- (a) Shall be furnished during the years not requiring a full Comprehensive Plan; next Interim Plan due March 1, 2023.
- (b) Shall include a narrative describing any changes in services and/or programming, changes made to the strategic plan, and/or any problems or concerns Grantee is experiencing.
- (c) Must report on newly developed standardized outcomes.

2.3 Outcomes Reporting:

- (a) Shall furnish standardized outcome report by March 1st of each year and shall include outcomes from the subsequent calendar year including the year the next Comprehensive Plan is due.
- (b) Outcome Reporting period of July 1, 2022 – December 31, 2022 is due by March 1, 2023.

2.4 Training:

(a) Grantee shall use a sum of no less than the equivalent of two percent (2%) of the total grant contract agreement to develop and implement training and educational programs. This requirement shall be achieved by the grantee’s staff responsible for direct community supervision of clients attending a minimum of forty (40) hours of training each year, ten (10) hours of which must be dedicated to Evidence Based Practices. Grantee may demonstrate the training requirement detailing training plans and requirements in the Comprehensive Plan.

3 Time

The Grantee must comply with all the time requirements described in this grant contract agreement. In the performance of this grant contract agreement, time is of the essence.

4 Consideration and Payment

4.1 Consideration.

(a) The State will pay the Grantee monthly for all services performed under this grant contract agreement as outlined in the Two-year Budget, which is attached and incorporated into this grant contract agreement as Exhibit B. Grantee will be compensated as follows:

(b) Compensation

The Grantee will be paid as follows:

Year 1 (1/1/22 – 12/31/22)	\$314,684
Year 2 (1/1/23 – 12/31/23)	\$314,684

(c) Travel Expenses

Grantee will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner’s Plan” promulgated by the Commissioner of Minnesota Management and Budget (MMB).

(d) Total Obligation

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed **\$629,368**

4.2 Payment

(a) Invoices

To remain eligible for payment Grantee must submit quarterly electronic statements using the Department of Corrections financial reporting extranet portal.

(b) Unexpended Funds

The Grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant contract agreement closeout.

4.3 Contracting and Bidding Requirements

Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must follow the law.

(a) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§177.41 through 177.44. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.

(b) The grantee must not contract with vendors who are suspended or debarred in Minnesota: <http://www.mmd.admin.state.mn.us/debarredreport.asp>

5 Conditions of Payment

All services provided by the Grantee under this grant contract agreement must be performed to the State’s satisfaction, as determined at the sole discretion of the State’s Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state,

or local law.

6 **Authorized Representative**

The State's Authorized Representative is **Jacki Anderson, Grants Specialist, (651) 571-6048, jacalyn.anderson@state.mn.us** or her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is **Kami Genz, Director, (218) 927-7202, kami.genz@co.aitkin.mn.us**. If the Grantee's Authorized Representative changes at any time during this grant contract agreement, the Grantee must immediately notify the State.

7 **Assignments, Amendments, Waivers and Grant Contract Agreement Complete**

7.1 **Assignment**

The Grantee shall neither assign nor transfer any rights or obligations under this grant contract agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant contract agreement, or their successors in office.

7.2 **Amendments**

Any amendments to this grant contract agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 **Waiver**

If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 **Grant Contract Agreement Complete**

This grant contract agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract agreement.

9 **State Audits**

Under Minn. Stat. §16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 **Government Data Practices**

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law

11 Workers Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity

Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

12.2 Endorsement

The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract agreement. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 Termination for Cause

The State may terminate this grant contract if the State finds that there has been a failure by the Grantee to comply with the provision of Minnesota State Chapter 401.

14.2 Termination for Insufficient Funding

The State may immediately terminate this grant contract if:

- (a)* It does not obtain funding from the Minnesota Legislature
- (b)* Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 Inclusions by Reference

All statutes referenced in this grant contract agreement are incorporated by reference.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15

Signed: _____

Date: _____

SWIFT Contract/PO No(s). _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Distribution:
Agency
Grantee
State's Authorized Representative





Board of County Commissioners Agenda Request

2W
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: Temp On-Sale Liquor License

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Temporary On Sale Liquor License for Cuyuna Brewing Company, Inc. at Willey's Marine		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: <p style="text-align: center;">See attached proposed Motion</p>		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220125-xxx

Temp On-Sale Liquor License

Motion by Commissioner X, seconded by Commissioner X and carried, all members voting yes to approve the following Temporary **On-Sale Liquor License** for February 12, 2022.

ON Sale:

Laura Huisinga, d/b/a **Cuyuna Brewing Company** – Shamrock Township (Open house at Willey's Marine, 46054 State Hwy. 65, McGregor, MN 55760)

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of January 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2X

Agenda Item #

Requested Meeting Date: 1/25/2022

Title of Item: Recommendation from the Consultant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson		Department: HR
Presenter (Name and Title): Bobbie Danielson, HR Director		Estimated Time Needed: N/A, consent agenda
Summary of Issue: <p>The Board previously authorized the Sheriff to apply for a VCET grant (violent crime enforcement team), Administrative Assistant. This grant has been awarded. The consultant recommends the position be a Grade 4.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Motion to accept the consultant's recommendation of Grade 4 for the VCET Administrative Assistant position, and to authorize filling the full-time position.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Gallagher

Insurance | Risk Management | Consulting

- On next Board agenda

Administrative Assistant (Sheriff Department)

This position is new and not currently rated.

This position is responsible for providing support to staff and the department. Responsibilities include answering phones; performing office tasks including mail, ordering supplies and file maintenance; preparing and maintaining related reports; and utilizing specialized public safety systems to process and maintain information.

We have examined the essential duties and have classified the position using the Decision Band Method®. The job evaluation shows the following:

Highest Banded Task: B2

Number of Highest Banded Tasks: 4/9 major responsibility areas

Percent of Time on High Banded Tasks: N/A

Degree of Difficulty/Diversity: Low

The position performs tasks that require "operational" decision making such as: utilizing specialized public safety systems to process and maintain information; advising staff regarding property room monies; and monitoring cases. Overall, decisions made at this level pertain to how to carry out the operations of the process specified by Band C decisions.

The position receives a sub-grade of two (2), because of the low complexity and diversity of B2 tasks in relation to similarly banded and graded positions. Thus, the correct evaluation of this position is B22.



Board of County Commissioners Agenda Request

2Y
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: OJP Grant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: County Attorney James Ratz	Department: County Attorney	
Presenter (Name and Title): James Ratz		Estimated Time Needed:
Summary of Issue: <p>Requesting a resolution authorizing the Aitkin County Attorney to execute the Office of Justice Programs grant agreements and amendments. The 2022 grant funds the majority of the Crime Victim Coordiniator salary/program. The OJP grant monies help fund the Aitkin County Crime Victim Services Program.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

JAMES P. RATZ
AITKIN COUNTY ATTORNEY
209 SECOND STREET N.W., ROOM 268
AITKIN, MINNESOTA 56431

TELEPHONE (218) 927-7347
TOLL FREE 1-888-422-7347
FAX (218) 927-7365

SENIOR ASSISTANT COUNTY ATTORNEY
LISA ROGGENKAMP RAKOTZ

ASSISTANT COUNTY ATTORNEYS
SARAH WINGE
TOM KLOSOWSKI
DEVEN NICE

PARALEGALS
TAMMY K. MILLER
SONDRA L. SWANSON

CRIME VICTIM COORDINATOR
GABREA ANDERSON
TELEPHONE (218) 927-7446

MEMORANDUM

TO: Aitkin County Board

FROM: James P. Ratz, County Attorney 

DATE: January 7, 2022

RE: Office of Justice Programs Grant

Attached please find the Consent Agenda Request and Resolution Authorizing Execution of Agreement for the Office of Justice Programs grant. Please complete the resolution authorizing the Aitkin County Attorney to execute the Office of Justice Programs grant agreements and amendments, and provide me with a copy of the resolution once complete. Thank you.

JPR:tkm

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT

Authorization to execute grant agreements can be conferred by
1) Statute, 2) Bylaws, or 3) this Resolution

Resolution is not needed if the authorized officials below are signing the grant agreement. These officials may confer their grant signing authority to others by this resolution, and they are the only acceptable signatures on this form:

Statutory Cities	Mayor and City Clerk
County	Board chair and Clerk of the Board
Non-Profit	Board chair, or official authorized in bylaws

Non-profits: Please attach and highlight your bylaws to document signing authority, whether the resolution is needed or not. You cannot authorize yourself.

Be it resolved that Atkin County will enter into a cooperative
(Name of your organization)
agreement with the Office of Justice Programs in the Minnesota Department of Public
Safety.

Atkin County Attorney is hereby authorized to execute such agreements and
(Title of authorized official)
amendments, as are necessary to implement the project on behalf of

Atkin County
(Name of your organization)

I certify that the above resolution was adopted by the Board of Commissioners of
(Executive Body)

Atkin County on January 25, 2022
(Name of your organization) (Date)

SIGNED:

WITNESSETH:

(Signature)

(Signature)

(Title)

(Title)

(Date)

(Date)



Board of County Commissioners Agenda Request

22
Agenda Item #

Requested Meeting Date: 01/25/2022

Title of Item: Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: Sheriff Dan Guida	Department: Sheriff
---	-------------------------------

Presenter (Name and Title): Sheriff Dan Guida	Estimated Time Needed:
---	-------------------------------

Summary of Issue:
 Minnewawa Sportsmen's Club, Inc. has made a donation of \$2,500.00 to the all volunteer Aitkin County Search & Rescue Group to assist with training and equipment as needed.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Recommend accepting donation.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No Please Explain:

By Commissioner: xx

20220125-xxx

Minnewawa Sportsmen's Club Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Minnewawa Sportsmen's Club \$2,500.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Minnewawa Sportsmen's Club Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of January 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

Agenda Item #

Requested Meeting Date: 01/25/2022

Title of Item: VFW Post 1727 Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida	Department: Sheriff	
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: Roberts-Glad VFW Post 1727 has made a donation of \$500.00 to the all volunteer Aitkin County Search & Rescue Group to assist with training and equipment as needed.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 25, 2022

By Commissioner: xx

20220125-xxx

FWW Post 1727 Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Roberts-Glad FFW Post 1727 \$500.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Roberts-Glad FFW Post 1727 Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of January 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2BB
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: Amended Application for Grant-in-Aid ATV trail maintenance funds

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Dennis Thompson		Department: Land
Presenter (Name and Title): Dennis Thompson, Interim Land Commissioner		Estimated Time Needed: NA
Summary of Issue: <p>At the November 23, 2021 County Board Meeting, a resolution to apply for the 2022 State Grant-in-Aid (GIA) maintenance funds for the Northwoods Regional ATV trail system was adopted. That resolution did not include the recently completed Rat Lake Connector trail. The attached resolution includes this new trail.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt attached resolution		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

By Commissioner: xx

20220125-xxx

2022- ALL TERRAIN VEHICLE TRAIL FUNDING

WHEREAS, Local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 90% reimbursement of costs of grooming and maintenance, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Clubs wish to contract with the County for maintaining these trails, and

WHEREAS, These trails benefit the recreation, resort, tourism, industry, and economy of Aitkin County,

NOW THEREFORE, BE IT RESOLVED, That the Aitkin County Trail Administrator be authorized to apply for Grants-in-Aid assistance funds for All Terrain Vehicle Trail maintenance and grooming for the following trail:

Northwoods Regional ATV trail which consists of the following segments: South Soo Line, North Soo Line, Axtell ATV technical riding area, Rabey Line, Blind Lake, Redtop, Moose River Connector, Lawler, Blind Lake Connector Trail, Hill City Connector trail, Solana ATV trails, and Rat Lake Connector trail.

BE IT FURTHER RESOLVED, That the Aitkin County Trail Administrator be authorized to contract for the development, maintenance and grooming of the aforementioned trails with qualified, interested clubs.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of January 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: January 25, 2022

Title of Item: Resolution for CPL Grant - Bud Capping

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*
<i>*provide copy of hearing notice that was published</i>		

Submitted by: Dennis Thompson	Department: Land
---	----------------------------

Presenter (Name and Title): Dennis Thompson, Interim Land Commissioner	Estimated Time Needed: NA
--	-------------------------------------

Summary of Issue:

The Aitkin County Land Department desires to apply for a Conservation Partners Legacy Grant (CPL) with the Minnesota Department of Natural Resources to help alleviate bud capping expenses. Deer herbivory continues to be a major problem with all planted pines. Pine trees are bud capped until their terminal bud is out of the deer's reach. This, on average, takes about 4 years. The Land Department is asking for \$21,000 to be used over the next two years and would furnish the required 10% match using materials and staff time.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt resolution

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ Grant request is for \$21,000.00
 Is this budgeted? Yes No *Please Explain:*
 County will provide \$2,000.00 in in-kind match and \$1,500.00 in cash match for total match of \$3,500.00

By Commissioner: xx

20220125-xxx

CPL Grant- Bud Capping

WHEREAS, the Aitkin County Board of Commissioners supports the grant application made to the Minnesota Department of Natural Resources for the Conservation Partners Legacy Grant Program. The application is to help fund tree protection (bud capping) for pine trees, and

WHEREAS, The Aitkin County has the financial capability to meet the 10% match of non-state funds or in-kind resources,

THEREFORE, BE IT RESOLVED, IF Aitkin County is awarded the grant by the Minnesota Department of Natural Resources, Aitkin County agrees to accept the grant award and may enter into an agreement with the State of Minnesota. Aitkin County will comply with all applicable laws, environmental requirements, and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, that the Aitkin County Interim Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of January 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2DD
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: LG214 Premises Permit - McGregor Fire Department Relief Association

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title):		Estimated Time Needed: N/A
Summary of Issue: Gambling Premises Permit - McGregor Fire Department Relief Association (Ukura's Bottle Shop)		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: <p style="text-align: center;">See attached Proposed Resolution</p>		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220125-xxx

LG214 Premises Permit-McGregor Fire Department Relief Association

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following Premises Permit Application - Form LG214, of the McGregor Fire Department Relief Association, at Ukura's Bottle Shop – Jevne Township. This establishment has an address of 41561 State Hwy 65, McGregor, MN 55760.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of January 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2EE
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: Snowmobile Safety Enforcement Grant 2022-2023

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida		Department: Aitkin County Sheriff's Office
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Approve annual Minnesota Snowmobile Safety Enforcement Grant for biennium July 1, 2021 through June 30, 2023. The amount is \$6,719.00 for each year of the biennium for a total of \$13,438.00.		
Alternatives, Options, Effects on Others/Comments: Request Board Chair to sign agreement and return with signed resolution		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



1954

UNITED STATES DEPARTMENT OF AGRICULTURE
WASHINGTON, D. C.



OFFICE OF THE ASSISTANT SECRETARY

FOR TECHNICAL ASSISTANCE TO FOREIGN AGENCIES

1000 L STREET, N.W.

WASHINGTON, D. C. 20250

TELEPHONE 435-4000

TELETYPE 435-4000

MAIL ROOM 435-4000

POST OFFICE BOX 1000

INTERNATIONAL TRADE CENTER

WASHINGTON, D. C. 20004

UNITED STATES DEPARTMENT OF AGRICULTURE
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WASHINGTON, D. C.

✓

✓

UNITED STATES DEPARTMENT OF AGRICULTURE
WASHINGTON, D. C.

Encumbrance Form

GENERAL INFORMATION:

Requestor: Chuck Niska
Description: SNOWMOBILE SAFETY ENFORCEMENT GRANT

CONTRACT INFORMATION:

jen.twombly@co.aitkin.mn.us

Total Contract Amount: \$ 13,438.00
Effective Date: July 1, 2021
Expiration Date: June 30, 2023
Vendor Name: Aitkin County Sheriff's Office
Vendor Address: 218 First St NW, Aitkin, MN 56431
Vendor # 0000197275 001 Location 005
Contract #: 206104
PO #: FY2022: 3-202653 FY2023:

FUNDING INFORMATION:

Fiscal Year	Speedchart	Fund	FinDeptID	AppropID	Account	CC1	CC2	Amount
2022		2101	R2937714	R297404	441302	27822		\$ 6,719.00
2023		2101	R2937714	R297404	441302	27822		\$ 6,719.00
INCOMING GRANTS OR PROJECT COSTING (IF APPLICABLE)		PC Bus Unit	Project	Activity	Source Type	Category	Sub Category	
Line 1						84101501		\$ 6,719.00
Line 2								
Line 3								

STATE OF MINNESOTA GRANT CONTRACT

This grant contract is between the State of Minnesota, acting through its Commissioner of Natural Resources ("STATE") and Aitkin County Sheriff's Office, 218 First St NW, Aitkin, MN 56431 ("GRANTEE").

Recitals Section

1. Under Minn. Stat. 84.024, the State is empowered to enter into this grant.
2. The State, under Laws of Minnesota 2021, First Special Session, Article 1, Section 3, Subdivision 7(d), is authorized to provide reimbursement grants to counties to cover costs related to labor and equipment in the enforcement of snowmobile enforcement laws, rules and regulations, as well as holding staff training in the same, and providing local youth training classes, in the manner described in the Grantee's Proposed Budget.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minn.Stat.§16B.98, Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Contract

1 Term of Grant Contract

1.1 **Effective date:**

July 1, 2021. Per Minn.Stat.§16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract is fully executed.

1.2 **Expiration date:**

June 30, 2023 or until all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3 **Survival of Terms.**

The following clauses survive the expiration or cancellation of this grant contract: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure.

- 1.4 Notwithstanding Minn.Stat.§ 16A.41, expenditures made on or after July 1, 2021 are eligible for reimbursement unless otherwise provided.

2 Grantee's Duties

The Grantee, who is not a state employee, will:

Comply with required grants management policies and procedures set forth through Minn.Stat.§16B.97, Subd. 4(a)(1). The Grantee will be reimbursed once annually, for only eligible **Snowmobile Safety Enforcement (SSE) Safety Grant** activities, including one or more of the following:

- Grantee staff time to participate in SSE activities, including attendance at training classes, also holding local safety training education programs for local participants. Training of Grantee staff working to enforce any SSE related law, rule or regulation is **MANDATORY**.
- Purchase of snowmobiles for use in patrolling;
- Snowmobile maintenance, fuel and enforcement related costs;
- Trailers, trailer maintenance and repair (**not** costs related to towing vehicle repair)
- Helmets and other related protective gear (no standard uniforms or equipment);
- Purchase other equipment dedicated **SOLELY** to Snowmobile Safety Enforcement work.

- Submit **ANNUAL** Performance Reports and Reimbursement Requests for each year of participation in this Program. All needed documents to accomplish this are posted on the DNR website. The Grantee will be responsible for the administration, supervision, management, record keeping and program oversight required for the work performed under this grant contract. Further, the Grantee is responsible for maintaining an adequate conflict of interest policy. Throughout the term of this grant contract, the Grantee shall monitor and report any actual, potential or perceived conflicts of interest to the State's Authorized Representative.
- **POST on the Grantee's website, a copy of the two-page performance report, in accordance with 2009 Laws of Minnesota, Chapter 37, Article 1, Section 4, Subdivision 1.**

3 Time

The Grantee must comply with all the time requirements described in this grant contract. In the performance of this grant contract, time is of the essence.

4 Consideration and Payment

4.1 Consideration.

The State will pay for all services performed by the Grantee under this grant contract as follows:

(a) Compensation

The Grantee will be reimbursed up to \$ **6,719.00** in state fiscal year 2022, for expenses incurred between July 1, 2021 (the effective date of the grant) and June 30, 2022, and \$ **6,719.00** in fiscal year 2023, for expenses incurred between July 1, 2022, and June 30, 2023, as determined by the grant funding formula.

(b) Total Obligation.

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$ **13,438.00**.

4.2 Payment

(a) Invoices

The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the following schedule:

Invoices for state fiscal year 2022 must be submitted **before June 30, 2023.**

Invoices for state fiscal year 2023 must be submitted **before June 30, 2024.**

Only submit **ONE** invoice for the total expenses incurred during each state fiscal year.

5 Conditions of Payment

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

Eligible reimbursement costs may not exceed \$ **6,719.00** prior to July 1, 2023.

Eligible reimbursement costs may not exceed \$ **6,719.00** prior to July 1, 2024.

6 Authorized Representative

The State's Authorized Representative is Adam Block, Boating Law Administrator, MN DNR Division of Enforcement, 500 Lafayette Road, St. Paul, MN, 55155-4047, adam.block@state.mn.us, or his successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Jennifer Twombly, Aitkin County Sheriff's Office, 218 First St NW, Aitkin, MN 56431 218-927-7431, jen.twombly@co.aitkin.mn.us. If the Grantee's Authorized Representative changes at any time during this grant contract, the Grantee must immediately notify the State.

7 Assignment Amendments, Waiver, and Grant Contract Complete

7.1 Assignment

The Grantee shall neither assign nor transfer any rights or obligations under this grant contract without the prior written consent of the State, approved by the same parties who executed and approved this grant contract, or their successors in office.

7.2 Amendments

Any amendments to this grant contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

7.3 Waiver

If the State fails to enforce any provision of this grant contract, that failure does not waive the provision or the State's right to enforce it.

7.4 Grant Contract Complete

This grant contract contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

8 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract.

9 State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

10 Government Data Practices and Intellectual Property Rights

10.1 Government Data Practices

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in

this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

11 Workers Compensation

The Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

12 Publicity and Endorsement

12.1 Publicity

Any publicity regarding the subject matter of this grant contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

12.2 Endorsement

The Grantee must not claim that the State endorses its products or services.

13 Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract. Venue for all legal proceedings out of this grant contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14 Termination

14.1 Termination by the State

The State may immediately terminate this grant contract with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

14.2 Termination for Cause

The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14.3 Termination for Insufficient Funding

The State may immediately terminate this grant contract if:

- (a)** It does not obtain funding from the Minnesota Legislature.
- (b)** Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

14.4 **Additional alternate termination language may be negotiated on a case by case basis after the state agency has consulted with their legal and finance teams.**

15 Data Disclosure

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. " 16A.15 and 16C.05

Signed: Tara Rose Digitally signed by Tara
Rose
Date: 2022.01.10
11:55:02 -06'00'

SWIFT Contract/PO No(s). 206104/3-202653

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution:
Agency
Grantee
State's Authorized Representative

By Commissioner: xx

20220125-xxx

Snowmobile Safety Enforcement Grant Fiscal Years 2022-2023

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the Fiscal Years 2022-2023 Snowmobile Safety Enforcement Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff and County Board Chair to sign the agreement in the amount of \$13,438.00, amount being \$6,719.00 for each year of the biennium, for the term of July 1, 2021 through June 30, 2023.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of January, 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of January, 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2FF
Agenda Item #

Requested Meeting Date: 01/25/2022

Title of Item: Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida	Department: Sheriff	
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: American Legion Post 86 has made a donation of \$400.00 to the all volunteer Aitkin County Search & Rescue Group to assist with training and equipment as needed.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220125-xxx

American Legion-Accept Donatoin

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

American Legion Post No. 86 \$400.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

American Legion Post No. 86 Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of January 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: January 25, 2022

Title of Item: Application to Make Retail Sales of Cigarette & other Tobacco Products

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: <p style="text-align: center;">Sally M. Huhta</p>		Department: <p style="text-align: center;">Auditor's</p>
Presenter (Name and Title): <p style="text-align: center;">N/A</p>		Estimated Time Needed: <p style="text-align: center;">N/A</p>
Summary of Issue: <p>Application for License to Sell Tobacco Products - Round Lake Resort</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: <p>Motion to approve the following Application for License to Sell Tobacco Products for the period ending March 31, 2022: # 23B Round Lake Resort L.L.C., d/b/a Round Lake Resort – Shamrock Township</p>		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20220125-xxx

License to Sell Tobacco Products-Round Lake Resort

23B Round Lake Resort L.L.C. d/b/a Round Lake Resort – Shamrock Township

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of January 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: State of Minnesota LiDAR Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Dennis Thompson		Department: Land
Presenter (Name and Title): Dennis Thompson, Interim Land Commissioner		Estimated Time Needed: 10 minutes
Summary of Issue: <p>ACL D discussed with the Aitkin County Budget Committee and recently reviewed the proposal to spend \$50,000 of 2021 Con Con dollars for the Aitkin County match to the 2022 LiDAR Project so that the State may apply for a grant with the USGS.</p> <p>On September 14, 2021, the Board approved the Validation of Proposed Funding Partners form indicating good faith intent to contribute \$50,000.</p> <p>At this time, looking for a motion to approve the State of Minnesota LiDAR Agreement and to authorize Interim Land Commissioner Dennis Thompson to serve as the designated representative and to execute the Agreement.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Pass motion to sign agreement.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 50,000.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.



State of Minnesota

LIDAR Agreement

Contract Number: _____

This Agreement is between the State of Minnesota, acting through its Commissioner of the Department of Information Technology Services ("State") and Aitkin County ("Governmental Unit").

Recitals

The State is in need of of partnership with local units of government to collect high definition lidar to receive matching funds from the United States Geological Survey ("USGS").

Agreement

1. Term of Agreement

1.1 Effective Date: December 30, 2021, or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later.

1.2 Expiration Date: June 30, 2022, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Agreement between the Parties

State and Governmental Unit are partnering with the United States Geological Survey (USGS) to acquire high-resolution digital elevation data developed from airborne lidar (Light Detection and Ranging) for an area in the Upper Mississippi Minnesota region. The data will be used to generate Digital Elevation Models (DEMs) for use in engineering design and design reviews, conservation planning, research, delivery, floodplain mapping, and hydrologic modeling utilizing lidar technology. The data is to be acquired during spring 2022. The project area will consist of high accuracy classified bare-earth lidar data in LAS format as well as raster DEMs per project requirements.

State is serving as the fiscal agent for this project. Governmental Unit will contribute \$50,000.00 to the project. Governmental Unit will remit this amount to State. Subsequent to receipt, State will remit this amount to USGS.

Governmental Unit and State agree to share all data gathered or generated under the agreement with USGS, subject to USGS data publication restrictions.

3. Consideration and Payment

This agreement's obligation is subject to the approval of a joint funding agreement with USGS.

Governmental Unit will contribute \$50,000.00 to the project payable upon invoice by State.

The total obligation of the Governmental Unit under this agreement will not exceed \$50,000.00.

State's obligations hereunder will be completed upon remittance of the amount set forth herein to USGS.

4. Authorized Representatives

The State's Authorized Representative is Dan Ross, Geographic Information Systems Director, Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, 651-757-2550, or their successor.

The Governmental Unit's Authorized Representative is Dennis Thompson, Interim Land Commissioner, 502 Minnesota Avenue N., Aitkin, MN 56431, dennis.thompson@co.aitkin.mn.us, 218-927-7364, or their successor.

5. Assignment, Amendments, Waiver, and Contract Complete

5.1 Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed assignment agreement, executed and approved by the authorized parties or their successors.

5.2 Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the authorized parties or their successors.

5.3 Waiver. If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.

5.4 Contract Complete. This Agreement contains all negotiations and agreements between the State and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6. Liability

Each party will be responsible for its own acts and behavior and the results thereof. State's liability is governed by Minn. Stat. § 3.736.

7. State Audits

Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Agreement.

8. Government Data Practices

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, (or, if the State contracting party is part of the Judicial Branch, with the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court as the same may be amended from time to time) as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Contract.

The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this Clause, the Governmental Unit must immediately notify the State. The State will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

9. Venue

Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

10. Termination

10.1 Termination. The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

10.2 Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

1. Governmental Unit

Print Name: Dennis Thompson
Signature: _____
Title: Assistant Land Commissioner Date: _____
Partner MNIT Customer No: _____
Partner MNIT Account No: _____

3. Commissioner of Administration

As delegated to The Office of State Procurement

Print Name: Haylie Heil
Signature: _____
Title: _____ Date: _____
Admin ID: _____

2. State Agency

With delegated authority

Print Name: Tracy Gerasch
Signature: _____
Title: _____ Date: _____



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: On, Off and Sunday Sale Liquor License for 2022 / Round Lake Resort

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Kirk Peysar	Department: Auditor's
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Presenter (Name and Title): Kirk Peysar, Auditor	Estimated Time Needed: 2 minutes
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Summary of Issue:

New County "On, Off and Sunday Sale" - Liquor License for 2022
 Round Lake Resort L.L.C., d/b/a ROUND LAKE RESORT
 (Previously Round Lake Resort & Bar)

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

See attached proposed Resolution to approve Liquor License (Subject to completion of all documents and required signatures)

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20220125-xxx

Round Lake Resort L.L.C Liquor License

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from February 1, 2022 thru December 31, 2022:

“ON”, “OFF” and “SUNDAY” Sale:

Round Lake Resort L.L.C., d/b/a **Round Lake Resort** – Shamrock Township
This establishment has an address of 16469 Goshawk St., McGregor, MN 55760

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of January 2022, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of January 2022

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: Approve General Operations Policy Changes

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert	Department: Administration	
Presenter (Name and Title): Jessica Seibert, County Administrator and Kathleen Ryan, CFO		Estimated Time Needed: 10 min.
Summary of Issue: Several updates have been made to the General Operations Policy as noted in red on the attached document. An overview of the changes will be discussed with the Board.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend approval of General Operations Policy changes.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



General Operations Policies

Adopted July 28, 2015

Amended September 29, 2015; May 24, 2016; January 24, 2017; May 26, 2020;

January 25, 2022

Section E.	Downloading From Bulletin Boards And Online Services	15
Section F.	Retention And System Back-Ups	15
Section G.	Appropriate Use, Inappropriate Use And Personal Use Of Information Systems.....	16
Section H.	Monitoring.....	18
Section I.	Harassment.....	19
Section J.	Employee Acknowledgement For Information Systems' Usage	19
Article IV	Accounting, Finance and Purchasing.....	21
Section A.	Accounting, Auditing and Financial Reporting.....	21
Section B.	Budget	21
Section C.	Change Funds	23
Section D.	Revenue and Collections.....	23
Section E.	Disbursements.....	23
Section F.	Fixed Assets.....	23
Section G.	Capital Improvement Plans	25
Section H.	Fund Balance and Reserves.....	25
Section I.	Investments.....	28
Section J.	Debt	28
Section K.	Credit and Purchasing Cards.....	29
Section L.	Risk Management Policy.....	31
Section M.	Internal Control Policy.....	34
Article V	Facilities	
<u>3235</u>		
Article VI	General Government.....	
<u>3336</u>		
Article VII	Environment, Natural Resources and Land Management.....	
<u>3437</u>		
Article VIII	Public Health and Wellbeing.....	
<u>3538</u>		
Article IX	Infrastructure.....	
<u>3639</u>		
Article X	Public Safety	
<u>3740</u>		
Section A.	Animal Control Authority, Dangerous Dog Hearing Officer	
<u>3740</u>		

- (b) County vehicles and equipment are to be used for County-related business only. However, assigned County vehicles may be used to a limited extent for the conduct of personal business when traveling out-of-town or for meal purposes during lunch hours. All passengers in County vehicles must be employees of the County or have an official County business function.
- (c) Periodically situations arise which require flexibility and common sense. Department Heads are authorized to make decisions relating to matters not specifically covered by this Policy, provided the decisions are made within the general intent of this Policy. (Board approved 7/30/90)

Section P. Meal Reimbursement

- Subd. (1) Purpose: To define the meal reimbursement procedures for County employees, elected officials, and authorized representatives for expenses incurred while conducting business on behalf of Aitkin County as required by the County.
- Subd. (2) Aitkin County will provide reimbursement for meal expenses when such expenses are necessarily incurred while conducting County business. The Department Head must approve all requests prior to incurring reimbursable expenses. The actual cost of meals, not to exceed ~~\$46.00~~ ~~\$57.00~~ per day, while traveling outside of the County will be reimbursed. The following daily amounts shall be followed:
Breakfast: ~~\$11.00~~ ~~\$13.00~~ Lunch: ~~\$14.00~~ ~~\$17.00~~ Dinner: ~~\$21.00~~ ~~\$27.00~~
- Subd. (3) Conditions
 - (a) Employees who meet the eligibility requirements for two (2) or more consecutive meals, shall be reimbursed for the actual cost of the meals up to the combined maximum reimbursement amount.
 - (b) Reimbursements may be claimed by the individual if they depart from the work location in an assigned travel status before 6:00 a.m. or if the individual is away from home overnight.
 - (c) Individuals may claim reimbursement if they are not within the County boundaries during the regular scheduled lunch period.
 - (d) Reimbursement may be claimed by the individual if they are away from their normal work location in a travel status overnight or required to remain in a travel status until after 7 p.m.
 - (e) The Department Head must authorize meetings with a meal charge in excess of the approved meal allowance.
 - (f) When meals are part of a tuition or registration fee, no additional reimbursement request for such meals can be claimed.
 - (g) Expenses for alcoholic beverages are not reimbursable.
 - (h) Tips or gratuities are only reimbursable up to 20% of the meal allowance when dictated by a restaurant receipt.

Land	\$1	Capitalize only
Land Improvements	\$1 \$2,500	\$25,000
Building and Building Improvements	\$1 \$2,500	\$25,000
Building Improvements	\$1	\$25,000
Construction in Progress	\$1	Capitalize only
Machinery, Equipment and Vehicles	\$250 \$1,000	\$5,000 \$10,000
Infrastructure	\$25,000	\$50,000
<p>Items acquired of lesser value may be recorded and inventoried for control and other necessary accounting purposes. If an asset is purchased with Federal Funds, the threshold is \$5,000.</p>		

Subd. (3) Transferring/Selling Assets between County Departments

- (a) Assets may be transferred between departments without County Board approval.
- (b) Unless there is a need because of a grant agreement or reimbursement requirement, no accounting journal entry or warrant needs to be made to transfer assets between county departments.

Subd. (4) Selling and Donating Assets

- (a) All proceeds from the sale of items by the County shall be received by the County, and accounted for in to the appropriate departmental budget.
- (c) Assets no longer needed by the County may be donated to a non-profit or governmental organization, sold or discarded.
- (d) Assets must be appropriately decommissioned before being donated, sold or discarded.
- (d) Unless federal law, statute, contract or agreement requires the approval of the County Board, the County Administrator may approve of selling or donating assets when the projected value is less than \$25,000. Department Heads may approve of selling or donating assets when the projected value is less than \$10,000.
- (e) Generally, departments seeking to donate or sell assets shall ask other departments if they have a need for that asset, if no other county department has a need then it is appropriate to donate or sell the asset.
- (f) From time to time, the County will hold an auction to sell items the County no longer has a need for. The County Administrator and Department Heads are authorized to utilize on-line auction sites, government surplus sites or other methods that may increase the likelihood of sale or increase the sale price.

- (e) Contact information of the credit card issuer will be provided to the cardholder.

Subd. (6) Disputes Regarding Credit Cards

- (a) Should any employee lose or have their credit card stolen, or if fraudulent activity is suspected it is their responsibility to immediately notify, within 24 hours, the credit card issuer and the County Treasurer's Office.
- (b) In case of a dispute with a vendor, the cardholder must complete, within five working days, a Cardholder Statement of Questioned/Disputed Item form.

Section NL. Risk Management Policy

Subd. (1) The purpose of this policy is to guide the County in analyzing exposures to hazard risk, financial risk, operational risk, and strategic risk, and mitigating such risks where possible.

- (a) This policy is applicable County-wide.
- (b) Enterprise Risk Management (ERM) differs from traditional risk management in that it expands beyond examination of hazard risk (fire, theft, accidents, weather conditions, etc.).
 - (i) For purpose of this policy, risk is defined as: *An uncertain event or set of events that, should it occur, will have an effect on the achievement of objectives. A risk is measured in terms of a combination of the likelihood of a perceived threat or the opportunity occurring and the magnitude of its impact on objectives.*
 - (ii) Within the ERM process the County views four threats of utmost importance – reputation damage, financial loss, disruption to services, and missing opportunities for innovation and collaboration.
 - (iii) The County recognizes and accepts its legal responsibility to manage its risks effectively and has adopted a proactive approach to risk taking. The effective management of risk is therefore at the heart of the County Board's approach to delivering cost effective and valued services to the public as well as sound governance.
- (c) The County recognizes that all organizations face risk, and that well-managed risk taking should be recognized by all managers and staff within the County as being fundamentally important to effective service delivery, maximizing opportunities for innovation in service development, and adapting to change.

- (d) The County strives to be risk aware, not risk averse. The County will integrate risk management into its Budgeting, Purchasing and Capital planning processes. The results will be integrated with traditional risk management mechanisms (i.e., purchase of insurance).
- (e) Analysis of hazard risk in combination with value of County property shall guide the County in the purchase of insurance. Protection of County assets is a primary goal of the County's approach to risk management. The County desires to protect itself against the financial consequences of accidental losses, which are catastrophic in nature, and to preserve County assets and public service capabilities from destruction or depletion.
 - (i) Changes in insurance providers and material changes in coverage levels or deductibles shall be approved by the County Board. Responsibility for maintaining adequate insurance coverage lies with the County Auditor.
 - (ii) Risk management activities will be undertaken in the most efficient manner, recognizing that not all risks are avoidable, and that certain cost/benefit analysis may be required to ensure the County is maximizing value while maintaining adequate safeguarding of assets.

Subd. (2) The County's primary financial risks are losses from changes in financial markets and labor costs.

- (a) To mitigate the risk of investment loss, the County Board has approved the County's Investment Policy. The primary focus of the Investment Policy is preservation of capital, followed by liquidity and yield. As documented in the Investment Policy, the County follows Minnesota statutes for investing.
- (b) The County relies on a Third Party to evaluate job descriptions and place them on the wage scale based on guidelines established by the State of Minnesota for political subdivisions.

(c)

Subd. (3) The County desires to reduce operational risk (i.e., inability to perform operations, constituent satisfaction, fraud, technology security, obsolescence, etc.) to the extent economically feasible.

(a) The County has taken the following approaches to mitigate this risk:

- (i) The County has an Emergency Operations Plan (EOP) to ensure continued operations in the event of a disaster, natural or other. These disaster plans are reviewed by the Public Health Supervisor and Emergency Management Director, and modified if necessary.
- (ii) The County's Internal Control Policy documents an internal audit function designed to help reduce the risk of fraud; in addition, the County is audited annually by an external independent auditor.

(iii) The County maintains an Information Systems and Technology Policy to guide employees in the safe use of technology. This policy is reviewed periodically by the Information Technology Department, and modified if necessary.

Subd. (4) The County has identified the following strategic risks:

- (a) Changes in the economy
- (b) Damage to the government's reputation
- (c) Changes in constituent preferences and attitudes.
 - (i) In order to reduce the County's exposure to reputational damage, all elected and appointed positions, as well as all other County employees, are expected to abide by the County's Personnel Manual, which includes a section specifically on Ethics and Conflicts of Interest.

Section MØ. Internal Control Policy

Subd. (1) The purpose of this policy is to guide the County in the maintenance of a system of internal controls in order to safeguard its assets against loss, check the accuracy and reliability of its accounting data, promote operational efficiency, and encourage adherence to prescribed managerial policies.

- (a) This Internal Control Policy is effective County-wide.
- (b) The County shall maintain an environment conducive to good internal control. The County recognizes that the control environment provides the discipline and structure to help the County achieve its objectives.
- (c) Working in concert with the County Board, County Administrator, and department directors, the Auditor's Office is responsible for designing appropriate financial internal controls for departments, and departments are responsible for implementation. The Auditor's Office shall ensure that a good faith effort is made to implement all independent auditor recommendations pertaining to internal controls. The Auditor's Office will administer an "in-house risk assessment" program at least annually to systematically review and monitor internal control procedures and compliance with federal and state regulatory requirements pertaining to internal controls or financial reporting.
- (d) The County's Internal Control Policy shall be adopted by resolution of the County Board. The policy shall be reviewed on a biennial basis by the Budget Committee and any modifications made thereto must be approved by the County Board.



Board of County Commissioners Agenda Request

5B
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: Chronic Wasting Disease/Cervid Farms Public Hearing-Reschedule

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Brittany Searle		Department: Administration
Presenter (Name and Title): Jessica Seibert		Estimated Time Needed: 2
Summary of Issue: Requesting the reschedule of Public Hearing: Chronic Wasting Disease/Cervid Farms Public Hearing to February 8, 2022 at 10:00 AM.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Reschedule Public Hearing for February 8, 2022 at 10:00 AM		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

5C
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: Rum River Watershed Policy Committee

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Brittany Searle		Department: Administration
Presenter (Name and Title): Laurie Westerlund		Estimated Time Needed: 5
Summary of Issue: Discuss Rum River Watershed Plan that is being submitted. Approve motion to give authority to the Rum River Watershed Policy Committee representative to authorize the plan for final submission to BWSR on behalf of the board.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve motion to give authority to the Rum River Watershed Policy Committee representative to authorize the plan for final submission to BWSR on behalf of the board.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**JOINT POWERS AGREEMENT FOR THE IMPLEMENTATION OF THE RUM RIVER
COMPREHENSIVE WATER MANAGEMENT PLAN
Draft of December 22, 2020**

Pursuant to Minnesota Statutes Section 471.59, this Joint Powers Agreement is entered into between the political subdivisions and local governmental units of the State of Minnesota identified as follows:

The Counties of Aitkin, Benton, Crow Wing, Isanti, Kanabec, Mille Lacs, Morrison, and Sherburne each by and through its respective Board of Commissioners (collectively referred to as the Counties);

The Aitkin, Anoka, Benton, Crow Wing, Isanti, Kanabec, Mille Lacs, Morrison, and Sherburne Soil and Water Conservation Districts, each by and through its respective Board of Supervisors (collectively referred to as the SWCDs); and

Lower Rum River and Upper Rum River Watershed Management Organizations.

Together, the above identified Counties, SWCD's, and Watershed Management Organizations collectively formed the Rum River Watershed Implementation Partnership and, for purposes of this Agreement, said political subdivisions and local units of government and those added in accordance with the terms of this Agreement are herein collectively referred to as "Parties" and individually, as "Party."

Recitals

WHEREAS, pursuant to Minnesota Statutes Section 103B.305, subd. 5 and 103B.3363, each of the Parties to this agreement is a local unit of government having the responsibility and authority to separately or cooperatively, by joint agreement pursuant to Minnesota Statute Section 471.59, to prepare, develop, adopt, implement, and administer a comprehensive local water management plan, as a substitute thereof, and carry out implementation actions, programs, and projects toward achievement of goals and objectives of such plans.

WHEREAS, pursuant to Minnesota Statute Sections 103B.101 and 103B.801, the Minnesota Board of Water and Soil Resources (BWSR) is authorized, amongst other things, to coordinate the water and resource planning and implementation activities of counties, SWCDs and watershed management organizations and to administer and oversee the Minnesota Comprehensive Watershed Management Planning Program, known as the One Watershed, One Plan program; and

WHEREAS, each of the Parties exercises water management authority and responsibility within the Rum River Watershed Management Area, a geographical area consisting of those portions of Aitkin, Anoka, Benton, Crow Wing, Isanti, Kanabec, Mille Lacs, Morrison, and Sherburne counties that drain into the Rum River watershed as depicted on Exhibit A, attached hereto and incorporated herein; and

WHEREAS, the Parties had previously entered into the Rum River Watershed Memorandum of Agreement (“MOA”) with the last date of signature being March 28, 2019 to develop the One Watershed, One Plan (“Plan”) for the Rum River Watershed. Under the terms of the MOA, the Plan will be completed, be submitted to the Minnesota Board of Soil and Water Conservation (“BWSR”) for approval and will then be considered for adoption by the Parties to this Agreement. Those governmental entities that approve the Plan shall be eligible to be a part of this Agreement. The terms of the MOA also require that the structure for administration of the Plan be determined. The MOA will expire coterminous with the One Watershed, One Plan grant from BWSR dated _____. This Agreement shall not be construed as to modify or supplant the terms or provisions of the MOA.; and

WHEREAS, with matters that relate to coordination of water management authorities pursuant to Minnesota Statute Chapters 103B, 103C, and 103D, and with public drainage systems pursuant to Minnesota Statute Chapter 103E, this Agreement does not change the rights or obligations of the public drainage system authorities; and

WHEREAS, this Agreement and the Rum River Comprehensive Watershed Management Plan does not replace or supplant local land use, planning/zoning authority of the respective Parties and the Parties intend that this Agreement shall not be construed in that manner.

TERMS AND CONDITIONS

NOW THEREFORE, pursuant to Minnesota Statutes Section 471.59 and other relevant state law and in consideration of the mutual promise and benefits that the parties shall derive herefrom, all Parties hereby agree:

1. Purpose: This Agreement has the following purpose:
 - a. This Agreement establishes the terms and conditions, governing structure and processes by which the Parties will institute the implementation of the Plan. The Plan provides a framework for consistency and cooperation for those entities who operate within the Rum River Watershed, to allow for the implementation of projects with the watershed that provide the highest return on investment for improving water quality/quantity issues within the watershed and to allow the funding from the Minnesota Board of Water and Soil Resources (“BWSR”) to be passed through to the Parties for administration consistent with State statutes and guidelines and the Plan. Consistent with its terms and conditions, this Agreement authorizes the Parties to cooperatively exercise their common and similar power of local water planning and management notwithstanding the territorial limits within which they may otherwise exercise separately and to take action that will promote the goals listed in Minnesota Statute Section 103B.801 and fulfill responsibilities under Minnesota Statute Chapter 103B;.

b. This Agreement establishes a joint powers entity (hereinafter, the "Entity"). The name of the Entity is "Rum River 1W1P".

c. All recitals set forth above are hereby incorporated into this Agreement.

2. Eligibility and Procedure to Become A Party

a. Qualifying Party: A county, SWCD, watershed district, or watershed management organization located and authorized to carry out water planning and resource management responsibilities within the Rum River Management Area is eligible to become a Party to this Agreement. To become a member, the county, SWCD, watershed district or watershed management organization shall have first adopted the Plan.

b. Initial Parties: A county, SWCD, watershed district, or watershed management organization may be an Initial Party by qualifying under section 2(a), by adopting the Plan and by its governing board agreeing to become a Party and be bound by the terms of this Agreement within 60 days of State approval of the Plan. Such local unit of government shall also give notice of plan adoption in accordance with provisions of Minnesota Statutes Chapters 103B and 103D. Any qualifying county, SWCD, watershed district, or water management organization that desires to become a Party after expiration of the 60 day period for joining as an Initial Party, will be eligible to become a Party as an Additional Party pursuant to Section 2.c., below.

c. Adding Additional Parties: A qualifying local unit of government that desires to become a Party to this Agreement at any time later than 60-days following State approval of the Plan, may become a Party upon the adoption of the Plan by the Party's governing board and by submitting to the Entity evidence its governing board agrees to the terms and conditions of this Agreement and to be bound by the same.

Upon receipt of such evidence, the Governing Board shall issue a signature page to the local government unit and instructions to execute and return the same to the Entity along with the name and contact data of the representatives appointed by the local government unit to serve on the Governing Board.

3. Powers and Formation of the Governing Board

a. Board: A governing board shall be formed to oversee the implementation of the Plan ("Board"). The Board shall consist of one individual selected by each Party to the Agreement. Each member of the board shall have one vote. The Party shall determine its representative and an alternate to serve

in the absence of the representative. Members of the Board are not deemed employees of the Board nor be entitled to any compensation from the Entity.

- b. Board Term and Vacancy: The term of a Board representative shall be for a period of two years with the ability of the Party to appoint a representative to successive terms. If the Party fails to appoint a representative, the incumbent shall serve until such appointment occurs. If a representative resigns or is no longer able to serve, the alternate shall serve until a representative is appointed.
- c. Officers: The Board shall elect from its members a Chair and a Vice Chair at the first meeting of each new calendar year. The duties of the Chair include presiding at all meetings, acting as the administrative leader of the Entity and to carry out such functions as the Board assigns to the Chair. The Vice Chair shall act as the Chair in the Chair's absence. The Board may elect or appoint such other officers as it deems necessary to conduct the affairs of the Entity.
- d. Open Meeting Law: The Board meeting shall comply with the Minnesota Open Meeting law as set forth in Minnesota Statute Chapter 13D.
- e. Operations: The Board shall meet twice a year or more often as deemed necessary by the Board. The Board may adopt bylaws consistent with this Agreement and applicable law and may amend the same on a vote of simple majority. The Board may act if there is a quorum. A quorum is a simple majority of the Board.
- f. Yearly Budget and Yearly plan: The Board shall approve of the yearly budget for the organization and the yearly implementation plan by super majority of 75 % of the quorum.
- g. Fiscal Agent: The Board, with a Party's consent, shall identify a Party to act as fiscal agent. The fiscal agent shall be responsible for: 1) retention of all data collected, created, received, maintained or disseminated for any purpose of the activities undertaken pursuant to this Agreement and retain the same for a minimum of six years after the termination of the Agreement or as required by any funding source, whichever is longer in duration; 2) to ensure a full accounting using generally accepted auditing practices of all financial obligations of the Entity; 3) to allow, as required by Minnesota Statute 16C.05, access and the right to examine, audit, excerpt or transcribe any documents pertinent to the accounting practices and procedures and fiscal transactions relating to this Agreement for the purposes of auditing by any Party, the State Auditor or others as the Board directs; 4) to provide to the Board reports on the fiscal transactions that have occurred for their

approval; and 5) to ensure that any reporting requirement from funding sources is abided by.

- h. Committees: The Board may establish committees for the purposes of implementation of the Plan. At minimum, the Board shall appoint an Implementation Planning Committee. It is the duty of the Implementation Planning Committee to draft a yearly implementation plan consistent with the Plan and a yearly budget for consideration by the Board. The Implementation Planning Committee will solicit from each Party projects that are consistent with the Plan and further the goals of the Plan for consideration of the Implementation Planning Committee as a whole. The Implementation Planning Committee shall have one representative from each Party who is appointed by the Party's governing board and is a staff member from the Party. Each person appointed shall have one vote. The yearly implementation plan shall identify the projects for funding, the timeline for the completion of the project and who is proposed to oversee the project. The yearly project plan shall be evaluated in accord with the goals of Plan, the guidelines set forth in statute and by BWSR. The Implementation Planning Committee may have ex officio members to assist the Committee in its efforts. The ex officio members shall not have a vote on the Committee.
- i. Powers: The Board shall have the following powers:
 - i. The Board may apply for and accept gifts, grants or money, other personal property or assistance that is available through the United States government, the State of Minnesota or any person, association or agency in the furtherance of the goals and objectives of the Plan;
 - ii. The Board may make such agreements or contracts as necessary to implement the terms of the Plan including the contracting for a project coordinator, administrative, legal or expert services. If a coordinator is contracted for, the payment for the coordinator shall be funded by grant funds or gifts;
 - iii. The Board may contract with a Party to implement a Project set forth in the yearly Implementation plan;
 - iv. The Board shall procure insurance coverage and any necessary surety bonds for the Entity with such costs being paid for by the Entity;
 - v. The Board shall direct development of a yearly budget and yearly project plan to be implemented and shall provide notice to all the Parties' governing boards of the proposed budget and yearly plan and seek feedback on the same;

- vi. The Board may adopt bylaws for the operation of the Entity so long as the bylaws are consistent with state law and this Agreement;
- vii. The Board shall pay for services performed consistent with the purpose of the Agreement and the Plan. The Board may develop a process to expedite the payment of invoices provided that all payments shall be subject to ratification by the Board at the next meeting. The Board shall account for disbursement of funds in a manner consistent with generally accepted accounting practices.
- viii. The Board shall hold such incidental powers as are necessary to effectuate this Agreement.
- j. **Reservation of Powers:** Any powers not specifically enumerated shall be reserved to the Parties. Specifically, and without limitation, the following powers are reserved: the ability to hire staff; the ability to own real property, the ability to own personal property unless such monies are purchased with grant monies or are a gift; the ability to levy, the ability to incur debt or bond.
- k. **Funding of Operations:** The funding of the Entity and the implementation of the plan shall be limited to grant revenues, gifts, or monies from any person, entity or association. The Parties shall only be responsible for agreed upon contributions of in-kind services and staff time, unless the Party's governing board, in its sole discretion, affirmatively elects to do otherwise.

4. Term and Termination

- a. **Effective Date:** This Agreement is effective upon signature of all Initial Parties and will remain in effect unless terminated consistent with terms of this Agreement or as otherwise provided under the law.
- b. **Termination:** This Agreement terminates: 1) by motion or resolution adopted by the governing bodies of all then-existing Parties; 2) by resolution or motion by the Board upon ongoing failure to obtain adequate funding for Plan implementation; 3) by order of a Court of competent jurisdiction; or 4) if only three Parties remain party to this Agreement. The Parties acknowledge their respective and applicable obligations, if any, under MN Statutes Section 471.59, subd. 5 after the agreement has been terminated or the purpose of the Agreement has been completed.
- c. **Asset Disbursement:** Upon termination, any assets remaining shall be disbursed as follows: 1) assets that have been purchased with pass through funding wherein the agreement requires tracing of the asset and specific disposal requirement shall be disposed of in accord with the funding agreement; 2) remaining assets shall be liquidated and any monies shall first be applied to any debt or obligation remaining; 3) after satisfaction of

any debt or obligation there remains any assets, it shall be divided evenly to the then remaining Parties to the Agreement at the time of termination.

- d. **Withdrawal:** A Party may withdraw from this Agreement by motion or resolution of its governing body of intent to withdraw. Any motion made on or before June 30th shall be effective for the following January 1st. The withdrawal shall not relieve any Party of an obligation in effect for the then existing terms of a grant agreement. Notice shall be done by certified US Mail delivered to the fiscal agent and the then current Board Chair.
- e. **Duties on Withdrawal:** Notwithstanding the Notice to Withdraw, the Party shall continue to discharge its responsibilities under the then current BWSR grant. The withdrawing Party shall not be entitled under this Agreement to any disbursement or property or funds.

5. General Provisions

- a. **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws, statutes, ordinances, rules, and regulations now in effect or hereafter adopted pertaining to this Agreement.
- b. **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner and inform each other about delays that may occur.
- c. **Applicability:** The Entity shall be considered a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement. The Entity shall comply with all laws and rules that govern a public entity in the State of Minnesota and shall be entitled to the protections of Minnesota Statute Chapter 466.
- d. **Indemnification and Hold Harmless:** The Entity shall fully defend, indemnify, and hold harmless the Parties against all claims, losses, liability, suits, judgments, costs and expenses by reason of the action or inaction of the Governing Board and/or employees and/or the agents of the Entity. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant on limitations on liability provided under Minnesota Statutes, section 466.04 or any other statutes regarding the limitation of liability for political subdivisions of the State of Minnesota.

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity” and it is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of the statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

- e. Amendments: Any proposed amendments to this Agreement may be initiated by the Board and, if approved by the Board by a supermajority of 75 percent, the Board may send the same to the Parties' governing bodies for consideration. No amendment to this Agreement is effective until all Parties' governing boards have approved the amendment.

6. Miscellaneous

- a. Counterparts: This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which when taken together shall constitute one and the same agreement. Any counterpart signature transmitted by facsimile or by sending a scanned copy by electronic mail or similar electronic transmission shall be deemed an original signature. This executed Agreement including all counterparts shall be filed with each party to this agreement with a notification of the Agreement's effective date.
- b. Savings Clause: In the event any provision of this Agreement is determined by a court of law to be null and void, the remaining provisions of this Agreement shall continue in full force and effect.

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Aitkin County Board of Commissioners

Agenda Request Form

6

Agenda Item #

Requested Meeting Date:
Title of Item: Committee Reports

REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Brian Napstad
Aitkin Airport Commission	Monthly	1 st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Napstad
Aitkin County CARE Board	Monthly	3 rd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3 rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 rd Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 rd Thursday	Niemi, Alt. Westerlund
ATV Committee	Monthly		Napstad and Westerlund
Big Sandy Lake Management Plan	Monthly	2 nd Wednesday	Napstad, Alt. Marcotte
Budget Committee	Most months	1 st Tuesday	Marcotte and Napstad
Development Achievement Center	Monthly	3 rd or 4 th Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi, Alt. Napstad
Economic Development	Monthly	1 st Wednesday	Napstad and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Marcotte, Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 th Monday	Napstad and Land Cmr Courtemanche
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Marcotte, Alt. Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Napstad
Mille Lacs Fisheries Input Group	8-10x year		Westerlund
Mille Lacs Watershed	10x year	3 rd Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 th Friday	Marcotte, Alt. Napstad
MN Rural Caucus	8x year	Varies	Niemi, Alt. Westerlund
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Napstad
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Napstad and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 th Thursday	Napstad, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Napstad
Ordinance	As needed		Napstad and Marcotte
Personnel/Insurance	As needed	2 nd Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3 rd Monday	Marcotte, Alt. Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4th Monday	Napstad, Alt. Niemi
Snake River 1W1P Policy			Napstad, Alt. Niemi
Sobriety Court	Bi-Monthly	3 rd Thursday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund



Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: January 25, 2022

Title of Item: Employee Recognition

<input type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida		Department: Sheriff
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed: Board Break
Summary of Issue: Recognize Investigator Steve Cook and Officer (Ret) K-9 Loki for their career accomplishments		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: 		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		